

VIRGINIA BOARD OF NURSING
MINUTES
November 19, 2019

TIME AND PLACE: The meeting of the Board of Nursing was called to order at 9:03 A.M. on November 19, 2019, in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

PRESIDING: Louise Hershkowitz, CRNA, MSHA; President

BOARD MEMBERS PRESENT:
Marie Gerardo, MS, RN, ANP-BC; Second Vice President
Yvette L. Dorsey, DNP, RN
Margaret J. Friedenberg, Citizen Member
Ann Tucker Gleason, PhD, Citizen Member
James L. Hermansen-Parker, MSN, RN, PCCN-K
Dixie L. McElfresh, LPN
Mark D. Monson, Citizen Member
Meenakshi Shah, BA, RN
Felisa A. Smith, RN, MSA, MSN/Ed, CNE
Cynthia M. Swineford, MSN, RN, CNE

MEMBERS ABSENT: Ethlyn McQueen-Gibson, DNP, MSN, RN, BC
Jennifer Phelps, BS, LPN, QMHP-A, CSAC; First Vice President

STAFF PRESENT: Jay P. Douglas, MSM, RN, CSAC, FRE; Executive Director
Jodi P. Power, RN, JD, Senior Deputy Executive Director
Terri Clinger, DNP, RN, CPNP-PC; Deputy Executive Director for Advance Practice
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director for Education
Charlette Ridout, RN, MS, CNE; Deputy Executive Director
Stephanie Willinger; Deputy Executive Director for Licensing
Jacquelyn Wilmoth, RN, MSN, Nursing Education Program Manager
Patricia L. Dewey, RN, BSN; Discipline Case Manager
Lelia Claire Morris, RN, LNHA; Discipline Case Manager
Ann Tiller, Compliance Manager
Huong Vu, Executive Assistant

OTHERS PRESENT: Charis Mitchell, Assistant Attorney General, Board Counsel
David E. Brown, DO, Department of Health Professions Director
Elaine Yeatts, Senior Policy Analyst, Department of Health Professions

IN THE AUDIENCE: Jerry J. Gentile, Department of Planning Budget (DPB)
Adam Trimmer, Born Perfect
Susan Yale, SCHEV
Kathleen Kincheloe, SCHEV
Todd Glackie, MD, Family Foundation
Michael Lau, Legal Counsel for Medical Learning Center Practical Nursing Education (MLC-PN)
Joyce Peck, RN, MA, Med, Director of Nursing Education at MLC-PN
Gullai Safi, Administrator at MLC-PN

ESTABLISHMENT OF A QUORUM:

Ms. Hershkowitz asked Board Members and Staff to introduce themselves. With 11 members present, a quorum was established.

ANNOUNCEMENTS:

Ms. Hershkowitz highlighted the announcements on the agenda.

- Welcome New Board Members
 - **Brandon Jones, MSN, RN, CEN, CEA-BC**, of Roanoke, System Patient Experience Manager at Carilion Clinic, was appointed on October 18, 2019 for an unexpired term beginning on October 24, 2019 and ending on June 30, 2021 to succeed Laura F. Cei, BS, LPN, CCRP
- Staff Update:
 - **Annette Graham, RN, MS, ANP**, started as the Probable Cause Reviewer on October 15, 2019
 - **Randall S. Mangrum, DNP, RN**, started as the Nursing Education Program Inspector on October 15, 2019
 - **Carola Bruflat, LNP**, started on October 30, 2019 as a P-14 LNP/RN probable cause reviewer
 - **Lori Patel, RN**, has accepted the Education Program Inspector. Her starting date is scheduled for November 25, 2019.
 - **Nicole Cutright** has accepted the Discipline Administrative & Office Specialist for CNA Discipline. Her starting date is scheduled for November 25, 2019

UPCOMING MEETINGS: The upcoming meetings listed on the agenda:

