

Task Force on Services for Survivors of Sexual Assault
Full Task Force
Meeting Minutes

June 14, 2024 – 10:00am-12:00pm

Hybrid Meeting: Zoom & Varina Area Library

Members Present:	Members Absent:	VDH Staff:	Public:
Chair Maria Altonen	Delegate Kelly Convirs-Fowler	Camilla Herndon (in-person)	Davis Gammon
Bonnie Price (virtual – reason: on vacation)	Caren Sterling		Gliebys Gonzalez (virtual)
Delegate Karrie Delaney (virtual for undetermined reason)	Chatonia Zollicoffer		Jen Kline (virtual)
Ashley Balcombe (virtual for undetermined reason)	Caitlin Yerkes		Andi Martin (virtual)
Laurie Crawford (designee for James Williams)	Michele Laaksonen		Mindy Diaz (virtual)
Lindsey Caley (virtual for undetermined reason)	Senator Jennifer Boysko		Unnamed virtual user
Robin Foster (virtual – reason: out of town)			
Ariel Ward (virtual – reason: lives outside of 60 mile radius)			

Genevieve Lohr (virtual for undetermined reason)			
Delegate Jackie Glass (virtual – reason: unforeseen circumstances)			

Topic/Subject	Discussion	Recommendation
I. Call to Order and Introductions	Chair Altonen called the meeting to order at 10:01am. Chair Altonen conducted a roll call of members present. Quorum was met.	
II. Review of the Agenda and Approval of Minutes	<p>Chair Altonen reviewed the agenda with the Task Force members. Chair Altonen presented the April Full Task Force meeting minutes. A motion to approve the meeting minutes was made by Bonnie Price and the motion was seconded by Delegate Delaney. The minutes were approved.</p> <p>Chair Altonen presented the April Telemedicine sub-committee meeting minutes. A motion to approve the meeting minutes was made by Genevieve Lohr and the motion was seconded by Delegate Jackie Glass. The minutes were approved.</p>	
III. Public Comment	Members of the public were present, and introduced themselves. No one provided public comment.	
IV. Update from Caren Sterling	Chair Altonen presented an update from Caren Sterling to clarify concerns brought to the Task Force at the previous meeting regarding physical evidence recovery kits (PERKs) collected at a non-Department of Defense (DOD)-contracted facility not being admissible in UCMJ (Uniform Code of Military Justice) tribunals/hearings. The update declared PERKs are admissible, though there may be some issues with admissibility based on when the DOD-Criminal Investigative Agency gets involved with the investigation. Admissibility issues can also arise from chain of custody, where the PERK was collected/examination conducted, testing location, process, standards, etc. These universal issues that could arise in any tribunal/court. Dr. Foster requested a list of DOD facilities.	

V. Updates from Telemedicine Sub-Committee	<p>Ashley Balcombe shared updates that the Telemedicine Sub-Committee has not been able to convene a meeting and asked for feedback on drafting recommendations. Bonnie Price suggested the sub-committee investigate the treatment hospitals offering telemedicine services and see how the Task Force can promote their services or provide support. Delegate Jackie Glass requested to join the sub-committee. Dr. Foster offered to connect the Telemedicine Sub-Committee to the VCU telemedicine team. Andi Martin shared that federal funding is available to support forensic nurse examiners (FNE) programs for telehealth. Chair Altonen shared that the Telemedicine Sub-Committee is scheduled to meet August 12, 2024.</p>	
VI. Updates from Educational Materials Sub-Committee	<p>Dr. Foster shared that the final version of the educational materials is not ready for voting. The PowerPoint is in the process of being converted to a narrative and interactive video. Dr. Foster will update when it is completed to convene the next meeting for voting.</p>	
VII. Other Business & Task Force Branding and Logos	<p>Camilla shared the two updated logos for the Task Force branding. A motion to approve one of the logos was made by Delegate Jackie Glass and the motion was seconded by Lindsey Caley. The logo was approved for use on Task Force materials.</p> <p>Bonnie Price shared concern over the term “survivors” being used in the official Task Force’s name and suggested adding a caveat to include “patients.”</p> <p>Delegate Jackie Glass asked about updates on the list of hospitals from Office of Licensure and Certification (OLC) and their compliance with submitting their plan. Davis Gammon from Virginia Hospital and Healthcare Association (VHHA) shared that VHHA reached out to non-compliant members and is actively working with treatment hospitals to submit their plans to OLC.</p>	
VIII. Next Steps	<p>A Doodle poll will be sent out for availability of next meeting.</p>	
IX. Adjourn	<p>The meeting was adjourned by Chair Altonen at 10:37am.</p>	