

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
INFORMAL CONFERENCE COMMITTEE**

**October 21, 2016 – 9:30 a.m.**

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**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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- CALL TO ORDER:** An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 9:48 a.m.
- MEMBERS PRESENT:** Marj Pantone, ALFA, Chair  
Martha Hunt, ALFA
- DHP STAFF PRESENT:** Kathy Petersen, Discipline Operations Manager  
Amy Weiss, Adjudication Specialist
- MATTER:** **Emily Jones, NHA**  
**License No.: 1701-002746**  
**Case No.: 164368**
- DISCUSSION:** Ms. Jones appeared in person before the Committee in accordance with the Notice of the Board dated September 19, 2016. Ms. Jones was present and was represented by Amy Mogetz.
- The Committee fully discussed the allegations as outlined in the Notice of Informal Conference with Ms. Jones.
- CLOSED SESSION:** Upon a motion by Ms. Hunt, and duly seconded by Ms. Pantone, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Emily Jones, NHA. Additionally, she moved that Ms. Petersen and Ms. Weiss attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 10:09 a.m.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 10:19 a.m.

**DECISION:**

Upon a motion by Ms. Hunt, and duly seconded by Ms. Pantone, the Committee found there was insufficient evidence to warrant disciplinary action by the Board. Motion carried.

**ADJOURNMENT:**

The Committee adjourned at 10:21 a.m.

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Marj Pantone, ALFA, Chair

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Corie E. Tillman Wolf, Executive Director

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Date

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Date