- NCSBN Board of Directors meeting is scheduled for December 9-10, 2019 in Chicago – Ms. Douglas will attend as a member of the NCSBN Board of Directors for Area III
- The Committee of the Joint Boards of Nursing and Medicine meeting is scheduled for Wednesday, December 4, 2019 at 9:00 am in Board Room 4
- Citizen Advocacy Center (CAC) Annual Meeting is scheduled for December 10-11, 2019 CAC Dupont Circle Office in Washington, DC. The theme for 2019 meeting is *HEALTHCARE REGULATION AND CREDENTIALING IN AN ANTI-REGULATORY ENVIRONMENT* – Mr. Monson will attend
- On April 22, 2020, Board Staff will provide orientation to establish a

new education program from 9 am to 12 pm and the program updates from 1 pm to 3 pm

ORDERING OF AGENDA: Ms. Hershkowitz asked staff to provide additions and/or modifications to the Agenda.

Ms. Douglas noted the following:

- Nicole Cutright has declined the Discipline Administrative & Office Specialist for CNA Discipline position so recruitment is in process again.
- **Meeting Debrief** will be included on the Agenda at the end of the meeting
- **Officer Meeting** scheduled for Wednesday, 11/20, at 8 am is cancelled
- Ms. Garardo is moved to Panel B to accommodate Ms. Phelps who is not available due to family emergency. Panel A will be in Board Room 3. Also the formal hearing for Michelle Morris Collier, LPN at 2 pm is cancelled
- Panel B will be in Board Room 2 and the Agency Subordinate recommendation # 8 (Dawn Maria Battaglia, LPN) is removed from the Agenda
- Ms. Swineford is removed from formal hearings on Thursday, 11/21

CONSENT AGENDA: The Board did not remove any items from the consent agenda for discussion.

Mr. Monson moved to accept the consent agenda as presented. The motion was seconded and carried unanimously.

Consent Agenda

- B1** September 16, 2019 Board of Nursing Officer Meeting
- B2** September 16, 2019 Formal Hearing Panel
- B3** September 17, 2019 Board of Nursing Business Meeting
- B4** September 18, 2019 Formal Hearing - Panel A
- B5** September 18, 2019 Formal Hearing Panel B
- B6** September 19, 2019 Formal Hearing Panel
- B7** October 29, 2019 Telephone Conference Call
- C1** Agency Subordinate Tracking Log
- C2** Financial Report
- C3** Board of Nursing Monthly Tracking Log
- C4** The Committee of the Joint Boards of Nursing and Medicine October 16, 2019 DRAFT minutes – **FYI**
- C5** Frequently Asked Questions (FAQs) of the Next Generation NCLEX (NGN) examination
- C6** Executive Director Report – Ms. Douglas
 - NCSBN Board of Directors Meeting – September 23-25, 2019
 - 2019 Tri-Regulator Symposium – September 26-27
 - NCSBN Board of Directors Strategy meeting – October 28-29, 2019

DIALOGUE WITH DHP
DIRECTOR:

Dr. Brown reported the following:

DHP Board Member Training on October 7, 2019 – Board of Nursing Members in attendance were Ms. Friedenbergh, Mr. Hermansen-Parker, Ms. Phelps and Ms. Smith. Survey resulted in 4.5 out of 5; attendees indicated it was valuable focus training and adequate notice is highly recommended.

Dr. Brown added that DHP is trying to increase enhance skills/training for all staff through Lunch and Learn, DHP Academy and Annual All Staff training.

Security Measures – two security audits resulted in vigorous sign in for those without the badge and panic buttons will be available for hearings. Future enhancements will occur at a later date.

Enhanced DHP Website – Board of Nursing was the first to implement and discovered some improvements still needed. Board Members are encouraged to explore and provide feedback to Ms. Douglas.

Ms. Douglas noted that as suggested by Dr. McQueen-Gibson, the April 22, 2020 orientation, provided by Ms. Wilmoth in establishing new education programs and program updates, is included in the announcements and will be included in the future.

