

Memorandum

TO: Apprenticeship Staff

FROM: Jennifer Nolen, Apprenticeship Program Director

CC: Commissioner Davenport
BAT Director Walker

DATE: June 1, 2003

SUBJECT: Part-Time Cosmetology Student/Apprentices

APPRENTICESHIP DIRECTIVES 86-4

The Memorandum of Understanding below was approved by the Virginia Department of Education, Commissioner Amato for the Virginia Apprenticeship Council, and the Virginia Board of Cosmetology in September 1986.

Memorandum of Understanding between the Virginia Apprenticeship Council and Trade and Industrial Services of the Virginia Department of Education

Background

Secondary school cosmetology students may have difficulty in completing the required number of laboratory class hours of competency during two academic years. The Virginia Apprenticeship Council has previously approved the registration of part-time student/apprentices. The State Board of Cosmetology has no objections to secondary school cosmetology students working as apprentices during the summer months.

Recognizing the need for coordination in educating Virginia's youth for the world of work, the Virginia Apprenticeship Council and Trade and Industrial Services of the Virginia Department of Health mutually agree that:

1. Cosmetology students enrolled in secondary school programs may be registered as apprentices during the summer months between their junior and senior years.
2. Laboratory hours and competencies accrued may be applied toward the school program, if needed, to complete the course.
3. Hours accrued during the summer under an apprenticeship will not shorten the term of the secondary school program. Hours will be applied at the discretion of the school, when needed due to absenteeism.
4. Students will complete the qualifications for the state cosmetology examination through their school program, not the apprenticeship program.

5. This Memorandum may be terminated if subsequent changes in the cosmetology laws promulgated by the State Board conflict with the terms of this agreement.
6. This Memorandum may be terminated by either party upon written notice to the other party at least ninety (90) days prior to the date of termination specified by the withdrawn party.

Signed copies of the agreement are on file in the Program Office.