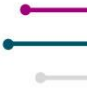




Virginia Cybersecurity Planning Committee
June 24, 2025 – 1:00 p.m.
7235 Beaufont Springs Dr, Mary Jackson Boardroom,
Richmond, VA, 23225



Call to Order:

A meeting of the Virginia Cybersecurity Planning Committee was called to order at 1:01 pm. Mr. Watson welcomed the members.

Presiding:

Michael Watson, Committee Chair, Chief Information Security Officer, Virginia IT Agency

Members Present:

Troy Adkins, Broadband Infrastructure Program Manager, Chickahominy Indian Tribe
Diane Carnohan, Chief Information Security Officer, Virginia Department of Education
Robbie Coates, Director, Grant Management and Recovery, Virginia Department of Emergency Management
Charles DeKeyser, Major, Virginia Army National Guard. Major Dekeyser is on temporary duty from his home base for the National Guard.
Michael Dent, Chief Information Security Officer, Fairfax County Department of Information Technology
Brenna R. Doherty, Chief Information Security Officer, Department of Legislative Automated Systems
Charles Huntley, Director of Technology, County of Essex
Kenneth Pfeil, Chief Data Officer, Office of Data Governance and Analytics
Glenn Schmitz, Chief Information Security Officer, Department of Behavioral Health and Developmental Services

Members Participating Remotely:

Beth Burgin Waller, Chair, Cybersecurity and Data Privacy Practice, Woods Rogers Vandeventer Black. Participated from her principal residence as it is more than 60 miles from the meeting location.
Wesley D. Williams, Executive Director of Technology, Roanoke City Public Schools. Participated from his principal residence as it is more than 60 miles from the meeting location.
Uma Marques, Information Technology Director, Roanoke County Government. Participated from her principal residence as it is more than 60 miles from the meeting location.

Members Not Present:

Lisa Walbert, Deputy Secretary of Public Safety and Homeland Security, Office of the Governor
Brandon Smith, Chief Information Officer, Department of Elections
Derek Kestner, Information Security Officer, Supreme Court of Virginia

Staff Present:

Joshua Heslinga, Director of Legal and Legislative Services, Virginia IT Agency
Dillon Wagner, Legal and Legislative Services Intern, Virginia IT Agency
Mary Fain, Project Manager, Virginia IT Agency
Sam Taylor, Communications Specialist, Virginia IT Agency

Review of Agenda:

Mr. Wagner provided an overview of the agenda.

Approval of Minutes:

The March 19 meeting minutes were displayed on the screen. Upon a motion by Major DeKeyser and duly seconded by Mr. Pfeil, the committee unanimously voted to approve the March 19 meeting minutes.

Cybersecurity Plan Development Report*Finances*

Ms. Fain discussed finances and noted no significant changes relating to expenditures. The primary update concerned reimbursement through the Virginia Department of Emergency Management (VDEM), which had been completed for phase one projects. With respect to Phase 2 projects, as price quotes and locality commitments are still being obtained, the funds have yet to be spent.

Phase 2 Status

Ms. Fain and Chair Watson presented on Phase 2 Status. A review of previous voting related to funding and allocation of grant dollars up to 2024 was conducted; in that voting, the Committee approved 40% of funds being allocated to endpoint vulnerability, implementation, and maintenance, and 60% to asset inventory, data inventory, and a secure remote access network. They also discussed various issues and methods employed in negotiating with suppliers. Areas of negotiation include who qualifies as a “user”, with varying definitions employed by certain suppliers, and who holds acquired licenses/subscriptions.

Program Timeline

Ms. Fain and Chair Watson noted that the collection of prices has resulted in a delay in the anticipated timeline presented previously. To allow localities additional decision-making time, the closure of quote and consent processes has been lengthened, in turn extending the projected timeline. Phase Two remains on track to commit and use the available funds prior to program deadlines, however.

Locality SOC

Chair Watson announced that the RFP process was nearly complete, with an update expected in the next several weeks. The Committee raised concerns regarding the Multi-State Information Sharing and Analysis Center (MS-ISAC) switching to a subscription model based on locality population. A discussion was then held on how the locality SOC could mirror services provided by the MS-ISAC. Chair Watson discussed the avenues which have been explored as relates to the matter, fielding questions from various board members, with the decision being made to poll localities about their own solutions to help in aligning the locality SOC with their needs.

Public Comment Period:

There were no public comments.

Other Business:

Mr. Watson opened the floor for other business. Mr. Dent noted that he would be stepping down from the committee as he was taking on a new role. Mr. Wagner discussed travel forms and noted the July meeting is canceled and the next meeting on August 19 at 1pm will be all virtual.

Adjourn

Upon a motion by Mr. Dent and duly seconded by Mr. Coates, the Committee meeting was adjourned at 1:57 pm.