Ms. Douglas added that regular trainings are also provided to Board Members and staff at the Board Business meeting.

Ms. Hershkowitz thanked Dr. Brown for the support provided to the Board.

REPORTS:

There are no reports noted on the Agenda

OTHER MATTERS:

Board Counsel Update:

Court of Appeals Update - Ms. Mitchell reported that the Court of Appeals affirmed the Board's decision regarding the Highland appeal case in which the Board denied the application for licensure.

Board Member Survey/Proposed Improvement:

Ms. Douglas said that Staff were asked at the last meeting to review survey results and proposed improvements on items that are within Board control.

Ms. Douglas noted the following suggestions by Staff:

- More items are listed in the Consent Agenda
- Financial Report – discussed with Mr. Giles and other Executive Directors about researching feasibility of developing an abbreviated format

- Burden of Commitment – numbers of days continues to be an issue with working Board Members. The goals are:
 - Increasing numbers of Agency Subordinate Informal Conferences
 - Reducing Special Conference Committee’s (SCC) commitment to two days each six month period versus three
 - Reducing numbers of formal hearings in January – problematic for all divisions of the Agency due to number of work days in November, December and January
 - An option would be to add a single formal hearing day in February
 - No Business meeting in January and July – Staff can present matters to the Panel of the Board for consideration, if needed
 - Election of New Officers – the Board is no longer required to have annual meeting in January so the election of a Nominating Committee could be done in September instead of November and the Election can be voted in November instead of January. Therefore Officers can assume their roles in January of each year instead of March. This will require the change in the Bylaws

The Board responded to the suggestions as follow:

- Considering reducing the numbers of Board Members on a Panel from five to four or three members so possibly the Board can run three panels on the formal hearing days. This may require legislative change. No decision was made
- Suggesting an odd number on panels to prevent stalemate vote
- Establishing Executive Committee, to obtain statutory authority to act on items that cannot wait as the Board of Medicine has in place.
- If there is no Business meeting in July, the Board can conduct the third day of formal hearings if needed or run two panels for two days

RECESS: The Board recessed at 9:55 A.M.

RECONVENTION: The Board reconvened at 10:06 A.M.

PUBLIC COMMENT: Ms. Hershkowitz stated that people who wished to make public comments regarding the Conversion Therapy will be first.

Adam Trimmer, Virginia Ambassador for Born Perfect, spoke in support to end dangerous practice of Conversion Therapy.

Todd Glackie, MD, Family Foundation, spoke in opposition of the Guidance Document.

Casey Pick represents “The Trevor Project” and spoke in support of the Guidance Document.

Janet Wall, Chief Executive Officer (CEO) of the Virginia Nurses Association (VNA), provided the following:

Mental Healthcare – VNA/ Virginia Nurses Foundation (VNF) recently held a conference, “Mind Matters: Improving Mental Healthcare Delivery Across Settings,” which received rave reviews. More than 20 conference scholarships were given to nurses interested in attending; several of those employed by CSBs. Three of the presentations are available via VNA’s On-Demand Library (free for members, \$15 ea. for nonmembers):

- 1 *Ethical Considerations in Mental Healthcare* -- Mary Faith Marshall, PhD, FCCM
- 2 *Mental Healthcare in Virginia: Times They Are A-Changin’!* -- DBHDS Acting Commissioner Mira Signer
- 3 *Providing Trauma Informed Care* -- Brian R. Sims, M.D.

Mental Health Roundtable - approximately 30 behavioral health and nursing professionals joined VNF for its October Mental Health Roundtable meeting. Three speakers presented:

- 1 Secretary for Workforce Development Megan Healy, BON Executive Director Jay Douglas; Health Practitioners Monitoring Program (HPMP) Program Director Peggy Wood, and VHHA Director of Intergovernmental Affairs Jennifer Wicker.
- 2 The next meeting is scheduled for February 28 in Richmond, and will focus on incarceration as it relates to mental health.

