

Virginia Board of Nursing

Officer Meeting

January 27, 2020 Minutes

Time and Place: The meeting of the Board of Nursing Officer meeting was convened at 8:00 A.M. on January 27, 2020 in Board Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

Board Members Present: Louise Hershkowitz, CRNA, MSHA, President, Chairperson
Jennifer Phelps, BS, LPN, QMHPA, First Vice President
Marie Gerardo, MS, RN, ANP-BC, Second Vice President

Staff Members Present: Jay P. Douglas, RN, MSM, CSAC, FRE

1. Review of Election of Officers Process

The process of election of officers that will be held at the Business meeting were reviewed as outlined in the BON Bylaws

2. Assignment of Board Member Mentors

Officers discussed the various mentoring needs of new Board Members and special conference committee composition. Minimal changes will occur with Ms. Shah being assigned as mentor to Brandon Jones. Ms. Hershkowitz will discuss this with Ms. Shah. Ms. Swineford is to move to Special Conference Committee A to replace Ms. Shah.

3. Discussion regarding Committee Assignments and change of the Committees: Discipline, Education and Medication Aide Curriculum

Officers discussed potential participants for Medication Aide Curriculum Committee. Proposed members include Ms. Smith, Ms. Friedenborg and Ms. McElfresh.

Decisions were not made regarding the Discipline Committee members although it was noted that for continuity and identifying an experienced chair Ms. Gerardo should remain as chair.

The Education Committee was generally discussed with an acknowledgment the Board now has several members with nursing education related experience who should be fully trained and assigned education related work as it comes up. Those members included Ms. Swineford, Dr. McQueen-Gibson, Ms. Smith, Dr. Dorsey and Mr. Monson. This committee would be in addition to the Special Conference Committee that meets prior to Board Meetings and is comprised of rotating members

4. Use of Board Member Behavioral Expectations Document (retired GD)

The Officers agreed that this document which is a retired GD should be used on an ongoing basis for a variety of purposes to include new Board Member orientation, intentional conversations with current Board members, and Board Member training. Ms. Douglas was asked to redistribute to the Officers the final draft that was previously considered by the Board.

5. Discussion of possible topics for 2020 Board Member training sessions

Possible topics for future training include Board member Behavioral Expectations, Education Program Approval Process, Massage Therapy case related issues (application fraud, victim response to trauma, Forensic nursing, FSMTB materials, Human Trafficking and collaboration with Law Enforcement). Ms. Phelps and Ms. Douglas will discuss the plan for the Massage Therapy training topics which may have to be spread over several sessions.

Ms. Mitchell, Board Counsel has also offered to conduct training in March related to Board Member role during hearings

The meeting was adjourned at 9:00 A.M.