

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
JAIL REVIEW COMMITTEE MEETING**

Regular Meeting.....May 15, 2019

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....William Dean, Chairman

Present.....Vernie W. Francis, Jr., Board of Corrections Member  
Olivia Garland, Board of Corrections Member  
Heather Masters, MD, SFHM, FACP, Board of Corrections Member  
Karen Nicely, LPC, Board of Corrections Member  
Rev. Kevin L. Sykes, Board of Corrections Member  
Bobby Vassar, Board of Corrections Member  
Phillip Figura, Board Counsel, Office of the Attorney General  
Steve Goff, Board of Corrections  
Kemba Jennings, Board of Corrections  
Timothy Trent, Blue Ridge Regional Jail Authority  
Joshua Salmon, Blue Ridge Regional Jail Authority  
Chad Lipscomb, Blue Ridge Regional Jail Authority  
Jim Pritchett, Chesterfield County Jail  
Chris Smith, Western Tidewater Regional Jail  
Patrick Wilson, Richmond Times Dispatch  
Jamie Bitz, JLARC  
Sarah Berday-Sacks, JLARC  
Caitlyn Kilpatrick, Senate Finance Committee  
Adam Rosatelli, Senate Finance Committee  
Emmanuel Fontenot, Department of Corrections  
Erma Locust, Department of Corrections  
Sharen Faxio, Department of Corrections  
Jim Bruce, Department of Corrections  
Donna Foster, Department of Corrections

The meeting was called to order and Chairman Dean welcomed all attendees.

The April 17, 2019 minutes were brought before the Committee for approval.

Upon a *Motion* by Chairman Dean and duly seconded, the attending members voted unanimously to *Approve* the April 17, 2019 Jail Review Committee meeting minutes.

**Public Comment**

None

**Presentation**

None

**Closed Session**

The following was offered by Mr. Jett as a motion:

**I *MOVE* that the Jail Review Committee begin *CLOSED* session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.**

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:**

**Names of the individuals to be included:**

**Donna Foster  
Erma Locust  
Sharen Faxio  
Emmanuel Fontenot  
Sarah Berday-Sacks  
Jamie Bitz  
Kemba Jennings  
Steve Goff**

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**Reconvene Open Session**

Upon the members' return to open session, Mr. Jett offered the following in the form of a motion:

**I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.**

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations. All attending Board of Corrections' members *Certified* that the closed session discussion was limited to medical, mental health records and legally exempt matters.

**The following was offered by Chairman Dean as a motion:**

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee *FINDS* that the evidence presented in these cases did/did not reveal any act or omission by the facility or any employee or agent thereof that may have directly or indirectly contributed to the inmate's death. The Jail Review Committee further *FINDS* that investigation revealed/did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. *NOW THEREFORE, I MOVE* that the following cases be recommended to the Full Board for closure.

<b>Case</b>	<b>Location</b>	<b>Date of Death</b>
18-0046	Central Virginia Regional Jail	5/23/18
18-0052	Northern Neck Regional Jail	7/10/18

**General Discussion**

Mr. Vassar asked that the Board staff consider establishment of a process by which to recognize facilities that were found in compliance with Board standards following a death review. In addition, he asked for a statistical comparison of the frequency of deaths prior to Board of Corrections' death reviews with current data.

**Other Comments**

There being nothing further, the meeting was *Adjourned*.