Policy & Advocacy

Public Policy Platform - each year, VNA spearheads the development of Nursing’s Public Policy Platform by convening leaders from specialty nursing organization throughout Virginia. The resulting platform is used as the foundation for discussions with legislators and state administration, and focuses on:

- 1 Nurse title protection
- 2 Advancing APRN practice
- 3 Financial incentives for APRN preceptors
- 4 Community health & safety

VNA will host four Lobby Days in late January/early February. Registration is free

Nurse Leadership Academy (NLA)

VNF anticipates launching its new Nurse Leadership Academy in August/September 2020. NLA will be a year-long leadership development program for new and emerging nurse leaders across all healthcare settings.

The Steering Committee which has developed an outstanding program, is composed of nursing leaders from throughout the commonwealth, including Board of Nursing Executive Director Ms. Douglas. Participants will learn foundational leadership skills and demonstrate these skills through an applied leadership project within their organization. The first six months will be dedicated to live didactic sessions and webinars focused on five concepts: Fundamentals of Effective Leadership, Organizational Culture, Facilitating a High Reliability Environment, Influencing Change: Driving Outcomes through Strategic Action, and Money Matters. Participants will then have an additional six months to work on their applied leadership project, which they will showcase at the conclusion of the program.

Lauren Goodloe Scholarship – Monies contributed to the scholarship will be provided to interested nurses with demonstrated financial need.

Outreach -The *Virginia Nurses Today* newspaper is published quarterly by the Virginia Nurses Foundation and mailed to all registered nurses throughout the commonwealth. We encourage the Board of Nursing to provide us with articles to support your initiatives and messaging.

LEGISLATION/
REGULATION:

F4 Recommendation on Conversion Therapy:

Ms. Yeatts reviewed the documents provided in the packet, noting that the the revised proposed Guidance Document (GD) is also provided.

Ms. Yeatts added that Boards of Medicine, Counseling, Psychology and Social Work have adopted the GD and initiated rulemaking by issuance of a Notice of Intended Regulatory Action (NOIRA) indicating unprofessional conduct.

Ms. Yeatts said that the Board has three options to consider:

- Take no action;
- Adopt a GD and initiate rulemaking; or
- Adopt only the GD.

Ms. Mitchell reviewed the purpose of a Guidance Document.

Mr. Hermansen-Parker moved to adopt the proposed GD and to initiate rulemaking to ban Conversion Therapy or sexual orientation change efforts. The motion was seconded.

Ms. Gerardo moved to amend the motion to delete reference to minors in the last paragraph. The motion was seconded and carried unanimously.

Mr. Monson moved to adopt the proposed GD and to initiate rulemaking as amended. The motion was seconded and carried with ten votes in favor of the motion. Ms. Smith opposed the motion.

Dr. Brown and Ms. Yeatts left the meeting at 10:45 A.M.

EDUCATION:

**Education Informal Conference Committee September 10, 2019
Recommendations regarding Medical Learning Center Practical
Nursing Program (MLC PN):**

Joyce Peck, RN, MA, Med, Director of Nursing Education, MLCPN, and Gullali Safi, Administrator, appeared and were presented by Michael Lau, Esquire in addressing the Board regarding the recommendations.

Ms. Swineford, Dr. Hills, Ms. Wilmoth, Dr. Clinger, Ms. Dewey left the meeting at 10:52 A.M.

CLOSED MEETING:

Mr. Monson moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:52 A.M. for the purpose of considering the recommendations regarding MLC-PN. Additionally, Mr. Monson moved that Ms. Douglas, Ms. Power, Ms. Willinger, Ms. Morris, Ms. Tiller, Ms. Vu, and Ms. Mitchell attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 11:08 A.M.

