

MEMORANDUM # 3-90

Standardized Reporting Form (Quarterly Acid-Base Monitoring) (issued 6/28/90, updated 10/1/01)

As of July 1, 1990, the Division required the use of a standard reporting form for quarterly acid-base monitoring reports (**DMLR-PT-239**), to be filled out by the company or laboratory performing the analysis.

At the end of each calendar quarter, 2 copies of the report form should be submitted to the Division's Big Stone Gap office. (Even if no material was placed during the quarter or the facility was inactive, the report form should still be submitted stating such.) A separate reporting form should be submitted for each sample taken and analyzed. The area inspector does not have to review and initial the reports.