

1 MINUTES

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3 The State Board of Elections Board Meeting was held on Monday, December 5,
4 2016. The meeting was held in 1100 Bank St, Richmond, Virginia – the Martha Brissette
5 Conference Room. In attendance, representing the State Board of Elections (SBE) was
6 Clara Belle Wheeler, Vice Chair; Singleton McAllister, Secretary. Also in attendance,
7 representing the Department of Elections (ELECT) was Martin Mash, Confidential Policy
8 Advisor and Rose Mansfield, Clerk. Vice Chair Wheeler called the meeting to order at
9 10:00AM.

10 The first and only order of business was to draw from a hat the party designation
11 for the order of candidates on the ballot for the January 2017 special election presented by
12 Paul Stenbjorn, ELECT’s Director of Elections Services. Secretary McAllister moved for
13 the ballot order drawn during this meeting to be applicable in all elections through August
14 of 2017. Vice Chair Wheeler seconded the motion, and the motion carried.

15 Mr. Stenbjorn brought an envelope in lieu of a hat for the drawing. First, the two
16 major parties, the Democratic and Republican parties, would be selected to begin the ballot
17 order. Then, the other parties who qualified to appear on the ballot would be drawn
18 separately. Secretary McAllister drew first, and drew the Democratic Party. Vice Chair
19 Wheeler went next, and drew the Republican Party. Therefore, for the January 10 Special
20 Election and all following elections until August 2017, the Democratic Party will appear
21 first on the ballot, and the Republican Party will appear second.

22 Mr. Stenbjorn clarified that this order is exclusive of primary elections, which have
23 a different order entirely. The sequence of ballots in the Commonwealth is that the major
24 parties appear first and second; the other groups who qualify to have their party’s name on
25 the ballot will be next; and the finally, all independent candidates are listed, usually in
26 alphabetical order, except for in the case of school boards, which is based upon their date
27 of filing. Mr. Stenbjorn reviewed the other groups that qualified to appear on the ballot:
28 the Libertarian Party, the Independent Green Party, the Green Party, and the Constitution
29 Party.

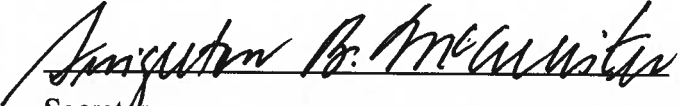
30 Vice Chair Wheeler drew first, and drew the Constitution Party. Secretary
31 McAllister drew next, and drew the Independent Green Party. Vice Chair Wheeler drew

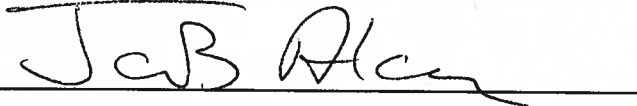
32 after, and drew the Libertarian Party. Finally, Secretary McAllister drew the Green Party.
33 Mr. Stenbjorn reviewed the drawing order.

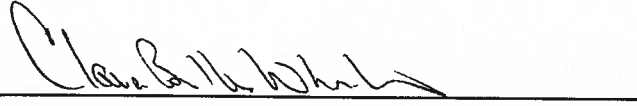
34 Vice Chair Wheeler asked to clarify if anyone running independently would be
35 listed after the rest. Mr. Stenbjorn clarified that the highest an independent candidate could
36 fall if there were candidates from all other parties, including the Democratic Party and
37 Republican Party, would be seventh. Vice Chair Wheeler asked if the order for
38 independents would be in filing order if there were more than one to appear on the ballot.
39 Mr. Stenbjorn replied that with the exception of school board elections, the last name, and
40 then the first name of the candidates will define the sorting, as per code. Mr. Stenbjorn
41 further noted that the only exception is for school boards, which are always non-partisan
42 offices, where the names of the candidates will fall in the order of which they qualified for
43 the office.

44 Vice Chair Wheeler asked if there was any other business to attend to this meeting,
45 and there was none. Secretary Singleton motioned for the meeting to adjourn, and Vice
46 Chair Wheeler seconded. Without other comment, the meeting adjourned.

47 The meeting was adjourned at approximately 10:15 AM. The Board shall
48 reconvene on December 19, 2016 at 12:00PM, Virginia State Capitol-Senate Chambers
49 Richmond, Virginia.

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52 Secretary

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55 Chair

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58 Vice Chair

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