

**VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS
EDUCATION AND TRAINING COMMITTEE MEETING MINUTES**

The Education and Training Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals (Board) met on October 28, 2021, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 2, Richmond, Virginia 23233.

The following members of the Committee were present:

John Ewing, Chair
Thomas Wayne Fore
Barry Matthews
D. Wayne Staples

Committee member Rosa-Lee Cooke was not present at the meeting.

The following staff members were present for all or part of the meeting:

Trisha L. Lindsey, Executive Director
Tanya M. Pettus, Board Administrator

Mr. Ewing called the meeting to order at 9:07 a.m.

Call to Order

Ms. Lindsey advised the Committee of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Fore moved to approve the agenda as presented. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, Staples, and Matthews.

Approval of Agenda

There were no members of the public present for comment.

**Public Comment
Period**

The Committee reviewed for approval the *Disinfection, Laboratory Procedures, and Math* training course application from Office of Water Programs at Sacramento State. After discussion, Mr. Staples moved to recommend Board-approval of the course application, for a total of 4.3 training credits, and 43 contact hours, applicable to waterworks operators and wastewater works operators. Mr. Fore seconded the motion which was unanimously approved by: Ewing, Fore, Matthews, and Staples.

**Review of Office of
Water Programs at
Sacramento State
Course Titled
Disinfection,
Laboratory
Procedures, and
Math**

The Committee reviewed for approval the *Pretreatment Facility Inspection* training course application from Office of Water Programs

**Review of Office of
Water Programs at**

at Sacramento State. After discussion, Mr. Fore moved to recommend Board-approval of the course application, for a total of 7.5 training credits, and 75 contact hours, applicable to wastewater works operators. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, Matthews, and Staples.

**Sacramento State
Course Titled
Pretreatment Facility
Inspection**

The Committee reviewed for approval the *Safety, Beginning Treatment, and Lagoon Systems* training course application from Office of Water Programs at Sacramento State. After discussion, Mr. Fore moved to recommend Board-approval of the course application, for a total of 4.0 training credits and 40 contact hours, applicable to wastewater works operators, and 2.0 training credits and 20 contact hours, applicable to waterworks operators. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, Matthews, and Staples.

**Review of Office of
Water Programs at
Sacramento State
Course Titled Safety,
Beginning Treatment,
and Lagoon Systems**

The Committee reviewed for approval the *Secondary Treatment* training course application from Office of Water Programs at Sacramento State. After discussion, Mr. Fore moved to recommend Board-approval of the course application, for a total of 3.6 training credits, and 36 contact hours, applicable to wastewater works operators. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, Matthews, and Staples.

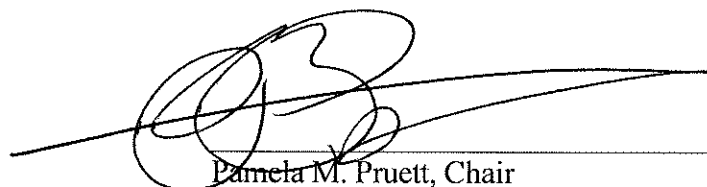
**Review of Office of
Water Programs at
Sacramento State
Course Titled
Secondary Treatment**

The Committee reviewed for approval the *Treatment of Metal Wastestreams* training course application from Office of Water Programs at Sacramento State. After discussion, Mr. Fore moved to recommend Board-approval of the course application, for a total of 2.6 training credits, and 26 contact hours, applicable to wastewater works operators, and 1.3 training credits and 13 contact hours, applicable to waterworks operators. Mr. Staples seconded the motion which was unanimously approved by: Ewing, Fore, Matthews, and Staples.

**Review of Office of
Water Programs at
Sacramento State
Course Titled
Treatment of Metal
Wastestreams**

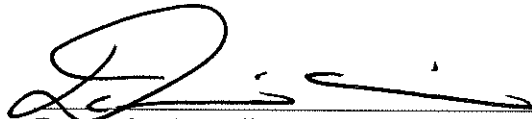
There being no further business, the meeting was adjourned at 9:22 a.m.

Adjourn



Pamela M. Pruett, Chair

Virginia Board for Waterworks Wastewater Works and Onsite Sewage System Professionals' Education
and Training Committee
October 28, 2021
Page 3



Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Thomas Wayne Fore
2. Title: Board Member
3. Agency: WWOOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting
October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

10-28-2021
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Education & Training Committee Meeting
October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples
Signature

10/28/21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: John Ewing
- 2. Title: Board Member
- 3. Agency: WWWOOSSP Board
- 4. Meeting/IFF Date: Education & Training Committee Meeting
October 28, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VAWA ; ODO, Inc. ; VSHA ; Dirt Rev LLC

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

10/28/2021
Date

