

**Education, Planning and Outreach Committee
Board of Game and Inland Fisheries
Meeting Minutes
Board Room, 4000 West Broad Street
Richmond, Virginia 23230**

January 10, 2011, 9:00am

Present: Mr. James W. Hazel, Board Chairman, Mr. Ward Burton, Committee Chairman, Committee Member Ms. Mary Louisa Pollard, Committee Member Mr. F. Scott Reed, Mr. James Brent Clarke, III, Mr. Leon Turner, Sr. and Mr. Curtis Dixon Colgate; **Absent:** Committee Member Mr. Randy Kozuch; **Executive Director:** Robert "Bob" W. Duncan; **Chief Operating Officer:** Mr. Matt Koch; **Senior Leadership Team:** Mr. Charlie Sledd, Mr. David Whitehurst, Colonel Dabney "Dee" Watts; Dr. Joice Conyers, Mr. Lee Walker, Mr. Larry Hart and Mr. Tom Gelozin.

[\(Listen: Welcome and Call to Order\)](#)

The Committee Chairman welcomed everyone in attendance and called the meeting to order at 9:00am. A quorum was present for the meeting.

Approval of Meeting Minutes: [\(Listen\)](#) The Chairman called for a motion to approve the following minutes: March 1, 2010; May 6, 2010 and August 4, 2010. **Ms Pollard made the following motion: Mr. Chairman, I hereby move the committee approve the minutes of the March 1, 2010, May 6, 2010 and August 4, 2010 meetings. Motion Seconded by Mr. Reed. Ayes: Burton, Pollard and Reed.**

Public Comments - Non-agenda Items: [\(Listen\)](#) The Chairman called for Public Comments-Non-Agenda Items. Hearing none, the Chairman moved forward with the Agenda.

Discussion of Committee Charter: [\(Listen | View Presentation\)](#) The EPO Committee, Director and Staff held a discussion on the proposed Charter Changes. The changes to the [Committee Charter](#) are in the following sections:

Composition:

The Committee shall be comprised of **no less than three (3)** ~~four (4)~~ members of the Board of Game and Inland Fisheries. The ~~Vice-Chairperson of the Board shall serve as the Committee Chair and the~~

Chair of the Board shall appoint the **Committee Chair and** the remaining three (3) members to each serve a term as determined by the Board Chair at the time of Committee appointment. A quorum of the Committee shall consist of a majority of the members.

Meetings:

The Committee is to meet at least **two (2)** ~~four (4)~~ times each fiscal year, with additional meetings as deemed necessary by the Committee. The Chair may request the Director to have Department staff members be present at meetings of the Committee to provide information and/or expertise regarding the business matters, issues, and discussion topics of the Committee.

Specific Duties:

1. Provide guidance to the Director for the development of an orientation program for new members appointed to the Board of Game and Inland Fisheries. The Committee Chair, **in collaboration with the Board Vice-Chairperson, shall facilitate the delivery of** ~~provide~~ this orientation program to new Board members in conjunction with the earliest scheduled Board meeting after the appointments are announced, or within 90 days.
10. ~~Receive the~~ **Review** of all Board policies **and collaborate with** ~~from~~ the Board Vice-Chairperson ~~to~~ ~~and~~ report any recommended changes to the full Board as soon as practical following the first Board meeting after January 1.

Following the discussion, the Committee Chairman called for a motion to adopt the changes. Ms. Pollard made the following motion: Mr. Chairman, I hereby move the committee adopt the changes as presented effective July 1, 2011 and that these changes be presented to the full board for consideration at the March 2011 Meeting. Motion Seconded by Mr. Reed. Ayes: Reed, Pollard and Burton.

Annual Review of Board Polices: ([Listen](#)) The Committee Chairman stated the Board Polices have been distributed to the EPO Committee Members for their annual review and comment. Hearing no changes to the current Board Policies, the Committee Chairman called for adoption of these policies. **Ms. Pollard made the following motion: Mr. Chairman, I hereby move the EPO Committee approve the policies as presented and recommend full adoption by the Board at the March 2011 meeting. Motion Seconded by Mr. Reed; Ayes: Reed, Pollard and Burton.**

Mr. Reed departed at 09:20am.

Legislative Update: ([Listen](#)) Mr. Charlie Sledd presented an update on legislation introduced for the 2011 General Assembly Session. So far, the Agency is tracking 5 bills:

- HB 1411 Reckless handling of firearms; revocation of hunting license.
- HB 1442 Hunting; practice of falconry, penalty.
- HB 1553 Deer, bear or turkey hunting; Board of Game and Inland Fisheries to establish separate licenses.
- HB 1556 Bear hound training; allows training of dogs to hunt bears to occur at night.
- SB 850 Hunting on Sundays

A discussion was held on the 5 pieces of legislation by the Committee, Director and Staff. The Committee Chairman thanked Mr. Sledd for his report.

Strategic Plan Update: ([Listen](#)) Mr. Koch presented the draft strategic plan outline and proposed completion date to the Committee. It is anticipated the draft plan will be ready for distribution by the end of February, 2011.

The Committee Chairman thanked Mr. Koch for his report.

Media Services Report: ([Listen](#) | [View Presentation](#)) Mr. Lee Walker, Deputy Director of the Planning and Outreach Section, presented the Quarterly Media Services Report. Mr. Walker noted the Committee will hear presentations from members of the section later in the meeting today.

The Committee Chairman thanked Mr. Walker for his report.

The Committee Chairman called for a 10 minute break.

Following the break the Committee Chairman called on the Executive Director's for his comments.

Director's Comments: ([Listen](#)) Mr. Bob Duncan called on Mr. Matt Koch to introduce the new Planning and Finance Director, Mr. Tom Gelozin. Mr. Koch introduced Mr. Gelozin and thanked Mr. Gary Martel, who served as Interim Director of the Planning and Finance Division for the past 6 months.

The Director reported on the following items:

- Purchase of former Florida Rock property in Caroline County
- Leadership Development Program begins its second cohort in January
- Lyme Disease Task Force continues its public meetings with DGIF involvement

The Director recognized Mr. Charlie Sledd for his 36 years of service to the Agency and his 13+ years of service as the Legislative Liaison for the Agency. On behalf of the Board, Mr. Burton echoed the Director's Comments and also thanked Mr. Sledd for his service. Mr. Sledd stated it has been a pleasure to work with a great group of people and thanked the Board for their continued support.

The Chairman called for a short lunch break.

Committee Chairman's Remarks: ([Listen](#)) The Chairman gave a few brief remarks and called on Mr. Lee Walker to introduce the members of the Agency Outreach Division. This section is led by Mr. Charlie Sledd and Mr. Lee Walker. The staff gave brief presentations on their education, media, and outreach projects.

The Chairman thanked each of them for their presentations.

Next Meeting Date: The Committee Chairman asked the Board Secretary to compile a list of dates for review by the Committee. The next date is to be announced.

Adjournment: The Chairman called for a motion to adjourn. **Ms. Pollard made the following motion: Mr. Chairman, I hereby move the meeting be adjourned. Motion Seconded by Mr. Burton. Ayes: Pollard and Burton.**

Respectfully submitted,

Beth B. Drewery, Secretary
Board of Game and Inland Fisheries