



Glenn Youngkin
Governor

Juan Pablo Segura
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Bryan W. Horn
Director

May 6, 2025

MEMORANDUM

TO: Board of Housing and Community Development Members

FROM: Chase Sawyer, DHCD Policy and Legislative Services Manager

SUBJECT: Board of Housing and Community Development Meeting – May 12, 2025

Enclosed is the agenda and information package for the Board of Housing and Community Development meeting to be held on **Monday, May 12, 2025**. The full Board will convene at 10:00 a.m. The Board meeting will be held at the **Virginia Housing Center** located in Innsbrook at 4224 Cox Road in Glen Allen, Virginia. Lunch will be provided during the meeting.

Please contact me as soon as possible to let me know whether you will or will not be able to attend. I can be reached at chase.sawyer@dhcd.virginia.gov or at 804-310-5872. Please let me know if you have any questions or if there is anything I can do to be of assistance.

Enclosure



Virginia Department of Housing and Community Development | Partners for Better Communities
Main Street Centre | 600 East Main Street, Suite 300 Richmond, VA 23219
www.dhcd.virginia.gov | Phone (804) 371-7000 | Fax (804) 371-7090 | Virginia Relay 7-1-1

AGENDA
BOARD OF HOUSING and COMMUNITY DEVELOPMENT
Monday, May 12, 2025
10:00 AM
Virginia Housing Center
4224 Cox Road, Glen Allen, VA

Public Comment before the Board will begin at 10:00 a.m.

In addition to in-person public comment, there will be a virtual public comment option. Each speaker will be limited to one minute of speaking time and there will be one half-hour total for public comment on a first come first served basis. Please contact chase.sawyer@dhcd.virginia.gov to sign up for public comment.

Electronic Meeting Access Information

Microsoft Teams Joining Information: [Click here to join the meeting](#)

Meeting ID: 287 813 467 740 9 | Passcode: Hc3Z6wd6

Call in (audio only) +1 434-230-0065 | Phone Conference ID: 945 432 365#

- | | | |
|------|---|----------------|
| I. | OPENING | |
| | a. Call to Order | Chair |
| | b. Roll Call | DHCD Staff |
| | c. Public Comment | Chair |
| II. | CONSENT AGENDA | Chair |
| | o Approval of Minutes: April 16, 2025 | |
| IV. | AMUSEMENT DEVICE TECHNICAL ADVISORY COMMITTEE (ADTAC) APPOINTMENT | Chair |
| | Action Item | |
| V. | CONSOLIDATED AND ANNUAL ACTION PLAN APPROVAL | DHCD Staff |
| | Action Item | |
| VI. | PRIVATE ACTIVITY BOND UPDATE | DHCD Staff |
| VII. | LEGISLATIVE AND REGULATORY UPDATE | DHCD Staff |
| | o 2024 Code Development Cycle Update | |
| | o 2025 General Assembly Session Update | |
| VII. | REPORTS AND INFORMATION | |
| | a. Virginia Housing Report | Tammy Neale |
| | b. Report of the Virginia Fire Services Board | J.M. Snell |
| | c. Report of the Director | Todd Weinstein |

VIII.	UNFINISHED BUSINESS	Board Members
IX.	NEW BUSINESS	Board Members
X.	BOARD MATTERS	Board Members
XI.	FUTURE BOARD MEETING DATES o July 14, 2025	Todd Weinstein
XII.	ADJOURNMENT	Chair

**Minutes of the
BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
April 16, 2025
10:10 AM
All-Virtual Meeting via Microsoft Teams**

Members Present

Louie Berbert, Chair
Sylvia Bryant
Cindy Davis
Bill Garrett
Jenna Goodman
Keith Johnson
Roger Jones, Vice Chair
Tammy Neale
Hank Osleger
J.M. Snell
Scott Stosser
Mark Trostle

Members Absent

Lynne Goldberg
Abigail Johnson

DHCD staff present for all or part of the meeting:

Justin Bell, Assistant Attorney General
Jeff Brown, Deputy Director of Building and Fire Regulations
Bryan Horn, Director
Trisha Lindsey, Policy and Legislative Services Director
Andrew Malloy, Sr. Policy Analyst
Sulaiman Safi, Board Coordinator
Chase Sawyer, Policy Manager
Todd Weinstein, Chief Deputy Director

Call to Order

Mr. Berbert, Chair of the Board of Housing and Community Development, called the meeting of the Board to order at 10:10 a.m.

