

**Minutes of the
BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
May 12, 2025
10:06 AM
Virginia Housing Center
4224 Cox Road
Glen Allen, Virginia**

Members Present

Louie Berbert, Chair
Sylvia Bryant
Cindy Davis
Lynne Goldberg (Remote)
Jenna Goodman
Abigail Johnson (Remote)
Keith Johnson (Remote)
Tammy Neale
Hank Osleger
J.M. Snell
Scott Stosser

Members Absent

Bill Garrett
Roger Jones, Vice Chair
Mark Trostle

Department of Housing and Community Development (DHCD) staff present for all or part of the meeting:

Lyndsi Austin, Associate Director
Justin Bell, Assistant Attorney General
Trisha Lindsey, Policy and Legislative Services Director
Andrew Malloy, Sr. Policy Analyst
Florin Moldovan, Code and Regulation Specialist
Sandra Powell, Senior Deputy Director of Community Development and Housing
Sulaiman Safi, Board Coordinator

Call to Order	Mr. Berbert, Chair of the Board of Housing and Community Development, called the meeting of the Board to order at 10:06 a.m.
Roll Call	The roll was called by Mr. Malloy. Mr. Malloy reported that a quorum was present.
Remote Participation	Mr. Malloy reported that Ms. Goldberg (personal matters), Ms. A. Johnson (personal matters), and Mr. K. Johnson (personal matters) had been pre-approved by the Chair to participate in the meeting remotely.

A motion was made by Ms. Goodman and seconded by Mr. Stosser to confirm the Chair's decision to approve the remote participation of Ms. Goldberg, Ms. A. Johnson, and Mr. K. Johnson. The motion passed on a unanimous voice vote (YEAS: Berbert, Bryant, Davis, Goodman, Neale, Osleger, Snell, Stosser; NAYS: None). Ms. Goldberg stated that she was participating from Alexandria, Virginia. Ms. A. Johnson stated that she was participating from Bologna, Italy. Mr. K. Johnson stated that he was participating from Winchester, Virginia.

Public Comment

Mr. Berbert opened the floor for public comment.

After seeing no speakers, Mr. Berbert closed public comment.

Approval of Minutes

A motion was made by Mr. Snell and seconded by Mr. Stosser to approve the minutes of the April 16, 2025, meeting of the Board. The motion passed on a unanimous voice vote (YEAS: Berbert, Bryant, Davis, Goldberg, Goodman, A. Johnson, K. Johnson, Neale, Osleger, Snell, Stosser; NAYS: None).

ADTAC Appointment

Mr. Malloy provided information related to the Amusement Device Technical Advisory Committee (ADTAC), a committee appointed by the Board to assist in the administration of the Virginia Amusement Device Regulations. Mr. Malloy noted that ADTAC consists of five members representing the code enforcement community, amusement park/private operators, and third-party inspectors. Mr. Malloy shared that staff recommends the reappointment of Mr. Michael Dellinger, representing code enforcement, to serve another four-year term. A motion was made by Ms. Davis and seconded by Mr. Stosser to reappoint Mr. Michael Dellinger to ADTAC. The motion passed on a unanimous voice vote (YEAS: Berbert, Bryant, Davis, Goldberg, Goodman, A. Johnson, K. Johnson, Neale, Osleger, Snell, Stosser; NAYS: None).

Consolidated and Annual
Action Plan

Ms. Powell gave a presentation on the Consolidated and Annual Action Plans. Ms. Powell reminded the Board that the Consolidated Plan is part of the U.S. Department of Housing and Urban Development's (HUD) requirements to assess housing needs in Virginia and is submitted once every five years. Additionally, Ms. Powell noted that DHCD submits an Annual Action Plan every year, which includes a needs assessment, strategic plans, and annual goals covering the funds DHCD spends from federally

funded housing programs. Ms. Powell presented the final draft of the 2025-2026 Annual Action Plan for approval by the Board.

The Board discussed the Annual Action Plan and staff answered questions. A motion was made by Ms. Neale and seconded by Ms. Davis to approve the 2025-2026 Annual Action Plan. The motion passed on a unanimous voice vote (YEAS: Berbert, Bryant, Davis, Goldberg, Goodman, A. Johnson, K. Johnson, Neale, Osleger, Snell, Stosser; NAYS: None).

