

*Draft*

**MINUTES  
STATE MENTAL HEALTH, MENTAL RETARDATION  
AND SUBSTANCE ABUSE SERVICES BOARD**

April 7, 2009  
Southside Virginia Training Center  
Portsmouth, Virginia

**Members Present:** Daniel E. Karnes, **Chair**;, Ruth G. Jarvis **Vice-Chair**, Andrew Goddard, Cheryl Ivey Green, Catherine M. Hudgins, Ruth G. Jarvis, Jennifer M. Little, Mary J. McQuown, Ananda K. Pandurangi and Kathryn A. Smith

**Staff:** Wendy Brown, Policy Analyst, Office of Planning and Development  
Charline Davidson, Director, Office of Planning and Development  
Paul Gilding, Director, Office of Community Contracting  
Bill Hawkins, Acting Facility Director, Southside Virginia Training Center  
Jane Hickey, Senior Assistant Attorney General/Chief, Health Service Section, Office of the Attorney General  
Kli Kinzie, Executive Secretary, Office of Human Rights, SHRC and State MHMRSAS Board  
Meghan McGuire, Communications Director, Office of Communications  
John Pezzoli, Senior Inspector/Project Manager  
Lee Price, Director, Office of Intellectual Disability Supports  
James S. Reinhard, M.D., Commissioner  
Jim Stewart, Inspector General  
Ruth Anne Walker, Legislation Manager, Office of Legislation

**Others:** Jennifer Faison, VACSB Public Policy Manager  
Dennis Manning, President, Community Residences, Inc.  
Kathy Maybee, Information Specialist, PEATC  
Martha J. Mead, Special Projects Coordinator, Department of Veteran Services  
Dr. Rob Olden, Intern  
Kenneth Rich, Regional Director, Department of Veteran Services  
Teresa Secreti, Clinical Director, Richmond Community Residences, Inc.  
Florence Watt, Community Relations Coordinator, Henrico County CSB

**Call to Order:** Daniel Karnes, Chair, called the meeting to order at 10:14 a.m. A call for introductions took place prior to proceeding.

**Agenda:** Jane Hickey called for the addition to the agenda of appropriate guidelines for public participation.

*Upon a motion the Board unanimously approved the addition of*

*appropriate guidelines for public participation.*

**Minutes:** *Upon a motion by Mary J. McQuown and seconded by Kathryn Smith the Board unanimously approved the minutes of the January 13, 2009 meeting as submitted.*

**Public Comment:** There were no public comments.

**Virginia Wounded Warrior Program (Department of Veterans Services):** Martha Mead gave a PowerPoint presentation on behalf of the Virginia Wounded Warrior Program.

**Welcome** Bill Hawkins welcomed the Board to Southside Virginia Training Center and briefly described the facility and population served.

**Report of the Policy Development and Evaluation Committee (Approval of Policy 1015 (SYS) 86)** Wendy Brown came before the board to request approval of Policy 1015 (SYS) 86 Services for Individuals with Co-Occurring Disorders.  
*Upon a motion by Daniel Karnes and seconded by Ruth Jarvis the Board unanimously approved the adoption of Policy 1015 (SYS) 86 Services for Individuals with Co-Occurring Disorders.*

Wendy Brown formally requested adoption of the Final Regulations for Voluntary Admissions to State Training Centers 12 VAC 35-190-10 et seq. Ms Brown shared that the language has been revised to be consistent with the current Code of Virginia.

*Upon a motion by Catherine Hudgins and seconded by Kathryn Smith the Board unanimously approved the Regulations for Voluntary Admissions to State Training Centers 12 VAC 35-190-10 et seq.*

**Policy Development and Evaluation - continued (Petition for Regulation)** Wendy Brown introduced a petition for regulation from Steve Shoon. Ruth Anne Walker reported that Margaret Walsh, Director of Human Rights, will attend the June 2 meeting to brief the Board on the issues stated in Mr. Shoon's petition. No action is needed at this time.

**Public Participation in Rulemaking By the Department** Wendy Brown provided copies of the draft revision of the Board's Participation in Rulemaking by the Department. Jane Hickey reported that some language has been changed to be consistent with code and regulation.

