

**BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS
MINUTES OF MEETING**

The Board for Hearing Aid Specialists and Opticians met on Wednesday, March 13, 2024, at the Offices of the Department of Professional and Occupational Regulation, Perimeter Center, Board Room 2, 2nd Floor, 9960 Mayland Drive, Richmond, Virginia 23233.

The following members were present for the meeting:

Kristina Green, Chair
Debra Ogilvie, AuD, Vice Chair
Kaytlyn Young
Desire'e Lewis-Nelson
Bruce Wagner
Pamela Chavis, MD
Stacey Brayboy
Judith Canty

The following members were not present:

Pamela Smith
Laura Lee Thompson
Erik Meland
Michael Armstrong, MD
Darla All

DPOR staff present for all, or part of the meeting included:

Brian Wolford, Deputy Director
Kelley Smith, Executive Director
Tamika Rodriguez, Regulatory Operations Administrator
Wendy Duncan, Licensing Operations Administrator
Heather Garnett, Administrative Coordinator

A representative from the Office of the Attorney General was not present.

Ms. Green, Chair, determined a quorum present and called the meeting to order at 9:33 a.m. **CALL TO ORDER**

Ms. Green read the Department of Professional & Occupational Regulations mission and stated Board meeting reminders.

Ms. Smith, Executive Director, explained the Emergency Egress procedures for board room 2. **EMERGENCY
EGRESS**

The Board took the agenda under consideration.

**APPROVAL OF
AGENDA**

Upon a motion by Ms. Brayboy and seconded by Dr. Chavis the Board voted to approve the agenda.

The members voting 'Aye' were Ms. Green, Dr. Ogilvie, Ms. Young, Mr. Wagner, Dr. Chavis, Ms. Brayboy, and Ms. Canty.

There were no negative votes. The motion carries.

The Board took the minutes from January 10, 2024, Board meeting under consideration.

**APPROVAL OF
MINUTES**

Upon a motion by Dr. Ogilvie and seconded by Ms. Brayboy the Board voted to approve the minutes.

The members voting 'Aye' were Ms. Green, Dr. Ogilvie, Ms. Young, Mr. Wagner, Dr. Chavis, Ms. Brayboy, and Ms. Canty.

There were no negative votes. The motion carries.

Ms. Smith introduced new board member, Ms. Judith Canty.

**NEW BOARD
MEMBER
INTRODUCTION**

There were no public comments.

**PUBLIC
COMMENT**

REPORTS

Ms. Garnett presented the licensing statistics that were provided in the electronic agenda.

Licensing Statistics

Ms. Duncan presented the examination statistics that were provided in the electronic agenda. Ms. Duncan informed the Board an email was received from American Board of Opticianry & National Contact Lens Examiners, Exam Coordinator. The ABO does not have capabilities to track the status if a test taker has passed on their first attempt or repeat attempts.

**Examination
Statistics**

The Board discussed the Hearing Aid Specialist Exam Review Committee.

Ms. Lewis-Nelson arrived at the meeting at 9:45 a.m.

**Arrival of Board
Member**

Ms. Rodriguez presented the current regulatory actions that were provided in the electronic agenda. **Regulatory Report**

The Board discussed the regulatory report.

**REGULATORY
ACTION AND
BOARD
GUIDANCE**

Ms. Smith presented the Board with amendments to the final draft language to expand training options for applicants. **Approval of Final
Language for
Amendment to
Expand Training
Options for
Applicants**

The Board discussed the amendments. The amendments will be incorporated into the proposed language for the general review of hearing aid specialists regulatory action. **Options for
Applicants**

Upon a motion by Mr. Wagner and seconded by Dr. Ogilvie the Board voted to approve the final language as amended to expand training options for applicants for regulatory action and general review.

The members voting 'Aye' were Ms. Green, Dr. Ogilvie, Ms. Young, Mr. Wagner, Dr. Chavis, Ms. Brayboy, Ms. Canty and Ms. Lewis-Nelson.

There were no negative votes. The motion carries.

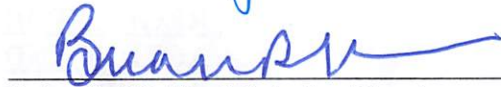
Ms. Green invited all Board members to stay and attend the regulatory and legislative training. Ms. Smith presented the training to the Board. **REGULATORY
AND
LEGISLATIVE
TRAINING**

Ms. Green reminded the Board of the upcoming new Board member training conference. **REMINDERS**

Ms. Green informed the Board the next scheduled Board meetings are March 13, and October 30, 2024. **Next Schedule Board
Meeting**

There being no further business, the meeting adjourned at 10:30 a.m. **Adjourn**





Brian P. Wolford, Interim Director

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Kristina Green
(Name of Board Member)
2. Title: Board Chair
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
- I did not participate in the transaction.

6. Signature of Board Member:

 March 13, 2024
Signature Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name Stacey Brayboy
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

5. Do you have a personal interest in the following transaction?

No, I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

D. I am able to participate in this transaction fairly, objectively, and in the public interest. or

I did not participate in the transaction.

6. Signature of Board Member:


Signature

March 13, 2024

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name Judith Canty
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

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 I did not participate in the transaction.

6. Signature of Board Member:

Judith Canty
Signature

March 13, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Desire's Lewis-Nelson
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

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(Agenda Item)

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6. Signature of Board Member:


Signature

March 13, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Pamela Chavis, M.D.
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

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(Agenda Item)

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I did not participate in the transaction.

6. Signature of Board Member:


Signature

March 13, 2024
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name Kaytlyn Young
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
 Yes - If yes, please answer the following questions.


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(Agenda Item)

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 I did not participate in the transaction.

6. Signature of Board Member:


Signature

March 13, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Debra Ogilvie, MD
(Name of Board Member)
2. Title: Board Vice Chair
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

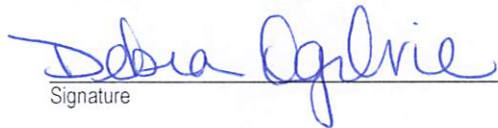
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- I did not participate in the transaction.

6. Signature of Board Member:


Signature

March 13, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Bruce Wagner
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Hearing Aid Specialists and Opticians
(Name of Board)
4. Meeting/IFF Date: 03/13/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

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- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
 I did not participate in the transaction.

6. Signature of Board Member:

Bruce Wagner
Signature

March 13, 2024
Date