



Virginia Cybersecurity Planning Committee  
January 23, 2025 – 10:00 a.m.  
All Virtual Meeting

**Call to Order:**

A meeting of the Virginia Cybersecurity Planning Committee was called to order at 10 am. Mr. Watson welcomed the members to the all virtual meeting. Mr. Watson noted meeting materials were available on the Regulatory Town Hall Website, opportunity for public comment, and audio-visual requirements for members.

**Presiding:**

Michael Watson, Committee Chair, Chief Information Security Officer, Virginia IT Agency

**Members Present:**

Troy Adkins, Broadband Infrastructure Program Manager, Chickahominy Indian Tribe

Diane Carnohan, Chief Information Security Officer, Virginia Department of Education

Robbie Coates, Director, Grant Management and Recovery, VDEM

Adrian Compton, Tribal Administrator, Monacan Indian Nation

Charles DeKeyser, Major, Virginia Army National Guard

Michael Dent, Chief Information Security Officer, Fairfax County Department of Information Technology

Brenna R. Doherty, Chief Information Security Officer, Department of Legislative Automated Systems

Charles Huntley, Director of Technology, County of Essex

Derek M. Kestner, Information Security Officer, Supreme Court of Virginia

Uma Marques, Information Technology Director, Roanoke County Government

Kenneth Pfeil, Chief Data Officer, Office of Data Governance and Analytics

Glendon Schmitz, Chief Information Security Officer, Department of Behavioral Health and Developmental Services

Brandon Smith, Chief Information Officer, Department of Elections

Lisa Walbert, Deputy Secretary of Public Safety and Homeland Security, Office of the Governor

Beth Burgin Waller, Chair, Cybersecurity and Data Privacy Practice, Woods Rogers Vandeventer Black

Wesley Williams, Executive Director of Technology, Roanoke City Public Schools

**Staff Present:**

Mary Fain, Project Manager, Virginia IT Agency

Joshua Heslinga, Director of Legal & Legislative Services, Virginia IT Agency

Mylam Ly, Legal Compliance & Policy Specialist, Virginia IT Agency

**Review of Agenda:**

Ms. Watson provided an overview of the agenda.

**Approval of Minutes:**

The October meeting minutes were displayed on the screen. Upon a motion by Mr. Schmitz and duly seconded by Mr. Smith, the committee unanimously voted to adopt the October meeting minutes.

## **Financial Update**

Ms. Fain provided a financial update. A few projects have spent funds. The locality SOC is one of these projects and is intended to use federal FY 2022 and FY 2023 funds. VITA has paid for and completed the cybersecurity capability assessments project, which amounted to ~\$1.8 million.

## **Phase 2 Communication**

Ms. Fain provided an update on the Phase 2 Communication plan and reviewed the plan for email, social media (Facebook, LinkedIn and X) and other modes of communication on the phase 2 application cycle. Outreach also includes presentations at the Virginia Local Government IT Executives (VALGITE) February meeting, and three VITA-hosted virtual information sessions. Key messaging included application availability, timeline, project areas, execution options and eligibility requirements. Staff will continue to send messaging on a regular cadence along the timeline aligned with major application milestones.

## **Annual Review of the Cybersecurity Plan**

Mr. Watson provided an overview of the changes to the cybersecurity plan. The edits were largely administrative non-substantive edits including:

- Updating the members of the committee
- Renumbering and reorganizing sub-objectives which had a typo or were misplaced.
- Adding a project to Appendix B

Upon a motion by Mr. Smith and duly seconded by Mr. Kestner, the committee unanimously voted to adopt the amended cybersecurity plan.

## **FY24 Application Status Update**

Mr. Coates provided an update on the FY24 Application. The application was approved by FEMA with:

- \$6,548,801 – federal share
- \$2,806,629 - cost share
- \$9,355,430 - total

## **Public Comment Period:**

There were no public comments.

## **Other Business:**

Mr. Watson opened the floor for other business. The next VCPC meeting is February 11 at 1pm. There was a brief legislative update. The most relevant legislative item is a proposed budget amendment providing additional funds for the state cost share to offset the cost share gap created because the initial state appropriation of cost share funds occurred before the Notice of Funding Opportunity was released. There are additional potentially-relevant bills, including regarding IT technology and foreign adversaries and IT accessibility. A further legislative update will be presented at a future VCPC meeting once session ends.

## **Adjourn**

Upon a motion by Mr. Dent and duly seconded by Mr. Smith, the committee unanimously voted to adjourn the meeting at 10:35am..