

**Minutes of the
BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
Statewide Fire Prevention Code Development Committee
May 11, 2026
11:19 AM
Virginia Housing Center
4224 Cox Road
Glen Allen, Virginia**

Members Present

Louie Berbert, Chair (BHCD)
Jenna Goodman (BHCD)
Keith Johnson (VFSB)
Gerry Maiatico (VFSB)
Steven Sites (VFSB)
JM Snell (BHCD)

Members Absent

None

Department of Housing and Community Development (DHCD) staff present for all or part of the meeting:

Justin Bell, Assistant Attorney General
Jeff Brown, Deputy Director of Building and Fire Regulation
Kenrick Cameron Jr., Policy Analyst
Joseph Dennie, Policy Analyst
Tamarah Holmes Ph.D., Director
Alan Jones, Sr. Public Finance Analyst
Trisha Lindsey, Policy and Legislative Services Director
Florin Moldovan, State Building Codes Office Director
Brandon Rou, Code and Regulation Specialist
Chase Sawyer, Policy and Legislative Services Manager
Chris Scott, Code and Regulation Specialist

Call to Order	Mr. Berbert, Chair of the Statewide Fire Prevention Code Development Committee, called the meeting of the Committee to order at 11:19 a.m.
Roll Call	The roll was called by Mr. Sawyer. Mr. Sawyer reported that a quorum was present.
Approval of Minutes	A motion was made by Mr. Snell and seconded by Mr. Johnson to approve the minutes of the August 28, 2023, meeting of the Committee. The motion passed on a unanimous voice vote (YEAS: Berbert, Goodman, Johnson, Maiatico, Sites, Snell; NAYS: None).

Code Change Proposals

Mr. Brown presented the base document and code change proposals related to the Statewide Fire Prevention Code (13VAC5-52). Mr. Brown provided an overview of each tab within Book 1.

A motion was made by Mr. Snell and seconded by Mr. Johnson to approve the Statewide Fire Prevention Code (SFPC) Base Document found in Book 1 Tab 1. The motion passed on a unanimous voice vote (YEAS: Berbert, Goodman, Johnson, Maiatico, Sites, Snell; NAYS: None).

A motion was made by Mr. Johnson and seconded by Mr. Snell to approve Book 1 Tab 2 of the SFPC Proposals Recommended by the General Stakeholder Workgroup as Consensus for Approval. Mr. Snell offered a friendly amendment to the motion to remove Proposals No. 12 (FP1208-24) and 13 (FP1208(1)-24) from the bloc. Mr. Johnson accepted the amendment. Following discussion by the Committee, the motion as amended failed on a voice vote (YEAS: Berbert, Goodman, Snell; NAYS: Johnson, Maiatico, Sites).

Committee members discussed the State Fire Marshall's Office fee schedule.

A motion was made by Mr. Snell and seconded by Mr. Johnson to approve Proposal No. 18 (FP107.11-24). Following discussion by the Committee, the motion passed on a unanimous voice vote (YEAS: Berbert, Goodman, Johnson, Maiatico, Sites, Snell; NAYS: None).

A motion was made by Mr. Johnson and seconded by Mr. Maiatico to approve Proposal No. 19 (FP107.12-24). After discussion, Mr. Snell offered an amendment to Proposal No. 19 to remove Item No. 8 and Item No. 9. The amendment passed on a unanimous voice vote (YEAS: Berbert, Goodman, Johnson, Maiatico, Sites, Snell; NAYS: None). Ms. Goodman offered an additional amendment to Proposal No. 19 to remove Item No. 10 and Item No. 11. The amendment failed on a voice vote (YEAS: Berbert, Goodman, Snell; NAYS: Johnson, Maiatico, Sites). The motion to approve Proposal No. 19 as amended failed on a voice vote (YEAS: Johnson, Maiatico, Sites; NAYS: Berbert, Goodman, Snell).

A motion was made by Mr. Johnson and seconded by Mr. Maiatico to approve Proposal No. 20 (FP107.12.1-24) with an amendment to strike the last sentence. After discussion, the

motion failed on a voice vote (YEAS: Johnson, Maiatico, Sites; NAYS: Berbert, Goodman, Snell).

A motion was made by Mr. Snell and seconded by Ms. Goodman to disapprove Proposal No. 21 (FP601.2-24). After discussion, the motion failed on a voice vote (YEAS: Berbert, Goodman, Snell; NAYS: Johnson, Maiatico, Sites).

A motion was made by Mr. Snell and seconded by Ms. Goodman to disapprove Proposal No. 22 (FP906.1-24). After discussion, the motion failed on a voice vote (YEAS: Berbert, Goodman, Snell; NAYS: Johnson, Maiatico, Sites).

A motion was made by Mr. Maiatico and seconded by Mr. Sites to approve Proposal No. 23 (FP4106.1.3-24). After discussion, the motion failed on a voice vote (YEAS: Johnson, Maiatico, Sites; NAYS: Berbert, Goodman, Snell).

A motion was made by Mr. Snell and seconded by Mr. Maiatico to recommend the Board form a workgroup to study the definition of “mobility” as it pertains to Mobile Food Preparation Vehicles. The motion passed on a unanimous voice vote (YEAS: Berbert, Goodman, Johnson Maiatico, Sites, Snell; NAYS: None).

Unfinished Business

There was no unfinished business to be discussed.

New Business

There was no new business to be discussed.

Adjournment

A motion was made by Mr. Maiatico and seconded by Mr. Snell to adjourn the meeting. The motion passed on a unanimous voice vote (YEAS: Berbert, Goodman, Johnson Maiatico, Sites, Snell; NAYS: None). The meeting was adjourned at 1:08 p.m.