Ms. Gerardo moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Mr. Monson moved to accept the Education Informal Conference Committee September 10, 2019 recommendation to withdraw the approval of MLC-PN to operate in Virginia effective the date of entry of the Order. The program shall cease operations no later than June 30, 2020. The motion was seconded and carried unanimously.

Ms. Swineford, Dr. Hills, Ms. Wilmoth, Dr. Clinger, Ms. Dewey rejoined the meeting at 11:10 A.M.

LEGISLATION/
REGULATION (cont.):

F1 Status of Regulatory Action:

Ms. Yeatts reviewed the Chart of Regulatory Actions provided in the Agenda noting the Registration of Clinical Nurse Specialists and Handling fee for return checks are now at the Governor's Office.

F2 Regulatory Action – Prescriptive Authority:

Ms. Yeatts stated that the comment period on this regulatory action ended on September 20, 2019 and there were no public comments received. Ms. Yeatts noted that the Board of Medicine adopted the final amendments at its October meeting.

Ms. Yeatts said the proposed amendments are presented for adoption by the Board as a final action.

Mr. Monson moved to adopt the proposed amendments as presented as a final action. The motion was seconded and carried unanimously.

Ms. Douglas added that there will be a designation on license of nurse practitioner to make prescriptive authority clear to the public.

F3 Consideration of Guidance Document (GD) 90-53 (*Treatment by Women's Health Nurse Practitioners of Male Clients for Sexually Transmitted Diseases*) for Nurse Practitioners:

Ms. Yeatts said that the Committee of the Joint Boards of Nursing and Medicine believed the need for this GD is unnecessary and recommended to the Boards to repeal the GD 90-53. Ms. Yeatts added that the Board of Medicine approved repeal at its meeting on October 17, 2019.

Mr. Hermansen-Parker moved to repeal GD 90-53 as recommended. The motion was seconded and carried unanimously.

F6 Memo regarding Periodic Review of Guidance Documents (GD):

Ms. Douglas said that Staff have reviewed and made the following recommendations regarding these GDs:

F6a GD 90-8 *Board opinion on delegation of collection of specimens for gonorrhea and chlamydia*

Recommendation: **repeal**, as this GD does not reflect current practice regarding specimen collection.

F6b GD 90-20 *Nursing Employment Practice under Orders of Probation*

Recommendation: **repeal**, as this GD is no longer necessary as language is included in Board Orders

F6c GD 90-26 *Requests by revoked certified nurse aides with prior adverse findings*

Recommendation: **repeal**, as the Information contained in guidance document has been incorporated into regulations

F6d GD 90-43 *Board opinion on attachment of scalp leads for internal fetal monitoring*

Recommendation: **to re-adopt without revision**

Mr. Monson moved to adopt all the following recommended GDs by Staff:

- **GD 90-8** *Board opinion on delegation of collection of specimens for gonorrhea and chlamydia*
- **GD 90-20** *Nursing Employment Practice under Orders of Probation*
- **GD 90-26** *Requests by revoked certified nurse aides with prior adverse findings*
- **GD 90-43** *Board opinion on attachment of scalp leads for internal fetal monitoring*

The motion was seconded and carried unanimously.

F5 Proposed Regulations for Nurse Aide Education Programs (NAEP):

Ms. Yeatts presented the proposed regulations. She explained that a stakeholders group had convened and presented the changes to the regulations that resulted in a Notice of Intent of Regulatory Action (NOIRA). Today the Board would discuss the proposed changes and could move to adopt the changes so the amendments to the regulation could be moved forward.

Ms. Yeatts said that the public comment period has closed. There were several comments from programs that the increase in hours from 120 to 140 would result in a financial burden. The Community Colleges had particularly expressed this concern. Ms. Yeatts added that comments and proposed regulations are presented for Board discussion and adoption.

Ms. Yeatts thanked Dr. Hills for providing detailed NAEP Regulations background and summary.

