
Motor Vehicle Dealer Board Meeting Documentation Policy

An audio recording will be made of all Board and Committee meetings. Tapes will be available to the public for the cost of the tape. All tapes will be maintained for a period of three years.

Staff will produce meeting summaries that will be distributed to Board members prior to the next meeting. These summaries will be available to the public once approved by the Board or the appropriate committee. Board Staff will maintain a file of all meeting summaries.

Meeting Date: July 1995, March 1996, May 1997

Bruce Gould
Executive Director
