

**APELSCIDLA BOARD MEETING AGENDA**  
**TUESDAY, DECEMBER 13, 2016**  
**9:30 a.m. – BR4 – 2<sup>nd</sup> Floor**  
**Department of Professional & Occupational Regulation**  
**9960 Mayland Drive**  
**Richmond, Virginia 23233**  
**(804) 367-8514**

1. Call to Order
2. Emergency Evacuation Procedures
3. Welcome & Introduction
  - Thom Banks, Executive Director, Council for Interior Design Qualification (CIDQ)
  - Jessica Eldridge, Presiding Officer, Post-Adjudication and Licensing
4. Approval of Agenda
5. Approval of Minutes
  - September 14, 2016, APELSCIDLA Board Meeting
  - September 14, 2016, Architects, Certified Interior Designers & Landscape Architects Section Meeting
  - September 14, 2016, Land Surveyor Exam Workshop Meeting
  - October 3, 2016 Regulatory Review Committee Meeting
  - October 24, 2016 Regulatory Review Committee Meeting
  - November 10, 2016, Professional Engineers and Land Surveyors Section Meeting
  - November 10, 2016, Land Surveyor Exam Workshop Meeting
6. Public Comment Period\*
7. Review Files
  - File No. 2017-00502 Reuben S. Rhodes, III  
IFF (Stone) – Licensing - Application
  - File No. 2017-00293, Keyan Kashefi  
IFF (Johnson) – Licensing
  - File No. 2017-00629, Richard Butler Klein  
IFF (Johnson) –Licensing – Reinstatement
  - File No. 2017-00496 Frank M. Emery, IV  
IFF (Schroeder) – Licensing – Application
  - File No. 2016-01603, Glen Christopher Otto  
Consent Order – Disciplinary

- File No. 2017-00144, Joseph Edwin McDonald III  
Consent Order – Disciplinary
8. Business Agreements Update
    - Jewell Engineering Consultants, PC 0407002045  
Agreement executed November 28, 2016
  9. Land Surveyors Apprenticeship Document
  10. Regulatory Review Committee Update
  11. VGIN Update
  12. VDOT Requirement Project Key Personnel
  13. Resolution for Sheila Wilson
  14. NCEES, NCARB, CIDQ, and CLARB Updates
    - NCEES
    - NCARB
      - MBC/MBE Summit - October 28, 2016 - Kate and Corey
    - CIDQ
      - Presentation “An Update from the Council for Interior Design Qualification (CIDQ)”, by Thom Banks
      - Annual Meeting - November 10, 2016 - Cameron
    - CLARB
      - Annual Meeting - September 22, 2016 - Andy
  15. Licensed Population
  16. Financial Statements
  17. Other Business
    - File review upon adjournment
    - Arch-CID-LA Section meeting
  18. Adjourn

**NEXT MEETING SCHEDULED FOR TUESDAY, MARCH 14, 2017**

*\*Five minute public comment, per person, with the exception of any open disciplinary or application files.*

*Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.*