

**MONITORING PROGRAM
 COMMITTEE MEETING
 MINUTES**

DATE: Friday, May 24, 2024

TIME: 10:30 A.M. – 12:00 P.M.

LOCATION: Board Room 1, DHP Perimeter Center

MEMBERS PRESENT: Randy Ferrance, D.C., M.D., Chairperson
 Beverley Bell, RN
 Eric Kramer, MD
 Jim Meyer, Citizen Member
 Jody Allen, BS, PharmD, FASHP

MEMBERS ABSENT: Cindy Pruitt-Rhodes, LPC,NCC, CSOTP
 Jeni Rector, LM, CPM
 Omar Abubaker, DMD, PhD

DHP STAFF PRESENT: Christina Buisset, HPMP Program Manager
 James L. Jenkins, Jr. RN, Chief Deputy Director

VCU HPMP STAFF PRESENT: Amy Ressler, VCU HPMP Administrative Director

OTHERS PRESENT: Laura Booberg, Senior Assistant Attorney General

- | | |
|---|--|
| I. CALL TO ORDER | The meeting was called to order by Chairperson Ferrance at 11:00 a.m. Roundtable of introductions. |
| II. DHP DIRECTOR'S OFFICE REPORT | James L. Jenkins, Jr. RN, Chief Deputy Director reported that HPMP has been reorganized to under his direct reporting. Mr. Jenkins also provided overview and initiatives of the Right Here, Right Now program. |
| III. APPROVAL OF MINUTES FROM LAST MEETING | Motion was made to approve the minutes from the March 15, 2024 meeting. Motion seconded and carried. |
| IV. DHP HPMP PROGRAM REPORT | Christina Buisset, HPMP Program Manager, reported that program is status quo since last meeting, and have been handling several request for records from attorneys. |
| V. VCUHS HPMP PROGRAM REPORT | Amy Ressler, VCU HPMP Administrative Director, reported that the intake coordinator position recruitment is not going well and going to repost. Ms. Ressler did indicate a new case manager would be joining VCUHS in June. Current intake process is providing for contracts being sent out quickly and a better turnaround time is being accomplished. |

-
- VI. NEW BUSINESS** None.
-
- VII. OLD BUSINESS** None.
-
- VIII. CLOSED SESSION** Motion was made to convene a closed meeting pursuant to section 2.2-3711(A)(24) and 54.1-2517(D) of the Code of Virginia for the purpose of discussion to reach decisions in the matters of the below HPMP participants. Additionally, it was moved that DHP, VCU HPMP staff and Attorney General staff attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the MPC in its deliberations. The motion was seconded and carried.
- | SUCCESSFUL COMPLETIONS | |
|------------------------|------|
| 5631 | 5660 |
| 5648 | 5663 |
| 5652 | 5665 |
| 5657 | 6080 |
-
- IX. RECONVENE OPEN SESSION** Motion was made to reconvene in open session, motion was seconded and carried. Motion was made to certify that the MPC heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried.
-
- X. NEXT MEETING** Friday, July 19, 2024
-
- XI. ADJOURNMENT** Motion was made and seconded to adjourn at 12:04 p.m.

RECORDED BY:

Christina C. Buisset

Christina C. Buisset
DHP HPMP Program Manager

APPROVED:

Date