



Virginia Cybersecurity Planning Committee
August 19, 2025 – 1:00 p.m.
Virtual



Call to Order:

A meeting of the Virginia Cybersecurity Planning Committee was called to order at 1:01 pm. Mr. Watson welcomed the members.

Presiding:

Michael Watson, Committee Chair, Chief Information Security Officer, Virginia IT Agency

Members Present:

Robbie Coates, Director, Grant Management and Recovery, Virginia Department of Emergency Management

Members Participating Remotely:

Troy Adkins, Broadband Infrastructure Program Manager, Chickahominy Indian Tribe
Diane Carnohan, Chief Information Security Officer, Virginia Department of Education
Brenna R. Doherty, Chief Information Security Officer, Department of Legislative Automated Systems
Charles Huntley, Director of Technology, County of Essex
Glenn Schmitz, Chief Information Security Officer, Department of Behavioral Health and Developmental Services
Beth Burgin Waller, Chair, Cybersecurity and Data Privacy Practice, Woods Rogers Vandeventer Black
Wesley D. Williams, Executive Director of Technology, Roanoke City Public Schools
Uma Marques, Information Technology Director, Roanoke County Government
Lisa Walbert, Deputy Secretary of Public Safety and Homeland Security, Office of the Governor
Brandon Smith, Chief Information Officer, Department of Elections
Derek Kestner, Information Security Officer, Supreme Court of Virginia

Members Not Present:

Charles DeKeyser, Major, Virginia Army National Guard

Staff Present:

Joshua Heslinga, Director of Legal and Legislative Services, Virginia IT Agency
Mylam Ly, Policy & Governmental Affairs Manager, Virginia IT Agency
Harper Minarik, CAO Associate, Virginia IT Agency
April Gauldin, Legal and Legislative Services Coordinator, Virginia IT Agency
Mary Fain, Project Manager, Virginia IT Agency
Janet Logan, Contractor, Virginia IT Agency
Sam Taylor, Communications Specialist, Virginia IT Agency

Review of Agenda:

Ms. Gauldin provided an overview of the agenda.

Approval of Minutes:

The June 24 meeting minutes were displayed on the screen. Upon a motion by Mr. Smith and seconded by Ms. Marques, the committee unanimously voted to approve the June 24 meeting minutes.

Cybersecurity Plan Development Report

Budget Update

Ms. Fain presented the financial update. Administrative expenses include meeting expenses and the addition of a staff program manager to support grant implementation throughout the full life cycle of project deliverables aligned with grant objectives. This position was introduced as a new item in the upcoming budget year. The committee discussed the process for submitting official project amendments to FEMA, which are required to estimate costs and request the release of funds. These amendments are based on projected phases of incoming work. A meeting with FEMA and CISA is being planned to review current progress and discuss future spending plans.

FY25 Grant Application Update

Mr. Coates discussed the two-week turnaround for the year 4 (Federal Fiscal Year (FFY) 2025) grant application. The federal amount will be \$2,109,252, with a 60/40 match this year. The total award will be \$3,515,756. The period of performance (PoP) will be September 1, 2025, through August 31, 2029. Year 3 (FFY2024) runs through January 31, 2029. An updated slide for the cost share percentage will be updated at a later date.

Phase 2 Project Updates

Ms. Fain discussed Endpoint Detection and Response (EDR) applications, which include government, school districts, authorities, and Community Service Boards (CSBs). Of the applications received, 34% of the applications were approved and 66% of the applications were deferred due to existing capabilities at or above level 2. Deferred applicants required additional documentation and had higher cost application requests. Three applicants withdrew after pursuing alternative solutions. Regarding vulnerability applications, 5% are on hold due to high funding requests and licensing issues; these applicants will be contacted to work on feasible solutions. Most applications are requesting either full service or implementation-only services. Ms. Fain outlined the commitment period, detailed planning, rollout schedule, and transition to maintenance. Full-service applications are progressing more quickly, while implementation-only applications have been slower to confirm commitments. One vendor will provide full-service applications, while multiple vendors will handle implementation-only applications based on locality timelines. EDR is currently in the commitment phase (confirming locality commitments in line with their prior applications), followed by detailed planning and deployment. Contract signing delays and locality blackout dates are expected to extend the timeline to maximize tool utilization. This phased process will be repeated for asset inventory, data inventory, and secure remote network access firewalls, with adjustments based on project complexity. EDR and Vulnerability projects are being prioritized due to their rapid deployment. Projects currently in flight can be repeated if needed.

Public Comment Period:

There were no public comments.

Other Business:

Mr. Watson opened the floor for other business. Mr. Smith requested a visual representation of localities ties to the planned state SOC.

Mr. Watson noted the September meeting is canceled. The next meeting will be on October 21 at 10am.

Adjourn

Upon a motion by Mr. Williams and seconded by Mr. Kestner, the Committee meeting was adjourned at 1:44 pm.