

**VIRGINIA BOARD OF NURSING  
INFORMAL CONFERENCE  
October 31, 2022**

**TIME AND PLACE:** The informal conferences held before an Agency Subordinate of the Board of Nursing were convened at 9:05 A.M., on October 31, 2022, in Training Room 1, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

**AGENCY  
SUBORDINATE:** Kelly McDonough, D.N.P., R.N., C.E.N.P., Discipline Staff

**STAFF PRESENT:** Patricia L. Dewey, R.N., B.S.N., Discipline Case Manager  
Christina Bargdill, B.S.N., M.H.S., R.N., Deputy Director

**OTHERS PRESENT:** Tammie Jones, Adjudication Specialist  
Lori Pound, Adjudication Specialist  
Grace Stewart, Adjudication Specialist  
Christine Andreoli, Adjudication Specialist  
Melissa Armstrong, Adjudication Specialist  
Ka Ning Yu-cheng, Health Care Compliance Specialist

**CONFERENCE  
SCHEDULED:** **Tonya Michelle Shackelford, R.M.A** **0031-004291**  
Ms. Shackelford did not appear.

Based upon information provided by Tammie Jones, Adjudication Specialist for the Department of Health Professions, Dr. McDonough ruled that adequate notice was provided to Ms. Shackelford.

A recommended decision will be made and mailed to Ms. Shackelford within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall be a Final Order thirty days after service of such order on Ms. Shackelford unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Shackelford within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCE  
SCHEDULED:** **Jason Grimes, C.N.A** **1401-190084**  
Mr. Grimes appeared.

Tammie Jones, Adjudication Specialist for the Department of Health Professions, was present.

Mr. Grimes was informed that a recommended decision will be made and mailed to him within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Grimes unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Grimes within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCE  
SCHEDULED:**

**Debra B. Boswell Richardson, C.N.A**                      **1401-094538**  
Ms. Richardson appeared.

Christine Andreoli, Adjudication Specialist for the Department of Health Professions, was present.

Ms. Richardson was informed that a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Richardson unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Richardson within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCE  
SCHEDULED:**

**Rachael Lynn Marie Jones, R.M.A.**                      **0031-011298**  
Ms. Jones did not appear.

Based upon information provided by Lori Pound, Adjudication Specialist for the Department of Health Professions, Dr. McDonough ruled that adequate notice was provided to Ms. Jones.

A recommended decision will be made and mailed to Ms. Jones within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall be a Final Order thirty days after service of such order on Ms. Jones unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Jones within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCE  
SCHEDULED:**

**Kathryn Therese Putt, R.M.A., C.N.A.**                      **0031-009867, 1401-159164**  
Ms. Putt appeared.

Grace Stewart, Adjudication Specialist for the Department of Health Professions, was present.

Ms. Putt was informed that a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Putt unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Putt within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE  
SCHEDULED:

**Gwendolyn Givens, C.N.A. 1401-144690**

Ms. Givens appeared accompanied by Dorothea Smith, Shay Archie, and Mary Hutchinson.

Melissa Armstrong, Adjudication Specialist for the Department of Health Professions, was present.

Ms. Givens was informed that a recommended decision will be made and mailed to her within ninety days.

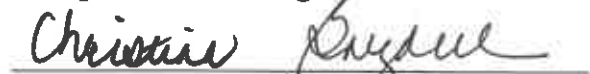
This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Givens unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Givens within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The conferences were concluded at 3:40 P.M.



Patricia L. Dewey, R.N., B.S.N  
Discipline Case Manager



Christina Bargdill, B.S.N., W.H.S., R.N.  
Deputy Executive Director