

**COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
LIAISON COMMITTEE MINUTES**

Regular MeetingSeptember 17, 2008

Location6900 Atmore Drive, Richmond, Virginia

Presiding..... Chris Webb, Chairman

Present Sterling Proffitt, Chairman, Board of Corrections
 Jimmy Burrell, Member, Board of Corrections
 Jacqueline Fraser, Member, Board of Corrections
 Bobby Mitchell, Member, Board of Corrections
 Jeff Frazier, Superintendent, Northern Neck Regional Jail
 Sandra Thacker, Superintendent, Peumansend Creek Regional Jail
 Bruce Conover, Superintendent, Northwestern Regional Jail
 Roy Cherry, Superintendent, Hampton Roads Regional Jail
 Eugene Taylor, Captain, Hampton Roads Regional Jail
 John Roberts, Director, Newport News City Farm
 Wade Jewell, State Compensation Board
 Jack Dewan, Virginia Association of Regional Jails
 Robyn deSocio, Executive Secretary, State Compensation Board
 Dawn Smith, Assistant Director of Administration, DOC
 Kim Lipp, Architecture and Engineering, DOC
 Bill Wilson, Supervisor, Compliance and Accreditation, DOC
 Donna Foster, Executive Secretary, Compliance and Accreditation, DOC

The meeting was called to order and attendees were welcomed. No roll was called.

I. Committee Chairman (Mr. Webb)

- Mr. Webb called for a motion to approve the July minutes. By MOTION duly made by Sandra Thacker and seconded by John Roberts, the minutes were unanimously APPROVED by the attending committee members.

II. Meeting Summary

- Mr. Webb welcomed Bruce Conover as a new member of the committee. Mr. Conover is the new superintendent for the Northwestern Regional Jail and newly appointed to the committee.

Wade Jewell reported the following:

- There are two issues at hand to be dealt with, one being the \$50 million reduction in aid to localities, to which the Department of Planning and Budget (DPB) is still unable to release the plans for each of the localities as yet. The other issue concerns the Compensation Board having been asked to propose a 5%, 10% and 15% budget reduction plan to the Governor as has been asked of all state agencies. The current plan is to offer only reductions to their administrative costs. This does include payments on behalf of constitutional officers, such as insurance premiums and retiree healthcare credit payments.
- The Managing Jail Risks Conference in Lynchburg is planned for October 15th through 17th, which has a full registration.
- Mr. Webb discussed a possible update to the offender data base that may be in process that will link local offenders into the state data base that John Taylor (DOC Chief Technology Officer) had discussed with him.

Kim Lipp reported the following:

- The Grayson project continues to progress. The unexpected naturally occurring asbestos vein has been excavated and buried in the deep fill area on the site with the building pad placed above it. She provided the committee with photographs of the environmental precautions necessary to correctly handle this issue to substantiate the additional costs of \$1-2 million. Precautions involved safety suits and respirators, temporary showers for all workers prior to leaving the site, water applied to the actual site to prevent airborne asbestos, monitoring stations to measure dust particulate as well as personal monitors for each worker. The levels were extremely low once monitoring level results were returned. Current precautions involve only boots for workers and a boot washing station.
- The site is using modular steel units and panelized systems for housing units. The expected completion date will remain the same for now. The anticipated staff requirements will consist of approximately 325 positions.

Bill Wilson reported the following:

- The total prison population is currently 34,520, 324 are contract prisoners from primarily Wyoming and the Virgin Isles. Out of compliance rates remain at 1,548, which is very little change from the July meeting at 1,552. As mentioned in the July meeting, the total jail population appears to be dropping in numbers and the logistics have not been explained as yet. Patrick County has submitted their community based corrections plan and were approved for a 120 beds facility, which they want to build in two phases with 60 beds being added during each phase.
- Jail Operating Standards are currently under review and the Jail Construction Standards are expected to be reviewed as well.

Board of Corrections
Liaison Committee
September 30, 2008

Gary Bass did not attend the meeting;

Barry Green did not attend the meeting;

By MOTION duly made by the Chairman of the Liaison Committee, Chris Webb, and seconded by several members in attendance, the meeting adjourned.