

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
July 25, 2011
Richmond, Virginia**

Members Present

Mr. John Ainslie
Mr. Ron Boothe
Mr. Anthony Clatterbuck
Ms. Susan Dewey
Ms. Lori Fountain
Mr. Roger McLellon
Mr. Brian Mullins
Ms. Nancy O'Brien
Mr. Ed Whitmore
Mr. Rick Witt

Members Absent

Ms. Elaine Gall
Mr. Tito Munoz
Ms. Ellen Robertson
Ms. Carol Staples

Call to Order

Mr. Brian Mullins, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Steve Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present for the meeting.

Public Comment

There was no one requesting to speak, the public comment session was closed.

Approval of Minutes

A motion was made to approve the minutes of the May 23, 2011 meeting of the Board. The motion was seconded and unanimously passed.

Annual Board Elections

Mr. Bill Shelton, Director of the Department of Housing and Community Development, presided over the annual election of a Chairman of the Board. Mr. Brian Mullins was nominated to serve as Chairman. This nomination was seconded. Mr. Mullins was elected Chairman by acclamation. Mr. Mullins asked for nominations for Vice-Chairman. Mr. Rick Witt nominated Mr. Anthony Clatterbuck. The nomination was seconded. Mr. Clatterbuck was elected Vice-Chairman by acclamation.

Report of the Codes and Standards Committee

Mr. Clatterbuck, Chairman of the Codes and Standards Committee, reported on the morning meeting of the Committee. Mr. Clatterbuck reported that the Committee recommended amendments to the Virginia Amusement Device Regulations to conform the regulations to recently enacted statute. The

Committee recommendation was unanimously approved.

Mr. Clatterbuck reported that the Committee recommended amendments to the Uniform Statewide Building Code to conform the regulations to recently enacted statutes. The Committee recommendation was unanimously approved.

Mr. Clatterbuck reported on the Committee recommendation to adopt provisions within the Uniform Statewide Building Code (USBC) to provide a defective drywall remediation protocol. A motion was made to adopt the proposed USBC protocol. The motion was seconded and unanimously approved.

Report of the Community
Development Committee

Mr. Ed Whitmore, Chairman of the Community Development Committee, reported on the morning meeting of the Committee. Mr. Whitmore reported that the Committee recommended amendments to the Enterprise Zone Grant Program Regulation to conform the regulation to recently enacted statute. The committee recommendation was unanimously approved.

VHDA Report

Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, provided an overview of the Emergency Homeowners Loan Program. Ms. Dewey also reported on the Foreclosure Task Force.

VFSB Report

Mr. Mullins provided the report of the Virginia Fire Services Board. Mr. Mullins reported on the Virginia Fire Marshal Academy, the Law Enforcement Academy at Fort A. P. Hill, the Knowledge Center, Dry Hydrants, Mini Grants, ATL, burn buildings and the burn building review. Mr. Mullins also provided an update on fire incidents in Virginia.

Report of the Director

Mr. Shelton, reported on the Governor's Housing Policy Framework and the HUD housing voucher PBCA. Mr. Shelton also reported on the new Building Collaborative Communities Program, the grand opening of the Heartwood Artisan Center recent, CDBG awards, foreclosed property and the Virginia Housing Commission. Mr. Shelton provided an update on the Consolidate Plan.

Unfinished Business

None

New Business

None

- Board Matters
- Ms. O'Brien provided an overview of the work of Virginia Community Capitol. A recent annual report of VCC was handed out.
- Mr. Mullins reported on the State Fire Marshal's Office possible requested for amending fee schedules.
- Mr. Steven Jack of the Office of the Attorney General provided an overview of FOIA and Board members participation in various types of meetings.
- Future Meetings
- The next meeting of the Board will be held on Monday, September 19, 2011 at the Virginia Housing Center in Glen Allen, Virginia.
- Adjournment
- Upon motion duly made and seconded, the meeting was adjourned.