



COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

Glenn A. Youngkin
Governor

G. Bryan Slater
Secretary of Labor

Brian P. Wolford
Director

VIRGINIA REAL ESTATE BOARD EDUCATION COMMITTEE MEETING REPORT

The Real Estate Board Education Committee met on Tuesday, November 12, 2024, at 12:41 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present: Joseph 'Kemper' Funkhouser, III, Board Member
Kermit 'Kit' Hale, Committee Chair

Department Staff Members present: Anika Coleman, Executive Director
Breanne Lindsey, Regulatory Operations Administrator
Gezelle Glasgow, Administrative Coordinator
Janice Toole, Licensing Specialist
Donna Divers, Licensing Specialist

Mr. Hale called the meeting to order at 12:41pm.

A motion was made by Mr. Funkhouser to approve the agenda. Mr. Hale seconded the motion, which was unanimously approved by members, Funkhouser and Hale.

Public Comment

As of October 15, 2024, the Real Estate Board Education team will no longer accept 1 hour course credit for Agency, Contracts, and Legal Updates courses.

Real Estate Education Applications

The following applications were recommended for approvals:

- A. **Three** proprietary school applications were reviewed. The Committee recommended three applications for approval by the Board.
- B. **One-hundred and eighty-eight** post-license and continuing education course applications were reviewed, of which: 144 original applications for post-license and continuing education courses offered by approved schools were considered. The Committee recommended 127 of these applications for approval by the Board. 17 applications were deficient. The remaining 44 applications will be presented before the Board.

- C. **Fourteen** original post-license and continuing education course applications, pending schools were considered. The Committee recommended 6 of these applications for approval by the Board. 4 applications were deficient. The remaining 4 applications will be presented before the Board.
- D. **Nine** pre-license instructor applications were considered. The Committee recommended 9 of these applications for approval by the Board.
- E. **Twenty-five** pre-license education course applications offered by an approved school were reviewed. The Committee recommended 16 of these applications for approval by the Board. 2 of the applications were deficient. The remaining 7 applications will be presented before the Board.
- F. **Thirteen** post-license and continuing education instructor approval applications were reviewed. The Committee recommended 13 of these applications for approval by the Board.

Discussion Items

The Committee carefully reviewed the course titled 0214029615 - Mediate-Litigate-Arbitrate: Be Informed Online Video Course V1.0 by Dearborn Financial Publishing. During the discussion, it was noted that Virginia is not a disclosure state, and as such, the relevant content pertaining to this topic will need to be removed from the course to ensure compliance. Despite this adjustment, the course will retain its original duration of 2 hours, as previously approved.

The Committee thoroughly reviewed the course titled 0214029637 - Contracts & Contract Law, which includes 2 hours of instruction offered by Peninsula Real Estate School. After careful consideration, it was determined that the 2023 VAR booklet provided is the most up-to-date and relevant resource for this curriculum. Based on this review, the Committee has approved the course for credit.

New Business

None.

The meeting adjourned at 4:42 p.m.