

APPROVED

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE**

September 10, 2014 - 11:00 a.m.

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 11:39 a.m.

MEMBERS PRESENT: Karen Stanfield, ALFA, Chair
Randy Scott, NHA, ALFA

DHP STAFF PRESENT: Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist

MATTER: **Daniel Coggins, NHA**
License No.: 1701-002598
Case No.: 154262

DISCUSSION: Mr. Coggins did not appear before the Committee in person in accordance with the Notice of the Board dated August 11, 2014. Ms. Stanfield noted the time was 11:41 a.m. and Mr. Coggins was not present nor represented by counsel.

The Committee fully discussed the allegations as outlined in the Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Daniel Coggins, NHA. Additionally, he moved that Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary

and would aid the Committee in its discussions. The Committee entered into closed session at 11:42 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 12:03 p.m.

DECISION:

Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee moved to issue Mr. Coggins a reprimand, assessed a \$3,000 monetary penalty and ordered that Mr. Coggins complete 10 hours of continuing education on resident abuse, to be completed within 6 months from Order entry. The motion carried.

ADJOURNMENT:

The Committee adjourned at 12:05 p.m.

Karen Stanfield, ALFA, Chair

Lisa R. Hahn, Executive Director

Date

Date

