

**COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
JAIL REVIEW COMMITTEE MEETING**

Regular Meeting.....June 12, 2019

Location6900 Atmore Drive, Richmond, Virginia

Presiding.....William Dean, Chairman

Present.....Vernie W. Francis, Jr., Board of Corrections Member
Olivia Garland, Board of Corrections Member
Charles Jett, Board of Corrections Member
Heather Masters, MD, SFHM, FACP, Board of Corrections Member
Karen Nicely, LPC, Board of Corrections Member
Rev. Kevin L. Sykes, Board of Corrections Member
Bobby Vassar, Board of Corrections Member
Phillip Figura, Board Counsel, Office of the Attorney General
Steve Goff, Board of Corrections
Kemba Jennings, Board of Corrections
Patrick Wilson, Richmond Times Dispatch
Jamie Bitz, JLARC
Sarah Berday-Sacks, JLARC
Emmanuel Fontenot, Department of Corrections
Donna Foster, Department of Corrections

The meeting was called to order and Chairman Dean welcomed all attendees.

The May 15, 2019 minutes were brought before the Committee for approval.

Upon a *Motion* by Chairman Dean and duly seconded, the attending members voted unanimously to *Approve* the May 15, 2019 Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Closed Session

The following was offered by Mr. Jett as a motion:

I MOVE that the Jail Review Committee begin *CLOSED* session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Pursuant to Virginia Code Section 2.2-3712(F) I MOVE that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Donna Foster
Emmanuel Fontenot
Sarah Berday-Sacks
Jamie Bitz
Kemba Jennings
Steve Goff**

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Reconvene Open Session

Upon the members' return to open session, Mr. Jett offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

Upon a ***Motion*** by Mr. Jett and duly seconded, the attending members voted unanimously to ***Approve*** the above recommendations. All attending Board of Corrections' members ***Certified*** that the closed session discussion was limited to medical, mental health records and legally exempt matters.

General Discussion

None

Other Comments

There being nothing further, the meeting was ***Adjourned***.

DRAFT