Roll Call

The roll was called by Mr. Sawyer. Mr. Sawyer reported that a quorum was present.

Public Comment

Mr. Berbert opened the floor for public comment.

After seeing no speakers, Mr. Berbert closed public comment.

Approval of Minutes

A motion was made by Mr. K. Johnson and seconded by Mr. Stosser to approve the minutes of the March 10, 2025 meeting of the Board. The motion passed on a unanimous voice vote (YEAS:

Berbert, Bryant, Davis, Garrett, Goodman, K. Johnson, Jones, Neale, Osleger, Snell, Stosser, Trostle; NAYS: None).

Report of the Codes and Standards Committee	Mr. Jones, Chair of the Codes and Standards Committee, reported that the Committee approved a recommendation to adopt the amended regulation as presented and authorize staff to proceed with the emergency regulatory process for the proposed changes to 13VAC5-63-240, making any non-substantial changes that may be identified during the administrative review process in order to complete the action as expeditiously as possible. The recommendation came as a standing motion to the Board. The motion passed on a unanimous voice vote (YEAS: Berbert, Bryant, Davis, Garrett, Goodman, K. Johnson, Jones, Neale, Osleger, Snell, Stosser, Trostle; NAYS: None).
Unfinished Business	There was no unfinished business to be discussed.
New Business	There was no new business to be discussed.
Board Matters	There were no other board matters to be discussed.
Future Meetings	Mr. Horn shared that the next meeting of the Board was scheduled for May 12, 2025.
Adjournment	A motion was made by Ms. Davis and seconded by Ms. Goodman to adjourn the meeting. The motion passed on a unanimous voice vote (YEAS: Berbert, Bryant, Davis, Garrett, Goodman, K. Johnson, Jones, Neale, Osleger, Snell, Stosser, Trostle; NAYS: None). The meeting was adjourned at 10:15 a.m.



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COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Bryan W. Horn
Director

Memorandum

To: Board of Housing and Community Development

From: Bryan Horn, DHCD Director

Subject: ADTAC Reappointment – Michael Dellinger

Date: April 1, 2025

The Amusement Device Technical Advisory Committee (ADTAC) is a board-appointed committee created under §36-98.3 of the Code of Virginia. The term for one member of the ADTAC expires in September on the committee: for a code enforcement community position. The Board's policy (enclosed) directs staff to seek advisory members, as guided by stakeholder organizations, for the applicable category. The policy outlines that two of the five positions on the ADTAC are to represent the code enforcement community.

DHCD staff contacted Michael Dellinger, whose term expires September 2, 2025, inquiring whether he was interested in reappointment. Mr. Dellinger desires to be reappointed. DHCD staff also contacted the Virginia Building and Code Officials Association (VBCOA) and confirmed the organization wishes to have Mr. Dellinger continue to represent it on the ADTAC. DHCD staff has advised the applicant of the May 12, 2025 Board of Housing and Community Development meeting where the reappointment will be considered. Staff has also advised the applicant that he is welcome to attend and express his interest in continuing to serve as an ADTAC member.

The ADTAC has made a recommendation to the Board to reappoint Michael Dellinger.

Enclosure



APPENDIX

BOARD OF HOUSING AND COMMUNITY DEVELOPMENT STANDING ADVISORY COMMITTEES BOARD POLICY FOR COMMITTEES

The Board of Housing and Community Development (the "Board") currently has two permanent advisory committees established by statute to advise the Board. These are the Building Code Academy Advisory Committee and the Amusement Device Technical Advisory Committee. This document provides the Board policy governing the appointments and terms of service for these Boards. These advisory committees have different statutory requirements and therefore have different requirements.

I. Amusement Device Technical Advisory Committee (ADTAC) is established by section 36-98.3 of the Code of Virginia, which provides that "To assist the Board in the administration of this section, the Board shall appoint an Amusement Device Technical Advisory Committee, which shall be composed of five members who, by virtue of their education, training or employment, have demonstrated adequate knowledge of amusement devices or the amusement industry. The Board shall determine the terms of the Amusement Device Technical Advisory Committee members. The Amusement Device Technical Advisory Committee shall recommend standards for the construction, maintenance, operation and inspection of amusement devices, including the qualifications of amusement device operators and the certification of inspectors, and otherwise perform advisory functions as the Board may require." The purpose of the ADTAC is to advise the Board of Housing and Community Development (the "Board") and the Director of the Department of Housing and Community Development on matters related to amusement devices and the Virginia Amusement Device Regulations (13 V AC 5-31).

