# Department of Health Professions

DIRECTOR'S POLICY # 76-7.5

**Prescription Drug Monitoring Advisory Committee**

**Revised Date: March 1, 2016**

**Approved By:** _____

**David E. Brown, D.C., Director**

Purpose: To establish an advisory committee within the department to assist in the implementation and evaluation of the Prescription Drug Monitoring Program as authorized by Chapter 25.2 of Title 54.1 of the ***Code of Virginia***.

Policy: The Department's policy is to seek internal and external advice and opinion regarding implementation of the Prescription Drug Monitoring Program, including establishment of criteria that indicates potential misuse of covered substances.

Procedures:

A. There is hereby established an Advisory Committee appointed by the Director with the following composition:

1. Two pharmacists, one of whom practices in a community pharmacy;
2. A doctor of medicine or osteopathic medicine in primary practice;
3. A doctor of medicine or osteopathic medicine with a specialty in pain management, treating in an outpatient setting;
4. A licensed nurse practitioner or physician assistant with prescriptive authority;
5. A representative of the Department of State Police;
6. A representative of the Office of the Medical Examiner;
7. A representative of Medicaid Fraud Control Unit of the Office of the Attorney General;
8. A representative of the Department of Behavioral Health and Developmental Services concerned with the delivery or substance abuse treatment services;
9. A representative of the Department of Medical Assistance Services; and
10. A representative of an organization concerned with the adequate relief of pain and the appropriate use of scheduled drugs.

B. The Director may appoint additional persons to serve on ad hoc panels or committees for the purpose of making policy recommendations or advising on data use/analysis.

C. Members shall be appointed for a term of two years and shall be eligible for reappointment for two additional two-year terms. A member who is appointed to fill a vacancy for the remainder of an unexpired term shall be eligible for three full two-year terms. Representatives of state agencies designated by their agency leadership are not subject to term limits. Terms of appointment shall begin on July 1 of each calendar year.

D. The Committee shall elect a Chairman and Vice-Chairman for a one-year term ending June 30 of each calendar year.

E. The Committee shall meet not less than once a year and shall conduct all business according to Robert's Rules of Order. Six members shall constitute a quorum. The Panel may adopt by-laws to govern its operations as it deems necessary to conduct its business and as consistent with law and regulations.

F. The Director shall have the authority to remove a member.