

Land Surveyor Ad Hoc Committee of the
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Land Surveyor Ad Hoc Committee of the of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on July 9, 2025, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Members present for all or part of the meeting

Vickie McEntire Anglin, Land Surveyor
John Claytor, Land Surveyor
Sean Peiffer, Virginia Association of Surveyors
Beth Anne Campbell, Virginia Association of Surveyors
Angela Kelly-Wiecek, Chief Deputy Commissioner, VA Works
Marco Pineda, VA Works
Claudia Williams, VA Works
David Galloway, VA Works

Staff present for all or part of the meeting were:

Jeb Wilkinson, Director
Steve Kirschner, LRPD Director
Kate Nosbisch, Executive Director
Jhustyna McBride-Dunn, Regulatory Operations Administrator
Ecila Williams, Licensing Operations Administrator
Amy Goobic, Executive Assistant

No one was present from the Office of the Attorney General.

Ms. Anglin, Committee Chair, called the meeting to order at 10:03 a.m.

Call to Order

Ms. Anglin advised the Committee members of the emergency evacuation procedures. Ms. Nosbisch advised Committee members of the 911 procedures.

Emergency
Evacuation
Procedure

Ms. Nosbisch introduced and congratulated, Jeb Wilkinson, as the new agency Director and welcomed Committee members from the Virginia Association of Surveyors and VA Works. Committee members and staff introduced themselves.

Welcome and
Introductions

Mr. Claytor moved to approve the agenda. Ms. Anglin seconded the motion,

Approval of
Agenda

which was unanimously approved by: Anglin, Campbell, Claytor, Galloway, Kelly-Wiecek, Peiffer, Pineda, and Williams.

There was no public comment

Ms. Nosbisch provided a presentation land surveyor apprenticeships in the US. *Presentation attached.*

Mr. Kirschner departed the meeting at 10:26 a.m.

Committee members were provided a copy of “The Path,” the draft Land Surveyor online apprenticeship program developed by Mr. Peiffer and Ms. Campbell. Members were also provided a copy of the 2019 (revised) Board approved Virginia Surveyor Registered Apprenticeship Standards, which were developed originally in 1996 in conjunction with the Virginia Apprenticeship Council and the Virginia Department of Labor and Industry (DOLI). Mr. Peiffer provided detailed information on “The Path” online apprenticeship program. He also indicated VAS issued a letter of approval.

Mr. Wilkinson departed the meeting at 10:43 a.m. Mr. Kirschner returned to the meeting 10:55 a.m.

Discussion was held about the lack of four-year university land surveyor programs in Virginia, the need for land surveyor apprenticeships, as well as the general need for land surveyors in Virginia. Claudia Williams, VA Works, confirmed there was no other approval needed from VA Works for the apprenticeship.

Ms. Anglin inquired about how the online apprenticeship program compares to the 2019 apprenticeship program. Mr. Peiffer stated that he entered the 2019 program into an AI platform, with defined parameters, to develop the online program and then filled in additional information such as interactive options. Ms. Anglin requested staff prepare a detailed comparison of the two programs for the Committee to review at its next meeting.

Mr. Wilkinson returned to the meeting at 11:08 a.m.

Committee members discussed the difference between sponsor and mentor,

**Public Comment
Period**

**Apprenticeships in
the US
Presentation**

**Departure of Staff
Member**

**Land Surveyor
Apprenticeship
Program Review**

**Departure and
Return of Staff
Member**

**Land Surveyor
Apprenticeship
Program Review
Continued**

**Return of Staff
Member**

Land Surveyor

clarifying the business is the sponsor. The Committee also discussed the ratio of apprentices to mentor. Committee members agreed the mentor should be a licensed professional. Ms. Anglin recommended a 1:8 ratio, and to present the recommended ratio to the full Board.

**Apprenticeship
Program Review
Continued**

The Committee recessed from 11:35 a.m. to 12:00 p.m.

Recess

Mr. Kirschner departed the meeting at 12:04 p.m.

**Departure of Staff
Member**

Discussion continued on various aspects of the apprenticeship program and how it is overseen by VA Works and the Apprenticeship Council.

**Land Surveyor
Apprenticeship
Program Review
Continued**

Ms. Nosbisch recommended the Committee meet August 13, 2025, to review the comparison of the programs and prepare for presentation to the full Board at its meeting August 14, 2025. Mr. Peiffer requested the Committee assist in filling in any gaps during its review and comparison of the two programs.

Conflict of Interest forms and Travel Vouchers were completed by Committee members.

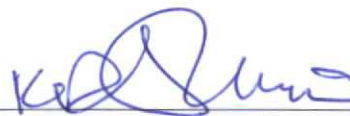
**Conflict of Interest
Forms / Travel
Vouchers**

There was no other business.

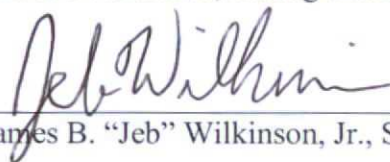
Other Business

There being no further business, the meeting was adjourned at 12:41 p.m.

Adjourn



Kevin D. Shreiner, Acting Committee Chair



James B. "Jeb" Wilkinson, Jr., Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Vickie McEntire Anglin
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Land Surveyor Ad Hoc Committee Meeting July 9, 2025

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin
Signature

7/9/25
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: John S. Claytor
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Land Surveyor Ad Hoc Committee Meeting July 9, 2025

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

John S. Claytor
Signature

7/9/2025
Date