

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting .. ..... May 17, 2005

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding Chairman..... Roy Cherry, Chairman, Liaison Committee, Board of Corrections

Present .....Clay Hester, Chairman, Board of Corrections  
Sterling Proffitt, Vice Chairman, Board of Corrections  
Bobby Mitchell, Board of Corrections  
Jimmy Burrell, Board of Corrections  
W. Alvin Hudson, Board of Corrections  
Ron Elliott, Peumansend Creek Regional Jail  
Thelma Gardner, Peumansend Creek Regional Jail  
Barry Green, Office of the Secretary of Public Safety  
Robyn Desocio, Compensation Board  
Dave Hawkins, Architecture and Engineering, DOC  
Donna Lawrence, Compliance and Accreditation, DOC  
Pat Waskey, DOC

**I. March Minutes**

Minutes from the March 15, 2005 meeting were motioned for approval, seconded and passed.

**II. Minutes Summary**

- Ron Elliott was in attendance in his new capacity as Deputy Superintendent of Security at Peumansend Creek Regional Jail. Accompanying him was the Deputy Superintendent of Programs, Thelma Gardner.
  
- Dave Hawkins, representing the Architectural and Engineering Department, presented the construction report. He passed out a handout (enclosed) detailing the Phase I and Phase II project at St. Brides Correctional Center, as well as new Tazewell and Pittsylvania facilities and the Deerfield expansion. There was a second handout provided by Mr. Hawkins to overview the Capitol Budget Requests (also enclosed).

- Barry Green, from the Office of the Secretary of Public Safety was in attendance. He discussed design build regulations. Clay Hester asked why state government was opposed to the concept of design build and Mr. Green speculated that it was due in part to old purchasing rules of General Services.
- Donna Lawrence presented the prison population report. She notified the committee that Mr. Elliott's former position had been advertised as a vacancy. There were no new jail construction updates.
- Robyn Desocio from the State Compensation Board presented the budget updates. During the veto session, a 4.4% increase was approved for sheriffs, deputies, officers and regional jails effective December 2005. She does not anticipate any major changes in this year's budget. The State Compensation Board is in the process of updating their policy and procedures manual. This should be available online upon receipt of this report ( <http://www.scb.virginia.gov/policies.html> ). The Compensation Board will be changing their physical address in September/October 2005. Ms. Desocio will not be attending the next meeting
- Sterling Proffitt reported that he had attended the recent regional jail conference in Virginia Beach. He felt it was well prepared and a successful event.
- Clay Hester discussed the DOC's recognition of Correctional Officers in May, and noted that he and Renee Maxey attended. He also told the committee that he attended the DOC banquet service awards.

By motion duly made by the Chairman of the Liaison Committee, Roy Cherry and seconded by several members in attendance, the meeting adjourned.