

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
October 26, 2015  
Richmond, Virginia**

Members Present

Mr. Anthony Clatterbuck  
Mr. Roger McLellon  
Ms. Susan Dewey  
Ms. Patricia Shields  
Mr. Tommy Shields  
Mr. Shekar Narasimhan  
Mr. John Ainslie  
Mr. J. P. Carr  
Mr. Steve Semones  
Mr. Rick Witt

Members Absent

Mr. Robert Kaplan  
Mr. Jim Petrine  
Mr. Robby Dawson  
Mr. Brian Mullins

Call to Order

Mr. Anthony Clatterbuck, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Ms. Elizabeth Rafferty of the Department's Policy Office. Ms. Rafferty reported that a quorum was present for the meeting.

Public Comment

Mr. Kenneth Martin spoke to the Board in regards to amusement device regulations.

Approval of Minutes

A motion was made to approve the minutes of the May 18, 2015 and the July 20, 2015 meeting of the Board. The motion was seconded and unanimously passed.

Elections

Mr. Mr. Shelton asked for nominations for Chairman of the Board. Mr. Anthony Clatterbuck was nominated to continue to serve as Chairman. This nomination was seconded. Mr. Clatterbuck was elected Chairman by acclamation. Mr. Clatterbuck asked for nominations for Vice-Chairman. Mr. John Ainslie was nominated to serve as Vice-Chairman. The nomination was seconded. Mr. Ainslie was elected Vice-Chairman by acclamation.

2015 Regulatory Cycle  
Tentative Schedule

Ms. Cindy Davis reviewed the proposed 2015 regulatory cycle tentative schedule. Board members discussed process and the inclusion of cost impact statements for recommended Code changes.

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Amusement Device Committee	Ms. Cindy Davis presented a recommendation from the Virginia Building Code Officials Association (VBCOA) for the appointment of a code enforcement representative to the Amusement Device Technical Advisory Committee. Mr. Victor Purchase, an inspector from the City of Alexandria was recommended; the recommendation was seconded. Mr. Purchase was appointed by acclamation.
Executive Order 32 Housing Policy Advisory Council Study	Ms. Elizabeth Rafferty presented information on a study addressing the impact of Housing on Virginia's Economy commissioned by the Housing Policy Advisory Council.
VHDA Report	Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, reported on the Community Outreach programs conducted by VHDA; serving those with the most difficult to address housing needs. They work with redevelopment and housing authorities and non-profits to build capacity, conduct home ownership and foreclosure counseling and work to serve special needs populations.
VFSB Report	Mr. John Ainslie reported on the relationship with Fire programs and the Virginia State Fair and grants for new burn buildings. He also provided some statistics on deaths as the result of fires in Virginia. The next meeting will be November 7 <sup>th</sup> and 8 <sup>th</sup> in Roanoke.
Report of the Director	Mr. Shelton reported Virginia was submitting an application to HUD for Phase 2 of the National Disaster Resiliency Competition; Virginia will be requesting for \$493 million for resiliency projects. Mr. Shelton reported on the five new Enterprise Zone designations, and the legislative proposals recommended by the Housing Commission for the Housing Trust Fund. Mr. Shelton also reported on the announcement to be made Veteran's Day in regards to ending veteran homelessness. Mr. Shelton invited all Board members to attend the Virginia Housing Conference to be held November 18-20 in Hampton, Virginia.
Unfinished Business	Mr. Clatterbuck asked for Board members to consider their interest in Committee assignments (Housing, Community Development and Codes and Standards). Staff will provide a list of current committee members.

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- New Business                      Mr. Clatterbuck discussed the issue of public awareness in regards to knob and tube wiring; home inspectors do not consistently alert homeowners and some insurance companies will not insure homes with knob and tube wiring due to fire hazard. Potential solutions and recommendations were discussed.
- Board Matters                      A resolution to commend Mr. Jim Hyland for his service to the Board was presented. A motion to accept was made; the motion was seconded and approved.
- Future Meetings                      The next meeting of the Board will be held on Monday, **January 25, 2016.**
- Adjournment                      Upon motion duly made and seconded, the meeting was adjourned.