

**REGULATORY REVIEW COMMITTEE OF THE APELSCIDLA BOARD
MEETING MINUTES**

The Regulatory Review Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on August 16, 2017, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following Committee members present for all or part of the meeting:

Bob Boynton (Arch)
Carrie Langelotti (PE)
Mike Zmuda (LS)

Board members, Cameron Stiles (CID) and Andrew Scherzer (LA), were not present for the meeting.

Staff present for all or part of the meeting were:

Kathleen R. Nobsch, Executive Director
Marian Brooks, Board Administrator
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Boynton, Chair, called the meeting to order at 12:36 p.m.

Call to Order

Mr. Boynton reviewed the emergency evacuation procedures.

**Emergency Evacuation
Procedures**

Mr. Zmuda moved to approve the amended agenda. Ms. Langelotti seconded the motion which was unanimously approved by members: Boynton, Langelotti, and Zmuda.

**Approval of
Agenda**

Vicki Anglin, Land Surveyor, stated she would like for the Board to clarify if electronic signature and seals were suitable for recordation

**Public Comment
Period**

Committee members were provided a copy of the regulations effective January 1, 2016. At the Chair's request, the Committee members discussed Use of Seal, Emeritus Status, and Continuing Education. The Committee members then resumed review of Part IV of the regulations.

Review of Regulations

The NCEES article on the ABET Equivalent standard was discussed at the Professional Engineers and Land Surveyors' meeting and referred to the Regulatory Review Committee meeting. It was noted that there is a workshop on this matter at the Annual NCEES conference on August 23rd, and no action will be taken until the information discussed at the workshop can be considered by the Board.

The topic of a recent comity applicant who contacted the Director's office was discussed at the Professional Engineers and Land Surveyors' meeting this morning, and referred to the Regulatory Review Committee meeting to ensure future regulations adequately provide avenues for comity applications.

The Committee requested staff to provide information on what is included on the NCEES record; if all information on the NCEES record is verified by NCEES; and the requirements to be a NCEES Model Law Engineer (MLE).

Mr. Zmuda left the meeting at 2:16 p.m.

Departure of Board Member

Ms. Nosbisch stated that the full Regulatory Review Committee will meet again on September 12, 2017.

Other Business

Conflict of Interest forms were completed by all members present.

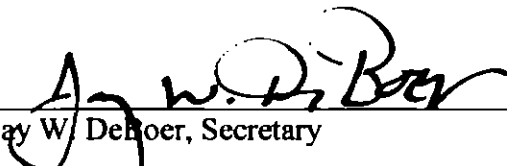
Conflict of Interest Forms

There being no further business, the meeting was adjourned at 2:53 p.m.

Adjourn



Robert Boynton, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert A. Boynton
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA RRC Meeting August 16, 2017

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ARCHITECTS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert A. Boynton
Signature

August 16, 2017
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Carolyn B. Langelotti
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, August 16, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

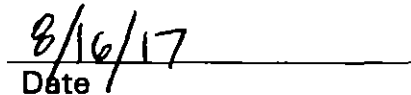
I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael W. Zmuda
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, August 16, 2017

5. I have a personal interest in the following transaction:

 N/A

Nature of Personal Interest Affected by Transaction:

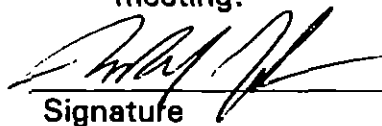
I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.


Signature

 8/16/17
Date