

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE**

August 30, 2016 – 9:30 a.m.

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 9:42 a.m.

MEMBERS PRESENT: Martha Hunt, ALFA, Chair
Marj Pantone, ALFA

DHP STAFF PRESENT: Kathy Petersen, Discipline Operations Manager
Amy Weiss, Adjudication Specialist

MATTER: Clarence Lewis, A.L.F.A.
License No.: 1706-000510
Case No.: 156952

DISCUSSION: Mr. Lewis appeared in person before the Committee in accordance with the Notice of the Board dated July 28, 2016. Mr. Lewis was present and was not represented by counsel.

The Committee fully discussed the allegations as outlined in the Notice of Informal Conference with Mr. Lewis.

CLOSED SESSION: Upon a motion by Ms. Pantone, and duly seconded by Ms. Hunt, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Clarence Lewis, ALFA. Additionally, she moved that Ms. Petersen and Ms. Weiss attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its

discussions. The Committee entered into closed session at 10:54 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:39 a.m.

DECISION:

Upon a motion by Ms. Pantone, and duly seconded by Ms. Hunt, the Committee offered Mr. Lewis a Consent Order for Voluntary Surrender for Indefinite Suspension, based on his desire to retire and that he does not plan to continue to practice as an assisted living facility administrator. Motion carried.

ADJOURNMENT:

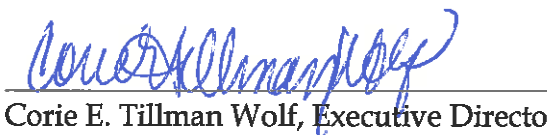
The Committee adjourned at 11:45 a.m.



Martha Hunt, ALFA, Chair

9-20-16

Date



Corie E. Tillman Wolf, Executive Director

9/21/16

Date

