



# Criminal Justice Services Board New Member Orientation

Washington Building  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219  
Phone Number (804) 786-8718

## AGENDA (PART I)

**September 13, 2017 (3:00 p.m. to 5:00 p.m.)**

3:00 p.m. Welcome and Introductions  
*Fran Ecker, Director, DCJS*

3:15 p.m. DCJS Overview  
*Fran Ecker, Director, DCJS*

- History and Background
- Mission and Stakeholders
- Organization

Division of Programs and Services  
*Tom Fitzpatrick, Director*

- Mission and Stakeholders
- Training/education
- Juvenile Services
- Victims Services
- Correctional Services
- Mental and Behavioral Health/Addiction Recovery
- Advisory Committee to the Court Appointed Special Advocates/Children's Justice Act Program
- Virginia Advisory Committee on Juvenile Justice and Prevention
- Virginia Advisory Committee on Sexual and Domestic Violence
- Virginia Sexual and Domestic Violence Program Professional Standards Committee

Division of Law Enforcement  
*Teresa Gooch, Director*

- Mission and Stakeholders
- Training/education/model policies
- Law Enforcement Standards and Policy
- Committee on Training
- Crime Prevention Center
- Virginia Law Enforcement Professional Standards Committee
- Law Enforcement Qualifications and Decertification Process
- Virginia Center for School and Campus Safety

Division of Licensure and Regulatory Services

*Leon Baker, Acting Director*

- Mission and Stakeholders
- Customer Service and Criminal History
- Licensing
- Compliance, Enforcement and Training
- Regulatory Programs
- Regulated Businesses and Individuals
- Specialized Training
- Private Security Services Advisory Board

Division of Finance and Administration

*John Colligan, Director*

- Budget and Funding
- Staffing
- Trainings/Conferences
- Grants and Approval Process
- Grants Committee
- Asset Forfeiture Responsibilities

Research Center

*Fran Ecker, Director, DCJS*

*Jim McDonough, Director*

- Data Sharing Portal Study
- Offender Forecasting
- SAC for State
- School and Campus Surveys
- 599 Calculation
- DFS Drug Case Analysis Joint Report
- Health and Criminal Justice Data Report

5:30 p.m.      Off-site Networking Event, TBD



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## AGENDA (PART II)

**September 14, 2017 (8:30 a.m. to 10:00 a.m.)**

- 8:30 a.m.      Policy and Legislative Affairs  
*Shannon Dion, Director of Policy and Legislative Affairs*
- Policy and Planning
  - Legislative Process
- CJSB Overview  
*Joe Marshall, Criminal Justice Analyst*  
*Shannon Dion, Director, Policy and Legislative Affairs*
- Responsibilities and Membership
  - By-laws
  - Meeting and Minutes
  - Proxy Voting
  - Committees
  - Parliamentary Procedures
  - Code of Virginia
  - Virginia Regulatory Town Hall
- CJSB Member Resources  
*Shannon Dion, Director, Policy and Legislative Affairs*  
*Laureen Hyman, Assistant to the Director*
- Freedom of Information Act (records and meetings)
  - Conflict of Interest Act (COIA)
    - OAG Knowledge Center
    - COIA Forms
  - DCJS Website Resources
  - DCJS Contact Information
  - Financial Disclosures
  - Travel Reimbursements
- 9:30 a.m.      Questions and Answers
- 10:00 a.m.      Adjourn