

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE D
December 11, 2024**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., December 11, 2024, Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Carol A. Cartte, RN, BSN, Chairperson
Paul Hogan, Citizen Member

STAFF PRESENT: Charlette Ridout, RN, MS, CNE

ADMINISTRATIVE
PROCEEDINGS

STAFF PRESENT: Grace Stewart, Adjudication Specialist
Jovonni Armstead, Adjudication Specialist
Avi Efreom, Adjudication Specialist
Chris Kim, Administrative Proceedings Division
Aaron Timberlake, Administrative Proceedings Division
Carolyn Morgan, Administrative Proceedings Division

CONFERENCE
SCHEDULED:

Chelesa Jade Henderson, CNA Reinstatement Applicant 1401-130967
Ms. Henderson did not appear.

CLOSED MEETING: Based upon the information provided by Ms. Stewart, Ms. Cartte ruled that adequate notice was given to Ms. Henderson.

RECONVENTION: Mr. Hogan moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:02 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Henderson. Additionally, Mr. Hogan moved that Ms. Ridout and Ms. Stewart attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

The Committee reconvened in open session at 9:08 A.M.

ACTION: Mr. Hogan moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mr. Hogan moved to Issue an Order to Deny Ms. Henderson's Application of Reinstatement for her certificate to practice as a nurse aide. The basis of this

decision will be set forth in an Order which will be mailed to Ms. Henderson's address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Henderson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Henderson within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Monica Trenette Keeling, CNA Reinstatement Applicant 1401-060976

Ms. Keeling did not appear.

Based upon the information provided by Ms. Armstead, Ms. Cartte ruled that adequate notice was given to Ms. Keeling.

CLOSED MEETING:

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:31 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Keeling. Additionally, Mr. Hogan moved that Ms. Ridout, Ms. Armstead, Mr. Kim and Mr. Timberlake attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:33 A.M.

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Hogan moved to Issue an Order to Deny Ms. Keeling's Application of Reinstatement for her certificate to practice as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Keeling's address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Keeling unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Keeling within such time. If service of the Order is made by mail, three

additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS: The Committee recessed at 10:35 A.M.

RECONVENTION: The Committee reconvened at 1:00 P.M.

CONFERENCE
SCHEDULED: **Granika Donshe Kinney, CNA Reinstatement Applicant 1401-181970**
Ms. Kinney did not appear.

Based upon the information provided by Mr. Efreom, Ms. Cartte ruled that adequate notice was given to Ms. Kinney.

CLOSED MEETING: Mr. Hogan moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:01 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Kinney. Additionally, Mr. Hogan moved that Ms. Ridout, Mr. Efreom, Ms. Morgan and Mr. Timberlake attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:03 P.M.

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Hogan moved to Issue an Order to Deny Ms. Kinney's Application of Reinstatement for her certificate to practice as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Kinney's address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Kinney unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Kinney within such time. If service of the Order is made by mail, three

additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Donnesha Vernelle Engers Smith, CNA Reinstatement Applicant 1401-134203
Ms. Smith appeared.

CLOSED MEETING:

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:47 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Smith. Additionally, Mr. Hogan moved that Ms. Ridout, Mr. Efreom, Ms. Morgan and Mr. Timberlake attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:07 P.M.

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Hogan moved to Issue an Order to Approve Ms. Smith's Application of Reinstatement for her certificate and issue an unrestricted certificate to practice as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Smith's address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Smith unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Smith within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Cassandra Michelle Wilson, CNA Reinstatement Applicant 1401-096752
Ms. Wilson appeared.

CLOSED MEETING:

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:00 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Wilson. Additionally, Mr. Hogan moved that Ms. Ridout and Mr. Efreom attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:20 P.M.

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Mr. Hogan moved to Issue an Order to Deny Ms. Wilson's Application of Reinstatement for her certificate to practice as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Wilson's address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Wilson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Wilson within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Erica Michelle Hughes, CNA Reinstatement Applicant 1401-194457
Ms. Hughes appeared.

CLOSED MEETING:

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:14 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Hughes. Additionally, Mr. Hogan moved that Ms. Ridout, Mr. Efreom, Ms. Morgan and Mr. Timberlake attend the closed meeting because their

presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.


RECONVENTION: The Committee reconvened in open session at 4:28 P.M.

Mr. Hogan moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matter lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Hogan moved to Issue an Order of Reprimand, to Approve Ms. Hughes's Application of Reinstatement for her certificate and issue an unrestricted certificate to practice as a nurse aide. The basis of this decision will be set forth in an Order which will be mailed to Ms. Hughes's address of record. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Hughes unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Hughes within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT: The Board adjourned at 4:30 P.M.


Charlette Ridout, RN, MS, CNE
Board Staff