

**Virginia Board of Nursing
Nominating Committee
September 10, 2024
Minutes**

Time and Place: The Board of Nursing Officer meeting was convened at 4:15 P.M. on September 24, 2024, in Hearing Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

Board Members Present: Dr. Helen Parke, DNP, FNP-BC- Chairperson
Shantell Kinchen, RN, LPN

Staff Members Present: Robert Scott, RN
Claire Morris, RN, LNHA

Dr. Parke opened the meeting with all committee members present. The Committee reviewed the officer responsibilities and the list of current Board Members.

Ms. Morris reviewed the nomination process. The Committee noted the recent appointments of four new Board Members as well as short lengths of service for most existing Board Members, all impacting the readiness ability to assume the role of officer.

The Committee decided nomination forms would be sent to all Board Members with a requested return date of 9/30/2024.

The Committee will meet again on October 24, 2024 at 4:00pm to review nomination forms and make a slate recommendation.

Ms. Morris informed the committee the slate would be distributed to the Board Members in advance of the November 2024 meeting when elections will occur.

The meeting was adjourned at 4:45 P.M.

Claire Morris, RN, LNHA
Executive Director