

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting.....January 9, 2018

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Matthew Marsteller, Acting Chairman

Present..... John F. Anderson, Board of Corrections  
William T. Dean, Board of Corrections  
Charles Jett, Board of Corrections  
Phyllis Randall, Board of Corrections  
Bobby Vassar, Board of Corrections  
Steve Goff, Board of Corrections  
Brian Sutherland, Board of Corrections  
Bill Wilson, RSW Regional Jail  
Josh Salmon, Blue Ridge Regional Jail  
Sheriff Thomas Jones, Charlotte County Sheriff's Office  
Keith Lockridge, Charlotte County Sheriff's Office  
Robyn deSocio, Compensation Board  
James Bruce, Department of Corrections  
Bob Casey, Department of Corrections  
Donna Foster, Department of Corrections

The meeting was called to order and Acting Chairman Marsteller welcomed all attendees.

**I. Committee Chairman**

Acting Chairman Marsteller called for a motion to approve the November 15, 2017 minutes.

Upon a ***MOTION*** and duly seconded, the November 15, 2017 minutes were unanimously ***APPROVED***.

**II. Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio reported that the Governor's budget was introduced on Monday, December 18, 2017 and includes the following for consideration by the General Assembly:

- No additional per diem funding for the remainder of fiscal year 2018 (FY18), as the current appropriations appear sufficient;
- Additional per diem funding of \$374,114 for FY19 and \$1.4 million for FY20, based upon revised local and state responsible inmate population forecasts;
- Language and funding have been included to support a 2% across the board salary increase effective December 1, 2019 (FY20) for constitutional officers, regional jails and their employees (provided that the governing body uses the added funding to support such salary increases). This increase is the same as has been proposed for state employees;
- An additional \$1.52 million has been proposed in FY20 for the Prince William/Manassas Regional Jail staffing expansion project, projected to be completed in December 2019 (FY20);
- No additional funding was included to support staffing standards or jail overcrowding positions.

Ms. deSocio advised that the Compensation Board would meet with Association leadership later today to discuss budget and legislative priorities for the General Assembly session that begins tomorrow. During the March Liaison Committee meeting, Ms. deSocio will update any legislative actions impacting jails and funding through the Compensation Board.

### III. **Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey reported that Chesapeake Correctional Center remains on schedule for an expected April or May, 2018 completion date.

### IV. **Offender Management Service Update - Mr. Jim Parks**

Jim Parks was unable to attend the November Liaison Committee but Deputy Director David Robinson reported during the Board of Corrections' meeting that the out-of-compliance total was 3,391.

### V. **Policy and Initiatives Unit- Mr. Jim Bruce**

*The Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities* has been approved by the Office of the Governor. It has been submitted to the Virginia Register and will be published on February 5, 2018 with a 30-day comment period, ending on March 7, 2018. The regulations will become effective on March 8, 2018.

### VI. **Other Business**

None

I. **Other Comments**

There being nothing further, by ***MOTION*** duly made and seconded, the meeting was ***ADJOURNED.***

DRAFT