Composition of ADTAC:

The ADTAC shall be comprised of five (5) representatives of code enforcement personnel and amusement device industry professions affected by the provisions of the amusement device regulations. The committee shall consist of:

- a. two (2) members representing the code enforcement community,
- b. two (2) members representing amusement parks or private operators of amusement devices, and
- c. one (1) member representing third-party amusement device inspectors.

Terms of ADTAC Service:

- a. Representatives will be appointed as members of the ADTAC for four-year terms. There is no limit to the number of terms that a member may serve. The Board may replace any member appointed for the balance of the appointee's term.
- b. The ADTAC members may continue to serve after the expiration of their term until new appointments or reappointments are made.

Appointment of ADTAC:

- a. The Department of Housing and Community Development shall notify appropriate organizations of any vacancies on the ADTAC. The Department also shall contact organizations that may have representation or an interest in membership participation on the advisory committee. Applications shall be directed to and coordinated by the Department. Staff will present

the names and background information of all applicants to the Board for consideration. The Board will consider appointment after a review of information presented.

b. The Board may ask Department staff for additional names for consideration. The Department may request an organization to submit nominations to replace a current ADTAC member for any reason, including but not limited to lack of attendance at Committee meetings.

c. The Board will fill vacancies occurring for the balance of any vacating committee member's term using the same procedure by which the original appointment was made (see above).



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DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Bryan W. Horn
Director

Memorandum

To: Board of Housing and Community Development

From: Bryan Horn, DHCD Director

Subject: Consolidated Plan and Annual Action Plan

Date: May 1, 2025

The Board of Housing and Community Development is responsible for the review/approval of the 2025-2026 Annual Action Plan prior to submission to the US Department of Housing and Urban Development (HUD). The plan is a HUD requirement that sets priorities and goals for the use of HUD program funds that include the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnerships (HOME), Housing Opportunities for Persons with AIDS (HOPWA), and the National Housing Trust Fund (NHTF). For more information about the consolidated planning process, please see [DHCD Online](#).

The draft version of the Annual Action Plan is available for review on the DHCD website at <https://www.dhcd.virginia.gov/consolidated-plan>. The enclosed presentation provides an overview of the Consolidated Plan/Annual Action Plan. The public participation section of the Consolidated Plan will be added to the documents at the conclusion of the public comment period. Final documents are due to HUD by May 16, 2025.

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Department of Housing and Community Development

Board of Housing & Community Development
May 12, 2025



**VIRGINIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT**
Partners for Better Communities



Guiding the Future: Virginia's Annual Action Plan Fiscal Year 2025 - 2026



VIRGINIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT
Partners for Better Communities



What is the Consolidated Plan?

- Housing and Urban Development (HUD) requirement
- Every 5 years DHCD asks “What needs are present in Virginia?”
 - Affordable Housing
 - Homelessness
 - Non-Homeless Special Needs Housing
 - Non-Housing Community Development
- Every year DHCD submits an Annual Action Plan



Who completes the Consolidated Plan and Annual Action Plan?

- Completed by the state or localities that receive funds directly from HUD
- DHCD completes the Virginia plan for these federal resources



What's included?

- A needs assessment, a strategic plan, and annual goals
- Focuses on housing, homelessness, and community development
- Includes public input and feedback from service providers, housing developers, other state agencies, localities and continua of care



2025 - 2026 Strategic Goals

DHCD will target federal resources and leverage state funding to address priority needs by advancing the following strategic goals:

1. ***Creating competitive and sustainable communities*** – Enhance infrastructure, education, and access to business capital to improve the ability of communities to maintain or expand their levels of economic success.
2. ***Increasing access to affordable and safe housing units*** – Preserve and improve existing affordable units and create new affordable units, with a specific focus on units available to households with special needs.
3. ***Increasing housing stability*** – Decrease the number of individuals experiencing homelessness, reducing the length of time people are homeless, and reduce the number who return to homelessness.



