

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
April 20, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael D. Redifer, Presiding Officer presided. No Board members were present.

Kristin Marie Clay, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
PB=Principal Broker
SA-Sales Agent
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1) Stephen Reinstein v The Help Companies (Reconvene)
File Number 2011-02377 (9:00)
Start:9:07 am
End:9:45am
NO DECISION MADE

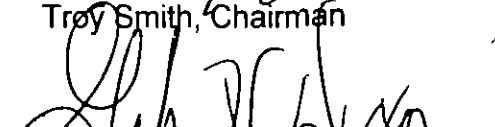
C=Stephen Reinstein
C=Marilyn Reinstein
Atty=Mary Adams, Esq.
R=Rick Bishop

The meeting adjourned at 2:40 p.m.

Board for Contractors



Troy Smith, Chairman



Gordon N. Dixon, Secretary

COPY TESTE:

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

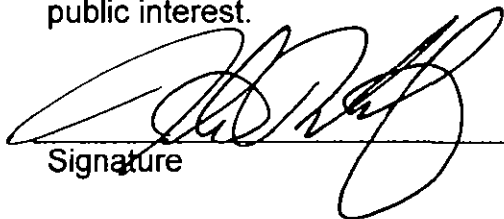
1. Name: Michael D. Redifer
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on April 20, 2012
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

UBLOA UPMIA IAEE ILC NFPA

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

4-20-12
Date