

**VIRGINIA BOARD OF OPTOMETRY
SPECIAL CONFERENCE COMMITTEE MINUTES
DEPARTMENT OF HEALTH PROFESSIONS
BOARD ROOM 3
HENRICO, VA
July 17, 2026**

- CALL TO ORDER:** A meeting of a Special Conference Committee (“Committee”) of the Virginia Board of Optometry (“Board”) was convened on July 17, 2026, at 10:08 a.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 3, 9960 Mayland Drive, Henrico, Virginia 23233.
- MEMBERS PRESENT:** Shawn Hobbs, Laser-Certified TPA Optometrist, Chairperson
Jeffrey Michaels, Laser-Certified TPA Optometrist, Committee Member
- STAFF PRESENT:** Claire Foley, Deputy Executive Director
Heather Pote, Sr. Discipline Case Specialist
Christine Corey, Sr. Adjudication Specialist, Administrative Proceedings Division
- MATTER SCHEDULED:** **Peter Wilcox, TPA-Certified Optometrist**
Case No. 248511
- DISCUSSION:** Dr. Wilcox appeared before the Committee in person in accordance with a Notice of Informal Conference dated June 9, 2026, to consider allegations that he may have violated certain laws and regulations governing the practice of Optometry in Virginia. Dr. Wilcox was present and was not represented by counsel. The Committee fully discussed the allegations contained in the Notice with Dr. Wilcox.
- CLOSED SESSION:** Dr. Michaels moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code for the purpose of deliberation to reach a decision in the matter regarding **Peter Wilcox, TPA-Certified Optometrist**. Additionally, Dr. Michaels moved that Ms. Foley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENE:** Dr. Michaels moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters

as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

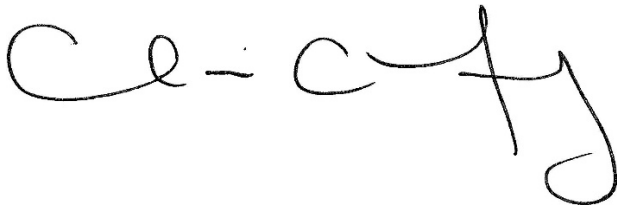
The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

DECISION:

Case No. 248511

Dr. Michaels moved that the Committee issue a reprimand to Dr. Wilcox, and that the basis for this decision will be set forth in a final Board order sent to Dr. Wilcox. The motion was seconded and carried unanimously.

The hearing concluded at 10:45 a.m.

A handwritten signature in black ink, appearing to read 'C. Foley', with a stylized flourish at the end.

Claire Foley J.D., Deputy Executive Director