

BOARD FOR OPTICIANS

MINUTES OF MEETING

The Board for Opticians met on Friday, April 15, 2005 at the Department of Professional and Occupational Regulation (DPOR), 3600 West Broad Street, Richmond, Virginia. The following members were present:

Jon D. Bright, Chair
Gerald W. Shell
Susan B. Schorling
Billie L. Taylor

Board member not present: Marcia D. Carney, M.D.

The DPOR staff present for all or for portions of the meeting included:

Sandra Whitley Ryals, Chief Deputy Director
Karen W. O'Neal, Deputy Director, LRD
Nick A. Christner, Deputy Director for Compliance & Investigations
William H. Ferguson, II, Executive Director
Zelda W. Dugger, Board Administrator
Sharon M. Sweet, Director of Education and Examination
Rashaun K. Minor, Administrative Assistant

A representative from the Office of the Attorney General was present, Eric A. Gregory, Assistant Attorney General.

Mr. Bright, Chair, determined there was a quorum and called the meeting to order at 9:38 a.m. **Call to Order**

Upon a motion by Ms. Taylor and seconded by Mr. Shell the Board voted to approve the agenda with amendments; contact lens and the Assistant Attorney General were added. The members voting 'yes' were Mr. Bright, Ms. Schorling, Mr. Shell and Ms. Taylor. There were no negative votes. The motion passed unanimously. **Approval of Agenda**

Mr. Bright asked for public comment. There was no public comment. **Public Comment**

Upon a motion by Ms. Taylor and seconded by Mr. Shell the Board voted to approve the minutes as amended of the Board for Opticians November 12, 2004 board meeting. The members voting 'yes' were Mr. Bright, Ms. Schorling, Mr. Shell, and Ms. Taylor. There were no negative votes. The motion passed unanimously. **Approval of Minutes – November 12, 2004 Board Meeting**

Ms. Sweet reported that the Board for Opticians approved the Opticians Apprenticeship Curriculum at the November 12, 2004 board meeting. Ms. Sweet reported that on December 13, 2004 she met with Beverly Donati, Director, Apprenticeship Program with the Department of Labor and Industry and Gloria Westerman, Director, with the Educational Career Transitional Programs of Virginia Community College System (VCCS) and both gave approval to the new curriculum and hours.

**Opticians
Apprenticeship
Task Force**

Ms. Sweet also reported that on January 14, 2005 Ms. Westerman provided the Optician Related instruction Curriculum to the VCCS Related Instruction Coordinators with instructions to provide it to the instructors and implement it in the Fall semester 2005.

Ms Sweet provided the Board Members with an Optician Apprenticeship curriculum project timeline. Ms. Sweet expressed her gratitude for the Task Force time and expertise in making the apprenticeship curriculum and the quick progress.

The Board reviewed its examination statistics for informational purposes.

**Examinations
Statistics**

Ms. Sweet reported that the Board for Opticians examination workshop was held at J. Sargeant Reynolds Community College, 7th & Jackson Street, Richmond, Virginia on March 3, 2005.

**Examinations
Contact Lens
Workshop**

Mr. Shell was present representing the Board. Ms. Tonie Robinson, Examination Supervisor Senior and Rhonda Starr, Administrative Assistant with the Department of Professional and Occupational Regulation were present. Subject matter experts present were Ms. Shelby Powers, Ms. Kristi Ostrom, and Ms. Ladonna Buckner.

Ms. Sweet reported that the meeting was called to order by Mr. Shell at 9:45am. There was no public comment. Mr. Shell moved to convene the meeting in closed session to review the contact lens examination materials. Ms. Sweet reported that at 1:25p.m. the review of the examination materials was complete and Mr. Shell certified that the closed meeting was conducted in conformity with Virginia law, 2.1-344.1 of the *Code of Virginia*. The meeting adjourned at 1:25p.m.

The Board received a letter from the wife of an inmate at Coffeewood Correctional Center indicating there were about 6 inmates who wanted to take the Optician licensure exam. The letter indicated that the inmates had obtained their ABO certification and would only need to take the practical portion of the exam. The letter requested

**Examinations
Correctional
Institutions**

consideration that the exam be administered to the inmates at the facility.

The Board also received a letter from Michael W. Salyer, an instructor for the Optical Lens Technology Program at Coffeewood Correctional Center. Mr. Salyer's letter stated that he was responsible for the development and delivery of instruction relating to Opticianry for incarcerated adult males and strived to produce well-trained opticians. The letter welcomed the opportunity to discuss with the Board the program and its curriculum, the equipment, as well as a visit to the facility.

The Board asked Ms. Sweet to explore the possibility of offering the practical portion of exam in the correctional facility.

Mr. Bright reported that Job Analysis Survey Committee met at the Vision Expo in New York City on March 12, 2005. Mr. Bright provided the board members with a copy of the minutes of that meeting and distributed a draft job analysis survey to the board members for review.

Examinations
Regional/National
Practical Exam

The Board reviewed its quarterly board statistics for informational purposes

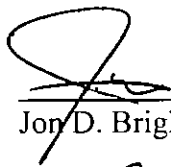
Quarterly Board
Statistics

Mr. Gregory provided the Board with information regarding legislation and the process.

Assistant Attorney
General

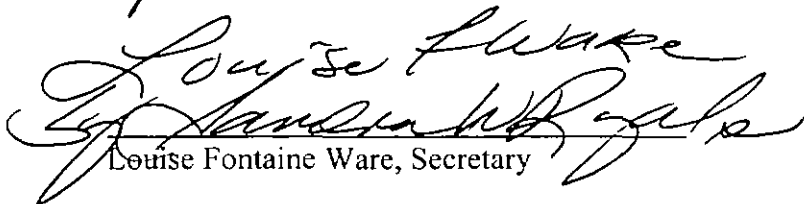
There being no further business to be brought before the Board, the Chair adjourned the meeting at 11:13 a.m.

Adjourn



Jon D. Bright, Chair

COPY TESTE:



Louise Fontaine Ware, Secretary

Custodian of the Record