

**ADVISORY BOARD ON OCCUPATIONAL THERAPY  
MINUTES**

**FEBRUARY 11, 2004**

The Advisory Board on Occupational Therapy met on Wednesday, February 11, 2004 at 9:00 a.m. at the Department of Health Professions. Barbara Gallagher OT, Chair, called the meeting to order. A quorum was declared.

**MEMBERS PRESENT:** Barbara Gallagher, O.T., Chair  
Patricia D. Cooper, O.T. Vice-Chair  
Jeffrey Loveland, O.T.  
Theodore H. Darby, Jr.

**MEMBERS ABSENT:** Gregory J. Pleasants, M.D.

**STAFF PRESENT:** William L. Harp, M.D., Executive Director, Medicine  
Ola Powers, Deputy Executive Director-Licensing  
Elaine Yeatts, Senior Regulatory Analyst  
Nicole Gordon, Recording Secretary

**GUESTS PRESENT:** Rebecca E. Argabrite Grove, VOTA

**APPROVAL OF MINUTES DATED SEPTEMBER 11, 2003**

Mr. Darby moved to approve the minutes dated September 11, 2003. The motion was seconded and carried.

**ADOPTION OF AGENDA**

Mr. Darby moved to adopt the agenda. The motion was seconded and carried.

**PUBLIC COMMENTS ON AGENDA ITEMS**

There was no public comment

### **1. Chart of regulatory action**

There was no chart presented at this time.

### **2. Review of draft proposed regulations for professional ethics**

Ms. Yeatts presented the draft regulations regarding standards of professional conduct as developed by the Ad Hoc Committee on Ethics. She explained the process necessary for the Advisory Board to draft regulations for their profession. After a lengthy review Ms. Yeatts stated she would provide a draft to the Advisory Board at their next meeting on May 19, 2004.

### **3. Bylaws amendments**

Ms. Yeatts explained that the bylaws of the Advisory Board on Occupational Therapy required changes to conform to law and to be consistent with the other advisory board bylaws. Upon review, Ms. Cooper recommended to the full Board to adopt the amended bylaws. The motion was seconded and carried.

### **4. Proposed legislation from the 2004 session of the General Assembly**

Ms. Yeatts provided the Advisory Board with current pending legislation and highlighted bills relevant to the practice of occupational therapy, or of interest to their profession. There was no action necessary.

### **ANNOUNCEMENTS**

The next scheduled meeting date is May 19, 2004.

### **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned.

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Barbara Gallagher, O.T.,  
Chairman

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William L. Harp, MD  
Executive Director

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Nicole Gordon,  
Recording Secretary