*Upon a motion made by Cheryl Ivey Green and seconded by Catherine Hudgins, the Board unanimously approved the revision to the Board's Public Participation on Rulemaking.*

**Report of the  
Planning & Budget  
Committee**

Charline Davidson gave a summary of the Comprehensive State Plan for 2010 through 2016. She provided a waiting list for services count by CSB and discussed diminishing funding and the impact on services, including veterans' services and early intervention. The office of Planning and Development is looking at strategic directions and priorities for plan development.

Paul Gilding provided a handout of the Draft Web Site and State Facility Accountability Measures. The web site will allow CSBs to use existing systems to improve the accuracy of data sharing and enhance the quality of services provided by CSBs and state facilities. Mr. Gilding emphasized that utilizing data from existing sources will improve services delivery while avoiding additional reporting requirements.

**Commissioner's  
Report**

Dr. Reinhard shared staffing changes in the Department, and recognized Kli Kinzie for her recent appointment as Board Secretary, Bill Hawkins, Acting Director for Southside Virginia Training Center, and Rob Olden, who is interning with Dr. Reinhard and will soon be triple-boarded. Dr. Reinhard thanked Jane Hickey for the valuable advice she offers to the Board, and he welcomed the two new members, Jennifer Little and Mary McQuown, to the Board.

Dr. Reinhard showed a PowerPoint presentation on the Virginia services system which touched on system transformation and funding. He spoke with the Board about what happens with the institutionalized as individuals are moved into the community. Many consumers are living in family settings. Some have become homeless and incarcerated.

**Intellectual  
Disabilities/Autism  
Presentation**

Lee Price showed a PowerPoint presentation on current initiatives of the Office of Intellectual Disability Supports. He focused on person centered planning development and rollout and shared that this represents a fundamental change in how we perceive individuals with intellectual disabilities.

**CSB Criteria and  
Policies Request  
Discussion**

Jim Stewart and John Pezzoli provided an update of community projects performed by the Office of the Inspector General. Each project summary included an evaluation of the extent to which a program may discriminate on the basis of whether an individual has Medicaid, or has need of substance abuse services.

Ruth Anne Walker suggested the Board send a letter to the Governor proposing unrestricted funding allocation within broader ranges rather than limiting smaller funding for many specified projects.

**Board Liaison Reports**

Kathryn Smith attended We Care. She reported that a budget of \$160,000 was granted for enhancing provision of community services.

Dan Karnes attended the March 6 State Human Rights Committee meeting in Lynchburg. The SHRC was very happy that he joined them for the meeting.

**VACSB Update**

Jennifer Faison provided an update on activities of the Virginia Association of Community Services Boards. The VACSB is currently looking at the policy statement on the CSB's role with CSA as well as statements for the geriatric population, autism spectrum disorder and Veterans.

The VACSB conference is scheduled for May 4 and 5 at Sheraton West Hotel in Richmond. Ms. Faison said the focus of the conference is maximizing services already provided the best that we can, especially considering the current economic climate.

**Staff Updates  
(Legislative Overview)**

Ruth Anne Walker provided a copy of the 2009 Legislative Report for DMHMRSAS.

Paul Gilding pointed out that the Board name will change when the Department name changes.

Kathryn Smith thanked Ruth Anne for the great job she does in keeping the Board informed and up to date on legislative issues. She shared that she, Ruth Jarvis, Dan Karnes and Andrew Goddard attended the General Assembly and plan to attend again next session.

Ruth Anne shared a card from Sherry Rose, who thanked the Board for allowing her to speak during the public comment period. Ruth Anne also commented on the positive responses received from other partners and agencies regarding the invitation to attend Board meetings.

**FY09 Work Plan**

Ruth Anne Walker provided copies of the FY09-10 Board Workplan.

**Other Business &  
Adjournment**

Daniel Karnes presented a plaque on behalf of the Board to Mary McQuown for her invaluable service as a member of the Board.

There being no further business, the meeting adjourned at 2:20 p.m. The next meeting will be held on June 2, 2009 in the Richmond area.

Respectfully Submitted:

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**Daniel E. Karnes, Chair**

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**Kli Kinzie, Secretary**