Annual Action Plan – 2025-2026

- **Third Annual Action Plan**

- July 1, 2025 – June 30, 2026

Covering the funds DHCD spends from:

- Emergency Solutions Grant (ESG)
- Housing Opportunities for Persons with AIDS (HOPWA)
- HOME Investment Partnerships (HOME)
- National Housing Trust Fund (NHTF)
- Community Development Block Grant (CDBG)

To view the document, go to
dhcd.virginia.gov/consolidated-plan



2023 FIVE-YEAR CONSOLIDATED
PLAN DOCUMENTS

[Draft 2025-2026 Annual Action Plan](#)

[2024-2025 Annual Action Plan Substantial
Amendment](#) | [Public Notice](#)

[Final 2023-2024 CAPER](#)

[2024-2025 Annual Action Plan Public Hearing |
Presentation](#)



Annual Action Plan Participation Timeline





2025-2026 AAP Input Sessions



4 Virtual Sessions:

Nov. 18 – Dec. 11, 2024

Includes Southwest VA



5 In-Person Sessions:

Nov. 13 – Dec. 10, 2024

Central, Eastern, and Northern VA



Public Participation Overview

Input Sessions:

- **136 attendees across 8 sessions**
- **37 organizations represented:**
 - 17 local/regional governments
 - 16 CoCs & CSBs
 - 4 development organizations & service providers
- **Diversity of geographic purview:**
 - 22 organizations serving Northern VA
 - 3 organizations serving Central VA
 - 6 organizations serving Eastern VA
 - 26 organizations serving Southwestern VA

Stakeholder survey conducted to identify impediments to administering programs

Virtual public hearing held on April 2, 2025

Receiving and responding to written comments through April 25, 2025





Overview

Federal Program	2024/2025	2025/2026*
Community Development Block Grant (CDBG)	\$19,107,637	TBD
HOME Investment Partnerships	\$9,536,456	TBD
Emergency Solutions Grant (ESG)	\$3,069,615	TBD
Housing Opportunities for Persons With AIDS (HOPWA)	\$1,660,100	TBD
National Housing Trust Fund (NHTF)	\$3,838,928.42	TBD

*HUD has not yet released this year's formula allocations for CPD programs



Community Development Block Grant (CDBG)

CDBG Appropriation 2025-26 Proposed Uses	2025/2026
Resources	
HUD Allocation	\$19,107,637
Total	\$19,107,637
Uses	
CDBG Project Grants	\$16,313,103
Planning Grants	\$750,000
Urgent Need	\$1,000,000
Program Planning and Administration	\$743,646
Total	\$19,107,637

**Based on 2024/25 funding amount. This will be updated when HUD publishes the 2024/25 allocations.*

***Estimate extrapolated annually based on January 2025 Program Income, in addition to the surplus of the 2024 estimate*



HOME Investment Partnerships

HOME Appropriation 2025-26 Proposed Uses	2025/2026
Resources	
HUD Allocation*	\$9,536,456
Program Income**	\$845,984
Total	\$10,382,440
Uses	
Affordable and Special Needs Housing	\$8,928,744
Homeownership (Down Payment Assistance)	\$500,000
State Administration (10%)	\$953,646
Total	\$10,382,440

**Based on 2024/25 funding amount. This will be updated when HUD publishes the 2024/25 allocations.*

***Estimate extrapolated annually based on January 2025 Program Income, in addition to the surplus of the 2024 estimate*



Contact Information

DHCD will submit the 2025-2026 Annual Action Plan to HUD on May 16th.

Lyndsi Austin
Associate Director – Community Development and
Housing Policy
(804) 338-9585
lyndsi.austin@dhcd.virginia.gov
Primary Contact for Con Plan, Annual Action Plan

Sandra Powell
Senior Deputy Director– Community Development and
Housing
(804) 613-8769
sandra.powell@dhcd.virginia.gov

A blue-toned background image showing the silhouettes of a family walking away from the viewer. On the left, a man carries a baby in a carrier. In the center, a young girl holds hands with the man and another child. On the right, a woman holds hands with the girl and another child. They are walking on a path with hills in the background.

THANK YOU



**VIRGINIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT**
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Contact Us

600 East Main Street, Suite 300

Richmond, VA 23219

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