

### **Call to Order**

The January 25, 2024, Virginia Board of Veterinary Medicine (Board) meeting was called to order at 9:02 a.m. at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 3, Henrico, Virginia 23233.

### **Presiding Officer**

Thomas B. Massie, Jr., DVM, President

### **Members Present**

Richard G. Bailey, DVM

Patricia Seeger, LVT

### **Members Attending Electronically**

The following board members were approved by the President of the Board to participate electronically due to personal travel conflicts that prevented travel to the Richmond office for the meeting:

Tregel Cockburn, DVM, Secretary

Jeffery B. Newman, DVM, Vice-President

Steve Karras, DVM

### **Members Not in Attendance**

Steve Linas, OD, Citizen Member

### **Staff Present**

Leslie L. Knachel, Executive Director

Kelli Moss, Deputy Executive Director

Matt Novak, Policy & Economic Analyst DHP

Laura Jackson, Board Administrator

Heather Pote, Senior Discipline Case Specialist

Annette Kelley, Deputy Executive Director

Kelly Gottschalk, Veterinary Review Coordinator

Taryn Singleton, LVT, Discipline Case Specialist

### **Public Present**

Talya George, Virginia Veterinary Medical Association (VVMA)

Charlie Broaddus, State Veterinarian, Virginia Department of Agriculture and Consumer Services

## **Establishment of Quorum**

With three members in attendance and three members participating via electronic communication, a quorum was established.

## **Introductions**

Dr. Massie congratulated Dr. Newman on his reappointment to serve another four years and Ms. Seeger on her appointment to succeed Ms. Halsey.

## **Ordering of Agenda**

Dr. Massie opened the floor to any edits or corrections regarding the agenda. Hearing none, the agenda was accepted as presented.

## **Public Comment**

No public comment was provided.

## **Approval of Minutes**

Dr. Massie opened the floor to any additions or corrections regarding the draft minutes from the October 26, 2023, Full Board meeting. Hearing no additions or corrections, the minutes were approved as presented.

## **Agency Director's Report**

Mr. Owens was at the General Assembly and unable to attend.

## **Legislative/Regulatory Report**

Mr. Novak provided the report on legislative and regulatory activity.

## **Board Counsel's Report**

Ms. Booberg was not able to due to a scheduling conflict.

## **President's Report**

Dr. Massie had no information to report to the Board.

## **Board of Health Professions' Report**

Dr. Karras had no information to report to the Board.

## **Staff Reports**

- Ms. Knachel provided updates on licensure statistics and outreach activities. Introduction of Annette Kelley, Deputy Executive Director for the Board of Pharmacy. Ms. Kelley will be working with the Board 20 hours per week.
- Ms. Moss provided an update on open and closed discipline cases.

**New Business**

There was no new business to report.

**Next Meeting**

The next full board meeting is scheduled for March 11, 2024.

**Adjournment**

With no objection, Dr. Massie adjourned the meeting at 10:34 AM.

Handwritten signature of Dr. Massie, consisting of a stylized, cursive 'M' followed by the name 'Duan' in a smaller, simpler font.

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Board President

Handwritten signature of Leslie L. Knachel in a cursive script.

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Leslie L. Knachel, MPH  
Executive Director