

**BOARD FOR BRANCH PILOTS MEETING**

**AGENDA AS OF OCTOBER 18, 2004**

**Monday, November 1, 2004 – 10:00 AM  
Radisson Hotel Hampton  
700 Settlers Landing Road  
Hampton, Virginia**

1. Call to Order
2. Determination of Quorum
3. Approval of Agenda
4. Approval of Minutes from the July 30, 2004, Board Meeting
5. Exam Administration Report – November 1, 2004
6. Review Incident Letter(s):
  - ◆ Dale A. Meyer, Jr. – M/V EVER GROWTH
  - ◆ David B. Ware – M/V ATLANTIC CONVEYOR
7. Training on Conflict of Interests Act
8. Other Business
9. Conflict of Interest Forms
10. Adjourn

**NEXT MEETING SCHEDULED FOR MONDAY, DECEMBER 13, 2004, AT 9:30 A.M.**

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.