Dr. Hills explained the reasons for the recommended amendments. Through the use of tables, she demonstrated that there was not a correlation between the number of hours and pass rates, as programs with more than 120 hours also had low pass rates. She did state that she believed the need for more educated teachers was critical to the success of the programs.

Dr. Hills reviewed the summarized data in existing NAEPs, noting the following:

- Not all NAEPs are regulated by Boards of Nursing

- 83 out of 227 Virginia Board-approved Nurse Aide Programs have less than 140 hours currently
- There was not a correlation between National Nurse Aide Assessment Program (NNAAP) skills pass rates and total program hours (60% pass rate for those programs with 120 hours and 62% pass rate for those programs with 140 for more hours)

Mr. Monson stated he was a member of the workgroup that made the recommendations and the workgroup was very concerned with the number of hours. The group believed that increasing the number of hours, particularly in the skills area, would improve patient safety.

Ms. Douglas said that staff was aware of the discussions of the work group and that the number of hours was just one piece of the recommendations.

Ms. Yeatts explained that the board approved curriculum has not been implemented by all programs to date. With these revisions it would become mandatory and it would be anticipated that it will be difficult to implement the curriculum in 120 hours.

Ms. Hershkowitz stated the workgroup had been made up of stakeholders from many areas of nurse aide education and practice.

Ms. Swineford asked if geriatric care was required for the teaching staff. Dr. Hills stated it was as most of the skills are related to long term geriatric adult care.

Mr. Monson asked how long the programs would have to comply with the regulations once they were effective. Ms. Yeatts said it could be written in the regulation that the programs could have two (2) years to comply following the effective date, if the board chose to do so.

Mr. Monson verified that programs not meeting that requirement in the stated length of time would be out of compliance. Dr. Hills said that would be correct but that the programs would be advised of the upcoming changes in advance so they would have time to prepare.

Ms. Douglas said that historically programs have brought themselves into compliance with new regulation before the effective date based on receiving information from the board that the changes would be forthcoming.

Dr. Gleason said that a majority of the programs already offered more than 120 hours. Dr. Hills agreed, but stated the programs would need to make other changes to be in compliance with the new regulations, especially in the area of instructor training.

Dr. Dorsey asked why the skills lab was set at a limit of 10 students per instructor. Dr. Hills stated it was so that the students could receive more one on one instruction and would have a better chance at passing the skills exam. She explained that currently programs might have as many as 20 students to one teacher and that may be too many for adequate instruction.

Ms. Douglas explained that the nurse aide programs focus more on skills instruction than nursing programs. Dr. Hills said testing of nurse aides is more rigorous in the instruction of nurse aide skills.

Ms. Smith said it was hard to find RNs with 2 years long term care geriatric experience and that she would not meet that requirement for an instructor. She explained that when she taught nurse aide she tested the students on the skills at the midpoint of the year and if they did not pass they had retraining and then one more opportunity to pass the skill to remain in the program.

Ms. Power stated the regulations were heavily taken from the federal law governing nurse aide education and the board should consider the federal law when making amendments to these regulations.

Dr. Hills said there is a high primary instructor turnover and that programs find it difficult to find RNs with long term care experience to serve as instructors.

Ms. Hershkowitz asked Dr. Hills if the increase in the hours and particularly the 20 hours in the skills portion was something she had looked at in the past. Dr. Robin Hills said it was possible but she had looked at the total number of hours only for this analysis.

Ms. Hershkowitz asked where it had been looked at. Dr. Robin Hills stated it was in the workgroup.

Mr. Monson made a motion to adopt the regulations as amended with adding the delayed implementation date of two years after the effective date of the regulations to be compliant with the required 140 hours. The motion was seconded and carried unanimously.

Mr. Monson made a motion to adopt the regulations with amendment. The motion was seconded and carried unanimously.

