A possible summary suspension telephone conference call of the Virginia Board of Nursing was held August 6, 2019 at 4:3 P.M.

**The Board of Nursing members participating in the meeting were:**

- Louise Hershkowitz, CRNA, MSHA; Chair
- Laura F. Cei, BS, LPN, CCRP
- Margaret Friedenberg, Citizen Member
- A Tucker Gleason, PhD, Citizen Member
- James Hermansen-Parker, MSN, RN, PCCN-K
- Dixie L. McElfresh, LPN
- Ethlyn McQueen-Gibson, DNP, MSN, RN, BC
- Trula Minton, MS, RN
- Meenakshi Shah, BA, RN
- Cynthia Swineford, RN, MSN, CNE

**Others participating in the meeting were:**

- James Rutkowski, Assistant Attorney General, Board Counsel
- Wayne Halbleib, Senior Assistant Attorney General/Chief
- James Schliessmann, Assistant Attorney General
- David Kazzie, Adjudication Specialist, Administrative Proceedings Division
- Tammie Jones, Adjudication Specialist, Administrative Proceedings Division
- Jay P. Douglas, RN, MSM, CSAC, FRE; Executive Director
- Jodi Power, RN, JD; Senior Deputy Executive Director
- Robin Hills, RN, DNP, WHNP; Deputy Executive Director for Education
- Charlette Ridout, RN, MS, CNE; Deputy Executive Director
- Lelia Claire Morris, RN, LNHA; Discipline Case Manager
- Darlene Graham, Senior Discipline Specialist

The meeting was called to order by Ms. Hershkowitz. With ten (10) members of the Board of Nursing participating, a quorum was established. A good faith effort to convene a meeting at the Board of Nursing offices within the week failed.

Wayne Halbleib, Senior Assistant Attorney General/Chief, presented evidence that the continued practice of nursing by **Caitlin Colleen Poytress, RN (0001-268901)** may present a substantial danger to the health and safety of the public.

Ms. Minton moved to summarily suspend the registered nurse license of **Caitlin Colleen Poytress** pending a formal administrative hearing and to offer a consent order for indefinite suspension of her license for not less than two (2) years in lieu of a formal hearing. The motion was seconded and carried unanimously.

Mr. Halbleib, Dr. Hills and Mr. Kazzie left the meeting at 4:45 P.M.

James Schliessmann, Assistant Attorney General, presented evidence that the continued practice of nursing by **Katrina L. Crabtree Wainwright, RN (0001-181403)** may present a substantial danger to the health and safety of the public.

Ms. Minton moved to summarily suspend the registered nurse license of **Katrina L. Crabtree Wainwright** pending a formal administrative hearing and to offer a consent order for indefinite suspension
of her license for not less than two (2) years in lieu of a formal hearing. The motion was seconded and carried unanimously.

The meeting was adjourned at 5:05 P.M.

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Jay P. Douglas, RN, MSM, CSAC, FRE
Executive Director