Private Update	Activity	Bond	Mr. Malloy provided an update related to Private Activity Bonds (PABs). Mr. Malloy noted that DHCD is responsible for the portion of Virginia's PABs set aside for local housing authorities and state allocation. Mr. Malloy shared that the second round of PAB applications was due on April 30, 2025, and that DHCD received seven applications totaling \$122 million (\$88 million remaining in the pool). Mr. Malloy advised that DHCD staff are currently reviewing and scoring applications for allocation/awards.
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Legislative and Regulatory Update	Mr. Malloy gave an update on the current building code development cycle. Mr. Malloy shared that cdpVA, DHCD's online building code system, opened on April 1 and is accepting code change proposals for the new code development cycle. Mr. Malloy continued that DHCD staff are drafting the base documents (new International Code Council code plus Virginia's amendments) and will post them on cdpVA by June. Mr. Malloy noted that staff anticipates the first public hearing on the code cycle at the Board's July meeting. Mr. Malloy shared there will be two sub-workgroups this cycle, the Energy Sub-Workgroup and the Statewide Fire Prevention Code (SFPC) Sub-Workgroup. Mr. Malloy advised that, at this time, there are three study groups planned for this cycle: a Single Exit Stair Building Study Group, an Expediting Permits and Certificates of Occupancy Study Group, and a Heating and Cooling Study Group. Board members asked questions and discussed the goals and potential outcomes of these study groups.
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Ms. Lindsey gave an update on DHCD's efforts tracking, analyzing, and making recommendations on legislation that came before the 2025 General Assembly. Ms. Lindsey shared that a total of 1,994 bills were introduced in 2025, of which 182 were related to DHCD and reviewed by the Policy and Legislative Services Office. Ms. Lindsey shared DHCD is currently in the process of planning implementation of the 69 bills that passed related to the agency.

Mr. Malloy provided additional details on bills of note that were passed by the 2025 General Assembly including HB2153, HB2163, SB842, HB2203/SB787, and other bills related to landlord/tenant law, charters, and localities.

Mr. Malloy shared highlights from the 2025 Budget that directly impact DHCD including: a pilot program to assist mobile home owners in the purchase of manufactured home parks, a pilot program for downpayment assistance, the creation of a disaster relief and mitigation fund, and an increase in funding to the Community Development Financial Institutions (CDFI) Fund. Mr. Malloy shared the budget also includes directives to form several workgroups and produce reports, including tasking DHCD to study property tax relief programs designed to keep long-term residents in their homes and tasking the State Fire Marshall's Office to assess fees related to fire safety inspections.

Virginia Housing Report

Ms. Neale, CEO of Virginia Housing, shared an update on the organization's tracking of the proposed federal budget which may impact Virginia Housing's activities including funding for the Housing Choice Voucher Program, HOME Investment Partnerships Program, and CDBG. Ms. Neale highlighted the Governor's executive order formalizing the relationship between Virginia Housing, DHCD, and Virginia Economic Development Partnership (VEDP). Ms. Neale shared an update on Virginia Housing's Workforce Housing Investment Program. Board members asked Ms. Neale questions, and the Board discussed Virginia Housing's programs targeting middle income households.

Fire Services Board Report

Mr. Snell shared that the next Virginia Fire Services Board meeting will be June 6, 2025, and the annual Virginia Fallen Firefighter & Emergency Medical Services Memorial Service will be held on June 7, 2025, at the Richmond Raceway.

Report of the Director

On behalf of Director Horn, Ms. Lindsey provided an update on DHCD's Local Housing Policy Survey and noted that FY2024 data has been collected and is now available on the DHCD website (<https://www.dhcd.virginia.gov/local-housing-policies>). Ms. Lindsey also shared that the Residential Sites and Structures Database is live on the DHCD website (<https://www.dhcd.virginia.gov/drss>).

Unfinished Business

There was no unfinished business to be discussed.

New Business

Ms. Davis asked DHCD staff to provide an in-depth overview of the building code development cycle to help new Board members to better understand the process for upcoming hearings. Members of the Board concurred with Ms. Davis's suggestion.

Mr. Bell provided an update on an appeal filed by the Sierra Club regarding the adoption of the 2021 Uniform Statewide Building Code.

Board Matters

Mr. Malloy asked members to turn in their updated contact sheets if they had not already done so.

Future Meetings

Ms. Lindsey shared that the next meeting of the Board is scheduled for July 14, 2025.

Adjournment

A motion was made by Ms. Neale and seconded by Mr. Stosser to adjourn the meeting. The motion passed on a unanimous voice vote (YEAS: Berbert, Bryant, Davis, Goldberg, Goodman, A. Johnson, K. Johnson, Neale, Osleger, Snell, Stosser; NAYS: None). The meeting was adjourned at 11:31 a.m.