



Criminal Justice Services Board (CJSB) Executive Committee

November 18, 2022, at 10:00 a.m.

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia
in the 12th floor Conference Room*

Members Present

Chief Maggie DeBoard
Chief Craig Branch, Chair
Mr. Timothy Coyne, Proxy for Ms. Maria Jankowski
Mr. Jagdish Katyal
Lt. Col. Kirk Marlowe, Proxy for Colonel Gary Settle

Members Absent

Sheriff C. O. Balderson
Chief Jeffrey Katz
The Hon. Bryan Porter, Vice-Chair

I. Call to Order

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 10:00 a.m. A quorum was present.

II. New Business

Decertification – Mr. Troy Hinchey – Washington County Sheriff’s Office

Chairman Branch called on Mr. Erik Smith of the Office of the Attorney General, to give a summary of Mr. Hinchey’s certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Washington County Sheriff’s Office. Mr. Hinchey was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

A request for continuance was made for Mr. Hinchey’s decertification appeal.

Decertification – Mr. Jason Davis – Buchanan County Sheriff’s Office

Chairman Branch called on Ms. Cathie Hutchins of the Office of the Attorney General, to give a summary of Mr. Davis’ certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Buchanan County Sheriff’s Office. Mr. Davis was decertified pursuant to clause (B)(vi) of §15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Davis and his counsel.

Chief Maggie DeBoard made a motion, seconded by Mr. Timothy Coyne that the Executive Committee meet in closed session for the purpose of discussing the decertification of Mr. Davis with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Chief DeBoard made a motion, seconded by Mr. Coyne, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Mr. Jagdish Katyal made the motion, seconded by Chief DeBoard that the Executive Committee reinstate the certification of Mr. Davis as a law-enforcement officer. The motion passed unanimously.

III. Public Comment

There was no public comment.

IV. Next Meetings

The next meeting date of the Executive Committee is scheduled for January 19-20, 2023, at 10:00 a.m.

V. Adjournment

The meeting adjourned at 11:45 a.m.