

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting.....October 19, 2016

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Superintendent Timothy Trent, Chairman

Present..... John F. Anderson, Board of Corrections  
Josh Salmon, Blue Ridge Regional Jail  
David A. Hackworth, Chesapeake Sheriff's Office  
John Jenkins, Fauquier Adult Detention Center  
Bill Wilson, RSW Regional Jail  
Dr. Keveh Ofogh, Medico  
Jamie Pham, Vectre Corporation  
James Parks, Offender Management Services Unit, Department of Corrections  
James Bruce, Policy and Initiatives Unit, Department of Corrections  
Nate Manning, Policy and Initiative Unit, Department of Corrections  
Donna Foster, Liaison Support, Department of Corrections

The meeting was called to order at 9:34 a.m. and Chairman Trent welcomed all attendees.

**I. Committee Chairman**

Chairman Trent called for a motion to approve the September 21, 2016 minutes. Donna Foster advised that Central Virginia Regional Jail was incorrectly reported as nearing completion rather than correctly reporting that the project has reached completion and Southampton Regional Jail was referenced twice. The motion was changed to approved as amended.

Upon a **MOTION** and duly seconded, the September 21, 2016 minutes were unanimously **APPROVED as amended**.

**II. Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio did not provide a report.

III. **Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey did not have anything additional to report and did not attend the meeting.

IV. **Offender Management Service Update - Mr. Jim Parks**

Mr. Parks stated that there are currently about 300 beds off-line at Keen Mountain Correctional Center while the facility undergoes a renovation. This is expected to take about 18 months, and should be completed in December 2017. Intake of male offenders was slowed in August in anticipation of possible budget restraints that may have caused a facility closure. Because the budget does not appear to be as dire as first thought, intake has resumed. The reported out-of-compliance numbers are 4,554, 4,171 males and 383 females.

Mr. Parkes noted that the Culpeper women's facility will likely be placed on hold again, adding that it is ready to open, but has not been funded for staffing due to budget constraints.

V. **Other Business**

None

I. **Other Comments**

There being nothing further, by **MOTION** duly made and seconded, the meeting was **ADJOURNED**.