

**Board of Towing and Recovery Operators**  
**Licensing and Regulatory Affairs Committee**

**Department of Motor Vehicles**  
**2300 W. Broad Street, Room 133**  
**Richmond, VA 23235**  
**August 24, 2011 – 10:30am**

**Meeting Minutes**

**Members Present**

Gary Teter, Chairman  
Roy Boswell  
Kenneth Mitchell  
John J. Beall, Jr.  
Tony Troilio  
Capt. Raymond Gill, IV

**Board Counsel**

Janet Westbrook

**Staff Present**

Barbara Drudge  
Sharon Childers

**Call to Order:**

The meeting was called to order at 10:32 a.m.

**Public Comments:**

There was no public comment.

**Acceptance of Meeting Minutes:**

Chairman Teter requested a motion to approve the June 9, 2011, meeting minutes as presented. John Beall so moved and Lt. Gill seconded the motion. The motion passed unanimously.

**Actions/Discussions:**

Chairman Teter asked the Board's Counsel to clarify the requirements for fingerprinting in regards to the Code of Virginia. Janet Westbrook stated that the Code does not differentiate between initial and renewal applicants, and therefore, fingerprint card must be received with every application pursuant to Section 46.2-2814 of the Code of Virginia. Based upon the advice of counsel, the Committee will table the temporary driver authorization document discussions.

Mr. Beall made a motion to refer the issue to the full Board and collect fingerprint cards from all renewal applicants effective immediately. Lt. Gill, Chairman Teter, and Mr. Beall were in favor to immediately requirement fingerprint cards. Kenneth Mitchell, Tony Troilo, and Roy Boswell were opposed, and the Motion failed.

Mr. Troilo made a motion to take the issue to full Board and continue normal processing until otherwise directed. Mr. Beall seconded the motion and it passed unanimously.

**Additional Public Comments:**

There were no additional public comments.

**Other Business:**

There was no other business

**Next Meeting**

The Committee will consider the following dates, and asked staff to facilitate the next meeting.

**Adjournment:**

Mr. Gill moved to adjourn the meeting, Mr. Boswell seconded the motion, and it passed unanimously. The meeting adjourned at 11:11 a.m.