

VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE MINUTES
November 6, 2019

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 10:05 a.m. in Suite 201, Department of Health Professions, 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

MEMBERS PRESENT: Ethlyn McQueen-Gibson, DNP, MSN, RN, BC, Chair
Cynthia M. Swineford, RN, MSN, CNE

STAFF PRESENT: Jay Douglas, Executive Director, RN, MSM, CSAC, FRE
Robin Hills, RN, DNP, WHNP, Deputy Executive Director
Jacquelyn Wilmoth, RN, MSN, Nursing Education Program Manager
Beth Yates, Nursing and Nurse Aide Education Coordinator

FACULTY EXCEPTIONS: **Eastern Mennonite University, BSN Program, Harrisonburg US28509700**

Melody Cash, PhD, RN, Department Chair and Laura A. G. Yoder, PhD, RN, Program Director appeared.

At 10:13 a.m. Ms. Swineford moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Eastern Mennonite University registered nursing education program. Additionally, she moved that, Ms. Douglas, Dr. Hills, Ms. Wilmoth, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary, and their presence will aid the committee its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:17 a.m.

Ms. Swineford moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Ms. Swineford moved to recommend approval of the continued faculty exceptions for Eastern Mennonite University.

This recommendation will be presented to the full Board on November 19, 2019.

Fairfax County Public Schools, PN Program, Springfield, US28108600

Jacqueline Portnoy, RN, Program Director, and William McGreevy, Academy Administrator, appeared.

At 10:57 a.m. Ms. Swineford moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Fairfax County Public Schools, practical nursing education program. Additionally, she moved that, Ms. Douglas, Dr. Hills, Ms. Wilmoth, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary, and their presence will aid the committee its deliberations.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:17 a.m.

Ms. Swineford moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Ms. Swineford moved to recommend to deny the request for a continued faculty exception of Jacqueline Portnoy in the role of Program Director for Fairfax County Public Schools practical nursing program. Ms. Portnoy was granted an initial exception in 2016 and was granted two continued exceptions. To date, she has not met the requirements for continued exception for this academic year pursuant to 18VAC90-27-60(6)(a) and 18VAC90-27-70(2)(c).

This recommendation will be presented to the full Board on November 19, 2019.

PUBLIC COMMENT: There was no public comment.

NURSING EDUCATION PROGRAM APPLICATION UPDATES:

Ms. Wilmoth gave an update on applications from American National University, ECPI University - Norfolk, Averett University, Ferrum College, and Bluefield College. Thirteen people attended the orientation program for establishing a nursing education program on October 24, 2019.

Meeting adjourned at 11:30 a.m.