

VIRGINIA FAIR HOUSING BOARD
TRAINING

MINUTES OF MEETING

July 24, 2003

The Fair Housing Board Training Meeting was held at the Department of Professional and Occupational Regulation, 3600 W. Broad Street, Richmond, Virginia 23230. The following Board members were present:

Bill A. Adkins
Nilkanth R. Bhatt
Cynthia Clare
Laura N. Dupuy
Rhonda M. Harmon
Martin Maples
Robert Ruais
David B. Rubinstein
Jim Schuyler
Leon L. Scott- (Not sworn in)

Board member not present:

E. James Lucas

DPOR Staff present for all or part of the meeting included:

Louise Fontaine Ware, Director
Sandra Whitley Ryals, Chief Deputy Director
Karen W. O'Neal, Deputy Director
John Cancelleri, Fair Housing Administrator
Christine Martine, Executive Director
Liz Hayes, Fair Housing Investigative Supervisor
Camille C. Palmer, Administrative Assistant
Earlyne Perkins, Legal Assistant

Emily Wingfield, Office of the Attorney General was present.

Ms. Ware, Director, called the meeting to order at 9:00 a.m.

Call to Order

No one addressed the Board during the Public Comment Period.

Public Comment Period

The Honorable Thomas Heinz and Honorable William Cregar conducted
Fair Housing Board Training

Training

The Board recessed for lunch at 12:00 noon and reconvened at 12:30 p.m.

Lunch

Ms. Ware opened the floor for nominations of Chairman and Vice Chairman. A motion was made by Mr. Ruais to nominate Mr. Rubinstein as Chairman. A motion was made by Ms. Harmon to nominate Mr. Schuyler as Chairman. A motion was made by Ms. Harmon and seconded by Ms. Clare to close nominations for Chairman. A vote was held for Chairman by the show of hands. Members voting "Yes" for Mr. Rubinstein were Maples, Ruais, Adkins, Dupuy, Rubinstein, and Clare. Members voting "Yes" for Mr. Schuyler were Bhatt, Harmon, and Schuyler. Mr. Rubinstein was elected Chairman by majority vote. Mr. Scott did not participate in the vote because he was not a sworn member.

Election of Chairman and Vice Chairman

A motion was made by Ms. Dupuy to nominate Ms. Harmon as Vice Chairman. A motion was made by Ms. Clare and seconded by Mr. Maples to nominate Mr. Schuyler as Vice Chairman. A vote was held for Vice Chairman by the show of hands. Members voting "Yes" for Mr. Schuyler were Rubinstein, Maples, Ruais, Adkins, Clare, Bhatt, and Schuyler. Members voting "Yes" for Ms. Harmon were Dupuy and Harmon. The motion nominating Mr. Schuyler as Vice Chairman passed by majority vote. Mr. Schuyler was elected Vice Chairman. Mr. Scott did not participate in the vote because he was not a sworn member.

An Education Committee which consists of Mr. Maples, Mr. Ruais, and Ms. Clare was selected. A motion was made by Mr. Harmon and seconded by Ms. Dupuy to nominate Ms. Clare as Chairperson of the Education Committee. The motion passed unanimously. Members voting "Yes" were Rubinstein, Maples, Ruais, Adkins, Dupuy, Clare, Harmon, Bhatt, and Schuyler. Mr. Scott did not participate in the vote because he was not sworn in.

Education Committee

Ms. Martine presented an overview of the Fair Housing Certification Program.

Overview of Certification Program

Fair Housing Regulations were distributed to the Board members.

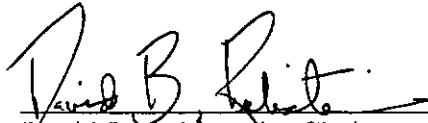
Distribution of Regulations

Ms. Hayes and Mr. Cancelleri presented an overview of the Fair Housing cases.

Overview of Cases

The meeting adjourned at 4:20 p.m.

Adjourn



David B. Rubinsten, Chairman



Louise Fontaine Ware, Secretary

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Custodian of the Record