EDUCATION:

**E1 Education Informal Conference Committee November 6, 2019
Minutes and Recommendations:**

Mr. Monson moved to accept the Education Informal Conference Committee November 6, 2019 minutes as presented. The motion was seconded and carried unanimously.

Education Staff Report:

Dr. Hills noted that there is nothing to report.

OTHER MATTERS (cont.): **Selection of Nominating Committee:**

Ms. Hershkowitz asked for volunteers to serve on the Nominating Committee. Mr. Monson, Ms. Friedenber, Ms. McElfresh, Ms. Swineford and Mr. Hermansen-Parker expressed interest to serve on the Committee.

Ms. Hershkowitz stated that since it is elected Committee, it is required hand vote:

Mr. Monson received 8 votes.

Ms. Friedenber received 10 votes.

Ms. McElfresh received 4 votes.

Ms. Swineford received 8 votes.

Mr. Hermansen-Parker received 4 votes.

Ms. Hershkowitz announced that members of the Nominating Committee are Ms. Friedenber, Mr. Monson and Ms. Swineford. Ms. Douglas noted that the Committee will meet after the meeting today.

January – June 2020 Informal Conference Schedule:

Ms. Power highlighted the 2020 Informal Conference Schedule noting that all SCCs got first or second choices. Ms. Power noted that this schedule may change with addition of the new Board member.

Ms. Douglas added that if Board Members cannot attend the SCC to consult with staff first then ask another Board Member to fill in.

CONSIDERATION OF CONSENT ORDERS:

G1 Jamie Petreece Coalson Landry, LPN 0002-082190

Mr. Monson moved to accept the consent order to indefinitely suspend the license of Jamie Petreece Coalson Landry to practice practical nursing in the Commonwealth of Virginia for not less than two years from the date of entry of the Order with suspension stayed upon proof of Ms. Landry's entry into a Contract with the Health Practitioners' Monitoring Program (HPMP) and remaining compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded and carried unanimously.

G2 Jennifer Leigh Jacocks, LPN 0002-061666

Mr. Monson moved to accept the consent order to reprimand Jennifer Leigh Jacocks and to indefinitely suspend her license to practice practical nursing in the Commonwealth of Virginia with suspension stayed contingent upon Ms. Jacocks' continued compliance with all terms and conditions of the Health Practitioners' Monitoring Program (HPMP) for the period specified by the HPMP. The motion was seconded and carried unanimously.

RECESS: The Board recessed at 12:10 P.M.

RECONVENTION: The Board reconvened at 1:19 P.M.

BOARD MEMBER
TRAINING:

NCSBN Resources - Ms. Douglas provided handouts regarding Programs, Services and Passport Knowledge Network Hives and reviewed highlights of these offerings.

International Center for Regulatory Scholarship (ICRS) Overview – Ms. Wilmoth reported that she is currently taking a 4 week course. For education consultant, she provided information that is on the website and noted that courses are free to Board staff and Members.

Sanctioning Reference Points (SRP) Instruction Manual Training – Neal Kauder and Kim Small of VisualResearch, Inc, provided training of the use of SRP's and provided information on the revision process that is underway.

MEETING DEBRIEF:

The following were well received by Board Members:

- Board Member Training is helpful, valuable and informative
- Discussion of the survey and proposed improvements were helpful
- Service Recognition lunch for past Board Members is great
- Numbering of items and increased consent agenda items appreciated

Possible Improvements recommended by Board Members:

- Bouncing around in Agenda – Ms. Hershkowitz thanked Board Members for their flexibility
- Feedback was elicited regarding only providing electronic copies of consent agenda items. Ms. Vu reported that 50% of Board Members did not request hard copies of these items

Future Board Member Training Topics:

- Occupational Licensing in January
- Ideas from Citizen Advocacy Center (CAC) Annual Meeting
- Training by Board Counsel

ADJOURNMENT: The Board adjourned at 3:24 P.M.

Louise Hershkowitz, CRNA, MSHA
President