

BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND  
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE  
ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on December 4, 2024, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Members present for all or part of the meeting:

**Architects**

Tim Colley

**Professional Engineers**

James Kelly

Douglas Frost

**Land Surveyors**

Vickie Anglin

John Claytor

Kevin Shreiner

**Interior Designers**

Arjun Kainth

**Landscape Architects**

Ann Stokes

**Citizens**

Troy Arnold

Members absent from the meeting with regrets:

**Architects**

Helene Dreiling

Erik Bootsma

**Professional Engineers**

Rick Townsend

**Landscape Architects**

Susan Dibble

**Interior Designers**

Catherine Stanley

**Citizens**

Justina Vasquez

Staff present for all or part of the meeting were:

Brian Wolford, Director

Jeb Wilkinson, Chief Deputy Director

Steve Kirschner, LRPD Deputy Director

Kate Nobsch, Executive Director

Ecila Williams, Licensing Operations Administrator

Jhustyna McBride-Dunn, Regulatory Operations Administrator

Joe Haughwout, Regulatory Affairs Manager

No one was present from the Office of the Attorney General.

Members of the audience:

Georg Dahl, P.E., Virginia Society of Professional Engineers (VSPE) STEM and Educational Outreach Lead for Tidewater/Hampton Roads Chapter  
Chip Richardson, L.S., Accumark  
Cameron Stiles, C.I.D., Former APELSCIDLA Board Member

Ms. Anglin, Chair, finding a quorum present, called the meeting to order at 11:30 a.m.

**Call to Order**

Ms. Anglin and Ms. Nosbisch advised the Board of the emergency evacuation procedures.

**Emergency Evacuation Procedures**

Ms. Stokes moved to approve the agenda. Mr. Frost seconded the motion which was unanimously approved by: Anglin, Arnold, Claytor, Colley, Frost, Kainth, Kelly, Shreiner, and Stokes.

**Approval of Agenda**

Ms. Nosbisch welcomed Arjun Kainth as the new Certified Interior Designer board member. Ms. Nosbisch introduced guests and staff of the audience.

**Welcome/Introductions**

Ms. Stiles, former Certified Interior Designer Board Member, addressed the Board on behalf of her and Ms. Alexander's concerns with the fee adjustment for the APELSCIDLA Board. Which they deemed as excessive. Ms. Stiles suggested a systematically measured approach to the fee increases to allow for regulants to remain licensed and allow for the continued growth of the number of regulants. She discussed the fee structure in North Carolina as preferable and suggested non-resident regulants pay higher fees than regulants who reside in Virginia.

**Public Comment Period**

Mr. Kirschner presented to the Board the proposed regulation for adoption of the final fee adjustment with amendments and provided additional details regarding the final fee adjustment requested by Board staff at the board meeting held on November 13, 2024.

**Final Fee Adjustment**

The Board discussed the adoption of the final fee adjustment with amendments. After a discussion, Mr. Kelly moved to approve the final fee adjustment with amendments and authorized staff to file the final fee adjustment as amended. Mr. Frost seconded the motion which was unanimously approved by: Anglin, Arnold, Claytor, Colley, Frost, Kainth, Kelly, Shreiner, and Stokes.

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

**Conflict of Interest Forms / Travel Vouchers**

There being no further business, the meeting was adjourned at 12:28 p.m.

Adjourn

  
Troy Arnold, Vice Chair

  
Brian P. Wolford, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Vickie McEntire Anglin
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin  
Signature

12/2/24  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Kevin Shreiner
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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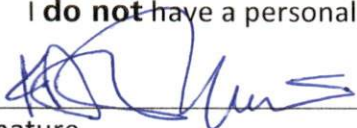
I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date

12/4/24

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: John S. Claytor
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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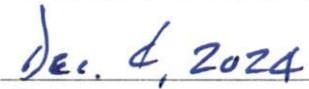
I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
Signature

  
Date

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Tim Colley
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

TAC  I did not participate in the transaction.

6.  I ~~do~~ <sup>do not</sup> have a personal interest in any transactions taken at this meeting.

  
Signature

12-4-24  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: James L. Kelly
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

12/4/24  
\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: Ann Stokes
- 2. Title: Board Member
- 3. Agency: Landscape Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

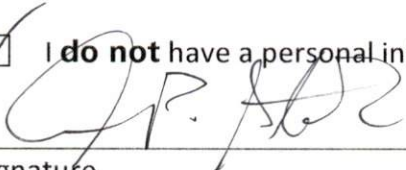
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I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

12.4.2024  
\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Arjun Kainth
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

None

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Woodport Inc.

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Arjun Kainth  
Signature

12/4/24  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Troy Arnold
2. Title: Board Member
3. Agency: APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Troy Arnold  
Signature

12.4.24  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Douglas Frost
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting December 4, 2024

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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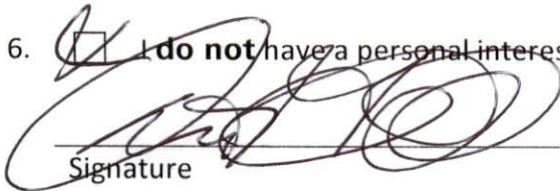
I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date

12-4-24